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2018

Annual Report

October 2017 - September 2018



Communities achieving equitable, holistic and sustainable livelihoods.

Our Vision



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Cover Picture:
Youths of Nawaca Village in Dama, Bua helped clean their water storage tank as part of their water safety plan.



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"The pair of arms cradling Fiji, the region and the globe, is God working through each of us nurturing, guiding and empowering us to achieve equitable, holistic and sustainable livelihoods"

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One of the many streams to cross to get to the villages in the highlands of Navosa that has no road access.



1.0 ABOUT US

Partners in Community Development Fiji (PCDF) was founded in 1979 and is one of Fiji's longest established local NGO working towards community empowerment and development. We have been working in partnership with communities, donors, government and other organisations to improve the lives of our people in remote communities. Being a local organization that promotes the interests of our communities, our work is grounded on community centred approaches that build on existing community knowledge, skills and capacities.

We are a learning organisation that acknowledges existing community structures and knowledge and work with their leaders to ensure the inclusive participation of women, young people and minority groups, building local capacity to understand issues, take action and lead change.

Our interventions integrate environmental, social and economic issues to help deliver our objectives:

- Promote good governance and gender equity
- Protect the environment
- Increase self-reliance in rural communities
- Promote healthy living

We believe in partnering with the government, provincial councils, international agencies, civil society organisations, private sector and local communities to deliver targeted impacts at the local level.

We maintain our partnership with communities beyond funding cycles and strive to provide them with on-going support, advice and guidance to ensure they maintain and build upon their progress.



Noikoro district representatives during a Financial Literacy Training held at Nubuyanitu Village, Korolevu; in the highlands of Navosa.

Our Vision

Communities achieving equitable, holistic and sustainable livelihoods.

Our Mission

Working in partnership with communities to empower and assist with informed decision making for their own future development.

.... founded in 1979 and is one of Fiji's longest established NGO working towards community empowerment and development. We have been working in partnership with communities, donors, government and other organisations to improve the lives of our people in remote communities.....

Our Values

We are an organisation for the community and we constantly endeavor to remain true to our values of justice, partnership and stewardship, manifested by our culture of:

- Being sensitive to social, environmental and economic realities.
- Being a learning organisation, able to learn from our mistakes, staying abreast of best practice, review and adapt our position and methods to maintain performance.
- Distinctive competence through cost effective use of resources.
- Adopting an integrated approach by working in partnership with existing good governance systems.
- Sharing lessons learnt and practices with our primary stakeholders



2.0 CHAIRMAN OF THE BOARD OF DIRECTORS

Greetings to you all

On behalf of the Partners in Community Development Fiji (PCDF) Board of Directors, I am pleased to present the organisation's 2018 Annual Report.

I take this opportunity to thank all the members of the Board for their willingness and commitment to serve the communities of Fiji. With your dedication we shall empower the communities of Fiji to address issues of good governance, accountability, sustainability, health improvement, natural resource management and livelihood enhancement.

This report presents the organisation's work for the year 2018, as we continue empowering communities through our thematic programmes of Community Capacity and Livelihood Enhancement, Health Improvement and Natural Resource Management.

Earlier in January we signed the Memorandum of Understanding with the Ministry of Agriculture to start off the Fiji Agricultural Partnerships Project that will be working with 2000 farmers in 41 villages across Ba, Nadroga/Navosa and Naitasiri. We also secured a new Australian Humanitarian Program Disaster Ready project through Plan International Australia that will enhance community disaster preparedness.

Our WASH initiatives in Bua have resulted in the installation of Ecological Purification Systems that ensures communities access to clean and safe drinking water, thanks to the support of the Australian Government. We were also engaged in a few collaborative humanitarian work post Tropical Cyclone Josie and Keni, while the rest of our projects continue their project cycles.

The year 2018 was a challenging and successful year for us and we have all of our stakeholders to thank for that - especially our donors, partnering organisations, affiliates and our communities. It is through your support, encouragement and commitment that we are able to do the work that we do.

Lastly, I would like to congratulate Tevita and his team for their valuable contributions and commitment to the good work that PCDF is doing for the people of Fiji.

Thank you

A handwritten signature in black ink, appearing to read 'Sashi Singh'.

Sashi Singh
Chairman of the Board of Directors

... The year 2018 was a challenging and successful year for us and we have all of our stakeholders to thank for that - especially our donors, partnering organisations, affiliates and our communities. It is through your support, encouragement and commitment that we are able to do the work that we do....



... PCDF will continue seeking and implementing projects using partnerships approach as we believe it to be effective and it is becoming clear that the work we do is everybody's business...

3.0 THE EXECUTIVE DIRECTOR

Bula Re

Thank you for taking the time to read our Annual Report. PCDF is a community oriented, knowledge-based development NGO that supports communities to reach their full potentials. As an organisation we strive for the best every day to serve our communities in the most efficient and effective ways possible.

Working together with communities, donors and stakeholders has always been at the heart of the PCDFs work, and engaging them at all levels has enabled our organisation to reach out and make a difference in the lives of many in Fiji's rural communities.

Under the Community Capacity Livelihood Enhancement programme, we have a new partnership project funded by the International Fund for Agricultural Development (IFAD), The Fiji Agricultural Partnerships Project, with the Fiji Government through the Ministry of Agriculture has contracted PCDF as its main implementing partner. With this engagement, MOA has recognised PCDF's Community Facilitator (CF) approach and is adopting this concept to improve the extension work delivery.

The Natural Resource Management programme has seen the development of a Disaster Training Manual with the support of the National Disaster Management Office. PCDF had supported the NDMO with the development of disaster awareness materials and had also collaborated in disaster management trainings for communities. Also we have a new

Australian Humanitarian Program Disaster Ready Project funded by the Department of Foreign Affairs and Trade (DFAT) through Plan International Australia. This will see us expanding our disaster management and preparedness trainings to reach out to a wider Fiji community.

Under the Health Improvement Programme we received support from the Australian Government through the Fiji Program Support Facility that allowed us to further our WASH initiatives in the Northern Division with the installation of the Ecological Purification System. This will further the improvement and quality of drinking water to rural people in Fiji. The Ministry of Health; Department of Water and Sewerage and the RWA are supportive of this initiative and we are very proud of this partnership.

PCDF will continue seeking and implementing projects using partnerships approach as we believe it to be effective and it is becoming clear that the work we do is everybody's business. With that said, I take this opportunity to thank all our partners, donors, stakeholders and communities, for without them, PCDF would not have been able to fulfil its Vision.

I also thank all Board of Directors and Trustees and the staff for their tireless work during the year 2018 and look forward to continue this partnership.

Vinaka vakalevu
Tevita T. Ravumaidama
Executive Director



*Miteli Seruiratu of the National Disaster Management Office (NDMO)
- (center) with PCDF's Saula Domokamica (right) presenting a
Disaster Kit to a Community Disaster Committee representative*

4.0 ACKNOWLEDGEMENT

We acknowledge and commend our donors, partners, communities and relevant stakeholders without whom our work would be futile. Your support and commitment has enabled us to be facilitators of change in Fiji's rural communities.

To our donors for their financial support;

- Action on Poverty
- Australian Government
- Bread for the World
- Fiji Program Support Facility
- Fiji Women's Fund
- Fiji Government
- International Fund for Agricultural Development
- OXFAM Fiji
- Plan International Australia

To our communities for their support and contributions;

- Ba Province: District of Savatu
- Bua Province: District of Navakasiga and Dama
- Kadavu Province: District of Yawe
- Lomaiviti Province: Districts of Batiki, Cawa, Moturiki and Nairai
- Nadroga/ Navosa Province: District of Nadrau, Navatusila, Nasikawa, Noikoro, Navatusila
- Naitasiri Province: District of Nabobuco and Magodro
- Ra Province: Districts of Bureiwei, Mataso, Nababa, Nakorotubu, Nakuailava and Tokaimalo
- Tailevu Province: District of Nailega

To our partners for their participation and willingness to work with PCDF;

- Adventist Development and Relief Agency Fiji
- Fiji Arts Council
- International Union for Conservation of Nature Oceania
- Live and Learn Fiji
- National Trust of Fiji
- Ministry of Agriculture
- Ministry of Health and Medical Services
- Ministry of iTaukei Affairs
- Ministry of Infrastructure and Transport
- Ministry of Rural and Maritime Development and National Disaster Management
- Office of the Commissioner Western
- Office of the Commissioner Northern
- Provincial Offices;
 1. Ba Provincial Office
 2. Bua Provincial Office
 3. Kadavu Provincial Office
 4. Lomaiviti Provincial Office
 5. Nadroga/ Navosa Provincial Office
 6. Office of the Roko Tui Colo
 7. Ra Provincial Office
 8. Tailevu Provincial Office
- Pacific Organic Ethical Trade Community
- Rise Beyond the Reef
- Save the Children Fiji
- The Pacific Community
- Wildlife Conservation Society



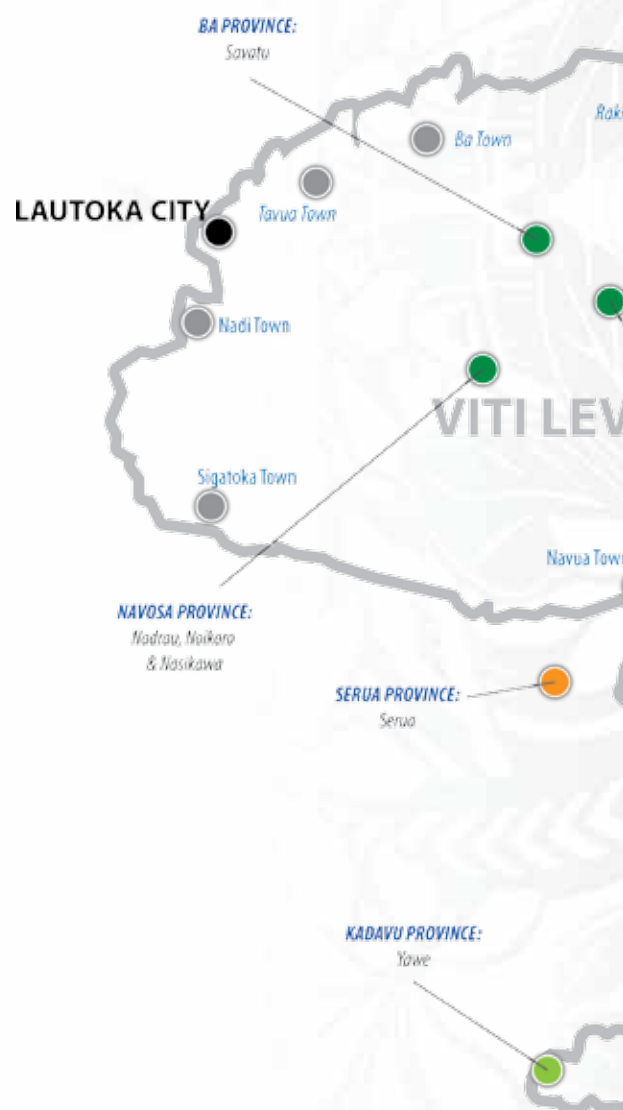
5.0 PROGRAMME OVERVIEW

There are four thematic programmes that PCDF's work focuses on and these are;

1. **Community Capacity and Livelihood Enhancement Programme**
2. **Natural Resource Management Programme**
3. **Health Improvement Programme and**
4. **Institutional Development**

Through these thematic areas, we have carried out projects targeted to address issues threatening natural resource management; climate change; disaster risk reduction; sustainable livelihood; food and water security and; general sanitation and hygiene.

A total of 92 communities (10 of which are new communities as per 2018 reporting period) in the provinces of Ba, Bua, Kadavu, Lomaiviti, Naitasiri, Nadroga/ Navosa, Ra and Tailevu were targeted through these project activities. Our beneficiaries both direct and indirect include men, women, children and the vulnerable groups totaling up to over 10,000 individuals.



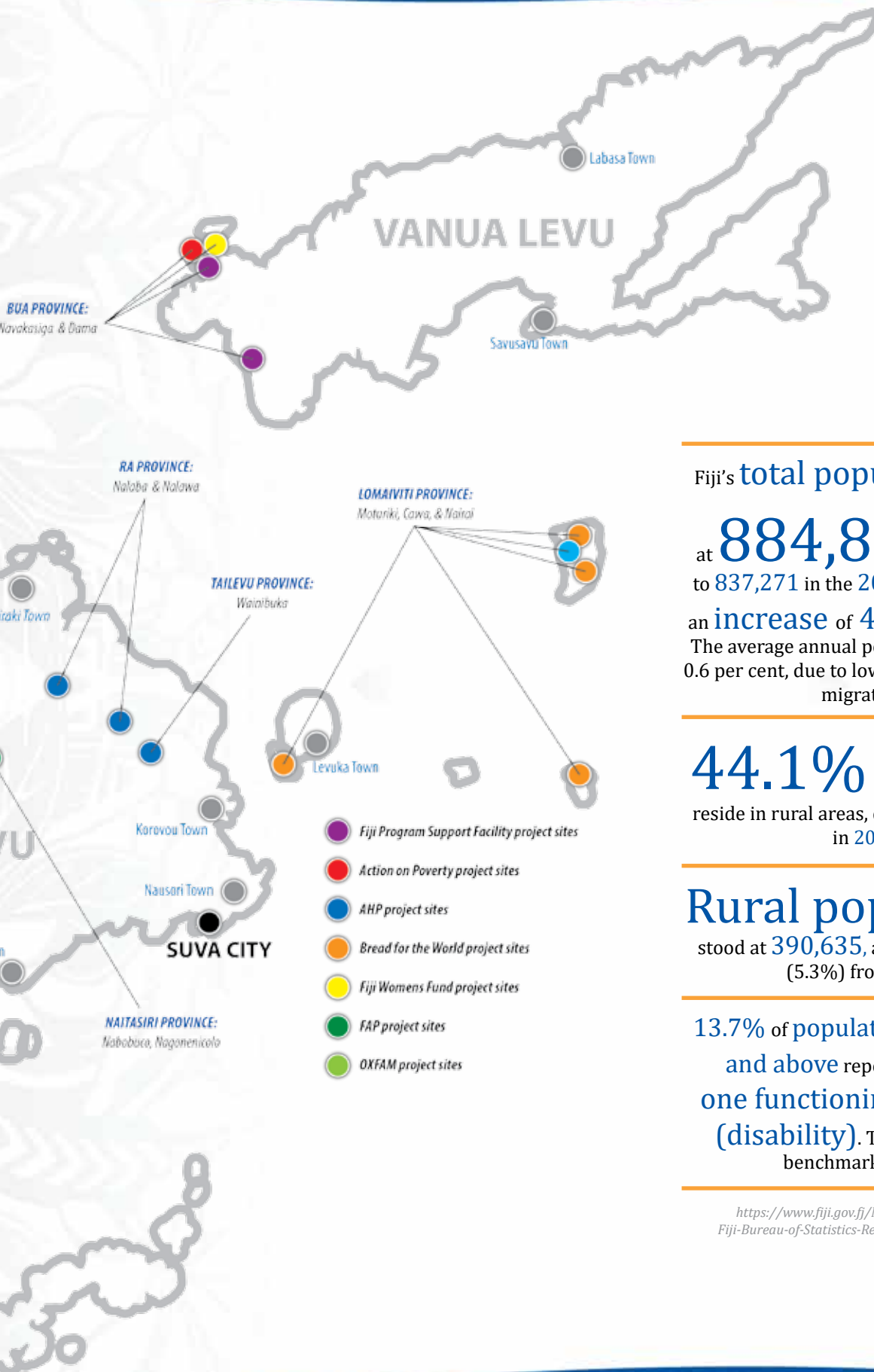
92 communities

in the provinces of Ba, Bua, Kadavu, Lomaiviti, Naitasiri, Nadroga/ Navosa, Ra and Tailevu were targeted through these project activities.

Our beneficiaries both direct and indirect include men, women, children and the vulnerable groups totaling up to over

10,000

individuals.



Fiji's **total population** stands

at **884,887** compared to 837,271 in the 2007 census. This is an **increase** of 47,616 or 5.7%. The average annual population growth is 0.6 per cent, due to low birth rates and out migration.

44.1% of Fiji's population reside in rural areas, down from 49.3% in 2007.

Rural population

stood at 390,635, a decline of 21,790 (5.3%) from 2007.

13.7% of population aged three and above reported at **least one functioning challenge (disability)**. The international benchmark is 15%.

<https://www.fiji.gov.fj/Media-Centre/News/Fiji-Bureau-of-Statistics-Releases-2017-Census-Res>





Women of Navakasiga with their handicraft products ready for exhibition at the Friendly North Festival in Labasa.

5.1 COMMUNITY CAPACITY AND LIVELIHOOD ENHANCEMENT PROGRAMME

The Community Capacity and Livelihood Enhancement (CCLE) programme strives to promote sustainable livelihoods and increase the self-reliance of remote communities.

The programme interventions are community centred with the intent of enabling communities to set up and manage their own developments and income generating projects. Through partnerships with relevant stakeholders, the CCLE programme assists communities and traditional or community institutions through the transference of specific skill-sets that will equip them to manage and take ownership of their own development, be it infrastructural needs, small business initiatives or innovative ideas that will improve their overall standard of living.

Projects implemented under the CCLE programme in 2018 include:

- 5.1.1 Capacity Building of Municipalities for Independent Community Development.**
- 5.1.2 Economic Empowerment for Women in Navakasiga, Bua.**
- 5.1.3 Fiji Agricultural Partnerships Project.**



5.1.1 Capacity Building Of Municipalities For Independent Community Development Project

Project funded by:

Brot
für die Welt

 **11 Villages**

 **1500 population**

"We are hopeful that with this proposal we will be able to address this issue, build a new foot crossing and lower the risks associated with the crossing especially with our school students. Moreover, we will be able to address the rest of our development needs identified in our Community Development Plans."

~Eremodo Teki, Tovulailai village,
Nairai.~

The Capacity Building of Municipalities for Independent Community Development Project has been working with 11 communities from the districts of Nairai and Cawa in the province of Lomaiviti. Now into its second year, the project has worked with over 1500 individuals across the 11 communities of Natauloa, Tovulailai, Lawaki, Waitoga, Vutuna (Nairai Island), Nabasovi, Nabuna, Navaga, Kade, Vatulele and Tavua (Cawa, Koro Island).

The Bread for the World funded project is aimed to transfer key processes and tools of planning and organized thinking and information gathering that will enable communities to determine practical solutions that are workable for them to drive their own development. These processes and tools will guide the communities to think of and discuss the root causes to their problems or challenges and to identify practical solutions and how they can access additional support to complement their initiatives.

For this reporting period the project focused on implementation of capacity building trainings to assist communities in critically analyzing and organizing their Community Development Plans ensuring it is as participatory and inclusive as possible.

Activities conducted under this project in the year 2018 include; verification and presentation of profiling data to the target districts of Cawa and Nairai; Disaster Risk Reduction (DRR) trainings; Drinking Water Safety Security Planning (DWSSP) training; Community Development Planning (CDP) training; Financial Literacy training; Proposal Writing training and the endorsement of CDPs.

Project Highlights:

- The DRR trainings saw the 11 communities establish their respective Community Disaster Committees and compiled their community disaster response plans



- Training of the 11 water committees in using Drinking Water Safety Security Planning (DWSSP) model to manage their water systems and the formation of their drinking water safety and security plans.



- Establishment of a total of 11 Community Development Plans (CDPs), which had been endorsed by each village during their respective village meetings.



- Vatulele village development committee submitted their solar project proposal to the Direct Aid Program. This following the Proposal Writing Training that was conducted for the district of Cawa.
- PCDF was part of the Ministry of Infrastructure and Transport celebrations for World Water Day in Lautoka
- During the National WASH summit, organised by UNCEF, PCDF's DWSSP process was incorporated into the draft National Water and Sanitation Policy as a strategy to address WASH in the rural areas of Fiji.

Challenges:

- Koro Island is being overwhelmed with development and rehabilitation projects from various government departments, NGO's and other development organizations since TC Winston. Cawa district had been receiving visitations from organizations almost every week. It was observed that communities' priorities were still on rebuilding their homes and churches, replant cash crops and food crops to recover their income and food sources.

Stories from the Field

Proposal Writing Workshop to Address Community Development Needs

25th September 2018 (Koro Is, Fiji) - 6 villages on Koro Island will now be able to write proposals to address their development needs after having undergone a week-long training on Proposal Writing and Budgeting.

30 representatives from the villages of Nabasovi, Tavua, Nabuna, Navaga, Kade and Vatulele in Cawa District participated in the workshop that targeted community development committees on drafting basic proposals that would address their development needs. Another aspect of the training looked at upskilling these committees on forecasting and planning for budgetary requirements needed to achieve their development objectives as set out in their development plans.

The training also looked at ensuring that the development committees would be able to communicate their development needs to potential donors. At the end of the training community representatives from Vatulele village had submitted a copy of their proposal to the training team for vetting. Vatulele village's proposal was to address the need for rural electrification with the installation of solar energy, their primary beneficiaries being students of the village. The proposal has since been submitted to the Department of Foreign Affairs and Trade's (DFAT) Direct Aid Programme for funding support.

This training follows the Community Development Plan trainings where communities had identified their development needs. The Proposal Writing and Budgeting training allows the communities to take the lead in writing their own proposals and communicate these to the relevant external stakeholders to address these development needs.

"This training will help us achieve some of the development needs we have identified in our Community Development Plans and it begins through writing of proposals to the relevant stakeholders. The training ensures that we (communities) take responsibility of our own development plans instead of relying on the government to do it for us..."

Malanivos Colati, District Representative of Nairai, Lomaiviti.





5.1.2 Economic Empowerment Project For Women In Navakasiga

Project funded by:



3 Villages;

1 Settlement



550 population

100 target individuals

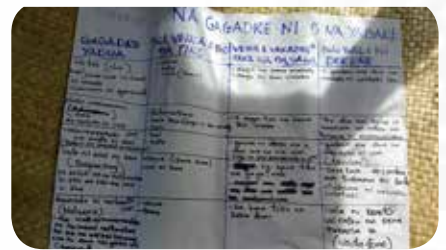
The Economic Empowerment Project for Women in Navakasiga was focused on empowering women of Navakasiga to be self-sufficient and secure sustainable livelihoods for themselves and their families. The project targeted women in the three villages of Naivaka, Naiviqiri, Nasau and Baravi settlement in Navakasiga District. Activities undertaken for the project were mainly capacity building for the women's groups that allowed them to participate in economic activities and secure a steady income from the sales of their products. These would ultimately help them address their financial commitments and improve and sustain livelihoods for their respective families.

While the focus of the project was on women, the project also engaged community leaders and men of Navakasiga for the purpose of creating an environment in the communities that was supportive of the economic aspirations and initiatives of the women. The project was funded by Australian Aid through the Fiji Women's Fund and had directly benefitted 100 women and over 500 individuals indirectly.



Project Highlights:

- An Organizational Management Training was conducted for the women's groups to help them develop guidelines and roles and responsibilities on how to manage and maintain their groups.



- The business training focused on building the women's capacity to secure financial and or other support to either start up or sustain their business initiatives. A refresher Business training was also organised later in the phase of the project.



- A market day was organised for the women, which coincided with the Friendly North Festival in Labasa. This provided an opportunity for the women to network and build rapport about their handcraft work/products.



"This training has taught us new handcraft skills that we can use to earn income for ourselves and our families. Prior to this I only knew how to weave mats and that too was my only source of income. What I have learnt is with these new skills we can improve our products and earn more money. I would sell a small sized mat for \$80. However using the same amount of voivoi (pandanus leaves) to produce handbags could earn me \$200. I am sure that when your team departs here I will practice what I have learnt and produce samples to be sold. This will benefit us especially now that the fisheries department has banned the sale of sea cucumbers which was one of the sources of income here in Navakasiga."

~Eliana Adi Rokobuka,
Nasau Women's Group Rep~

- The collaboration between PCDF and the Fiji Arts Council enabled the women to understand and have knowledge of other handicraft skills that are available. The women in Navakasiga's main source of livelihood are voivoi (pandanus leave) based products. Prior to this training the women only wove mats as a means to earning an income. After the training the women have learnt to weave baskets, purses, broaches and flowers from the voivoi.



Stories from the Field

Economic Empowerment For Women In Naiviqiri

August 2018 (Bua, Fiji) - Hand crafted products is one of the main sources of livelihood for rural women in Fiji as its resources are easily accessible to them. From mat weaving, screen printing to hand crafted home décor, these are a few of the products that these women labour tirelessly to produce. However, selling these products can be a challenge as markets are not readily available at their disposal.

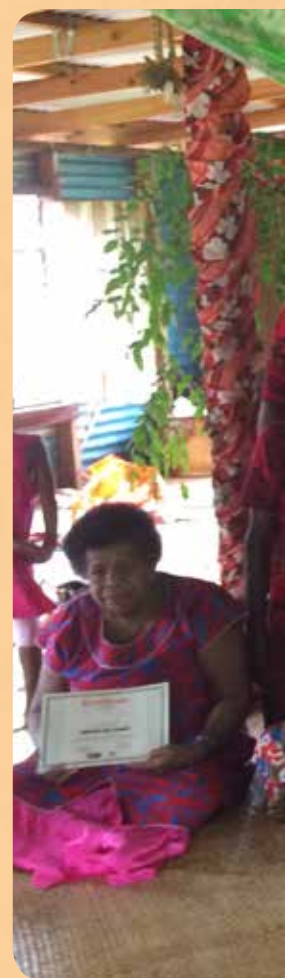
Such was the issue highlighted by women of Naivaka, Naiviqiri, Nasau and Baravi in Navakasiga District. However, through the Economic Empowerment for Women in Navakasiga Project an initiative funded by the Australian Aid through Fiji Women's Fund, the women had the opportunity to showcase and market their voivoi (pandanus leaves) based products at one of Vanua Levu's biggest festivals, the Friendly North Festival.

Speaking from Subrail Park where the week-long Festival was hosted, Sera Draunimasi of Naiviqiri village shared that the 'Market Day' allowed them to network and build rapport about their products.

"This is the first time for our women to participate in an event of such nature and it was the perfect opportunity to showcase our work and put to practice the learnings from the trainings conducted by PCDF so far. We have had a lot of people checking into our stall and the sales are really good. This is motivation for us to run the project (handicraft) as a business which in turn will sustain our livelihood," Sera said.

In addition, Nasau Women's Group leader, Makelesi Ratila said the market day was a learning experience for her in terms of marketing quality products and participating in events that would raise their profile.

Prior to the 'market day' activity, the women underwent a Business Training that focused on building the women's capacity to secure financial and or other support to either start up or sustain their business initiatives.







5.1.3 Fiji Agricultural Partnerships Project

Project funded by:



41 villages
2000 target farmers
2000 target households

"It is all about addressing the challenges of the farming communities that are isolated from the commercial centres, it is all about addressing the domestic demands that are mainly met at the moment by imports so we are producing it locally but the issue now is to lift it up to a more commercial and sustainable level."

~Permanent Secretary Agriculture
 David Kolitagane at the signing
 of the project Memorandum of
 Agreement~

The Fiji Agricultural Partnerships Project is a 2 year partnership between the Fiji Government through the Ministry of Agriculture and PCDF. The overall goal of the FAP Project is to reduce hardships in remote rural areas by engaging small scale farmers in sustainable farming and business partnerships. The principal measure of progress towards this objective is that, 50% of households in the highlands regularly market agricultural outputs to trading or processing enterprises.

The project is funded by the International Fund for Agricultural Development (IFAD) and targets 2000 farmers in 41 villages of 7 districts within the Ba, Naitasiri and Nadroga/ Navosa Provinces.

There are three main components of the project which are; (1) public sector capacity to support agribusiness; (2) assistance to small and medium sized enterprises (SMEs) working with small holders and; (3) farming as a business for highland communities. PCDF as the lead implementing partner is tasked with component 3 of the project while components 1 and 2 are implemented by the Ministry of Agriculture.

There were four cluster activities under Component 3 that were implemented in this first year of project by the PCDF. These include;

1. Highland Community Empowerment – recruitment of community facilitators (CFs), training and planning. In this, activities covered included recruitment of CFs, induction training for CFs and field staff, clusters, inter clusters, project area forums and planning workshop for field assistant and CFs. Another activity under this sub component was the community mobilization and empowerment which included village forum for community awareness on FAPP, livelihood and business profile of target farmers, strengthening village governance, understanding gender and agriculture and resource management.

2. Farming as a business – this was divided into two sub activities namely promotion of farming as a business which included trainings such as financial literacy, developing basic farm calendar, managing time and workload, record keeping and pricing and marketing produce. Enhancement of value chain and its linkages included value chain training, information sharing network in the form of study tours and facilitated grower/buyer meeting to identify critical success factor and make deals.
3. Technology transfer for increased productivity and profitability – In this sub activity , trainings were carried out in the following topics; Introducing or re-introducing open pollinated vegetable seed varieties and small-holder seed saving technologies, promote the expanded use of vegetable seedlings compared to traditional direct planting methods, promote the use of integrated crop management package of practices for pest and disease control, promotion of soil conservation and traditional horticultural knowledge, training on appropriate nursery enterprises for fruit and vegetables, set-up of appropriate nursery systems for fruit and vegetables and promotion of the improvement post-harvest handling of vegetables.
4. Certification and branding for highland farmers produce – This sub activity has been sub contracted to POETCom of SPC as it is the only legal body in the Pacific who are currently doing work on Organic Certification.

Stakeholders involved in this phase of the project include the Ministry of Agriculture - MOA (FAPP – PMU), (FAPP – ADU), MOA (Extension), MOA (Research – Sigatoka Research Station); Ministry of I-Taukei Affairs particularly the Assistant Roko Navosa, Roko Tui Colo and Assistant Roko Naitasiri; Pacific Organic Ethical Trade Community (POETCom), Exporters such as Mahend's Export and Manasa Export, Fruits of the World – Value Chain Training, FAPP MTR Team – IFAD and Taiwan Technical Mission (TTM).

Project Highlights:

- Signing of the Memorandum of Agreement between PCDF and the Ministry of Agriculture at the Ministry of Agriculture Headquarter in January.



- Consultations were carried out in all the 41 villages of FAPP Communities despite the unfavorable weather conditions in the first quarter of 2018.



- Six Financial Literacy Trainings, developing basic farm calendars, managing time and workload, record keeping and pricing and marketing your produce were carried out in the district clusters of Nabobuco, Navatusila, Magodro, Nasikawa, Noikoro 1 and Noikoro 2. The trainings were not carried out in Savatu and Nadrau since they were part of the training during the PHVA Project phase in 2016.



- 3 clusters, inter clusters and project area forums were implemented in the year whereby issues, challenges and ways forward were discussed. One of the issues raised in the second project area forum was the inaccessibility of the communities like Rewasau village, as their roads have never been upgraded, thus making it impossible for the farmers to take their produce to the nearest markets. As a result, the project, as part of its activities, will contribute funds to the upgrading of the roads for the farmers in communities around Rewasau



- 8 Vegetable Trainings were carried out in all the 7 cluster districts. There were two trainings for Noikoro district because they were divided into two clusters.



- For strengthening village governance, resource management and gender and agriculture, the first 5 trainings were carried out in the district of Nabobuco, Navatusila, Magodro, Nasikawa, Noikoro 1 and Noikoro 2. This training was aimed at village committees whilst the 20 meetings were carried at village cluster level.

Stories from the Field

Financial Literacy Training for Navosa Farmers.



October 24th 2018 (Navosa, Fiji) - “For us small scale farmers, we strive to make ends meet on a daily basis. There are no plans to save for the future when we are trying to survive for the day. This training has taught me a lot and I now understand what I need to do to meet our daily needs as well as save for the future”.

These were sentiments shared by 50 year old farmer and market vendor Loata Cavusa at the Financial Literacy Training for Noikoro District. Loata was among 40 other farmers who attended the two-day training at Nubuyanitu village.

PCDF through the Fiji Agricultural Partnerships Project (FAPP) conducted a series of Financial Literacy trainings over the last two weeks for the villages of Namoli, Korolevu, Nukuilau, Draubuta, Navitilevu, Nakoro, Nubuniyanitu, Wema and Vatubalavu of Noikoro District and Nawairabe, Korovou, Waibasaga and Matokana of Nasikawa District.

The training targeted to promote financial literacy, budgeting and savings to farmers (men, women, and youths) within the community and their families and in the hope of turning farming into a business.

To coincide with the Financial Literacy Training, sessions on Time Management, Farm and Crop

Calendar and Daily Farming Record Sheet were conducted.

According to Semi Nagata from Nubuyanitu village, he realised through the training that there were a lot of unnecessary costs or expenses he made that affected his chances of saving money.

“After we listed our income sources and expenses in one of the sessions I noticed that a substantial amount of income (proceeds from our farm) is spent on unnecessary expenses, which is why we can’t achieve some of the things we have planned. I am grateful for this training because as the breadwinner in my family I can now properly plan our budget and finances for our daily living and to save. I can also schedule my time at the farm to produce enough for our daily needs, for emergencies, communal and church obligations and to achieve my financial goals set in yesterday’s exercise”, said the peanut farmer. Nagata’s financial goals include saving for his children’s (who are currently in primary school) tertiary level education and to invest in livestock.

The sessions were attended by more than 100 participants (men, women, youth farmers) from the 13 communities. The trainings were hosted at three venues namely Korolevu Village, Nubuyanitu Village and Waibasaga Village.



Miriama Qoro of the Ra Provincial Council and Nemani Nadamu the Mata ni Tikina Nababa during a DRR training held at Nalalawa Village.



5.2 NATURAL RESOURCE MANAGEMENT PROGRAMME

Our ecosystems play a vital role in providing sustenance and livelihood for most communities in Fiji. However, with the increasing pressure of economic development, the ecosystem and natural resources are most vulnerable and at risk of over exploitation. In addition, many of our rural and remote communities are now faced with the impacts of climate change.

The Natural Resource Management (NRM) Programme aims to assist Fiji's rural communities in promoting sustainable natural resource management while trying to maximize income generated from these resources so that rural communities become economically secure and self reliant.

Working in partnership with Government, civil society organisations, local and international agencies and relevant stakeholders, the programme aims to build the capacity of local communities to plan, manage and monitor the use of their natural resources.

In 2018, there were five projects PCDF implemented under the NRM Programme;

- 5.2.1 Building Disaster Risk Management & Resilience in the Pacific.**
- 5.2.2 Australian Humanitarian Programme Disaster READY.**
- 5.2.3 Plan International Australia Tropical Cyclone Josie Response.**
- 5.2.4 PCDF Emergency Preparedness**
- 5.2.5 Inter-Agency Tropical Cyclone Keni Response**



5.2.1 Building Disaster Risk Management And Resilience In The Pacific Project

Project funded by:



4 Villages



400+ population

**300+ booth visitors
at NDAW**

The Building Disaster Risk Management and Resilience in the Pacific project came to a close this year after a successful three year implementation of activities that contributed to building disaster risk management and resilience. Aimed at increasing the level of disaster preparedness and resilience both at national and sub-national levels in Fiji, the project this year targeted community groups inclusive of women and children in the district of Nakuailava, Ra Province and specifically for the communities of Bucalevu, Tobu, Dama and Savulotu.

Stakeholders involved in this phase of the project included the Ministry of I-Taukei Affairs- Ra Provincial Office, National Disaster Management Office, Fiji Meteorological Office, Mineral Resources Department, Ministry of Agriculture and the Department of Forestry. The project is supported by the Australian Government and Plan International Australia.



Project Highlights:

- PCDF participated at the National Launch of the Disaster Awareness Week before attending the awareness at the Central and Western Division. This was a good opportunity to promote our work and strengthen our partnership with government at divisional and national level.



- The project with the support of Ra Provincial Council organized a week long awareness program for 4 villages in Ra Province. Government departments that also participated in the community awareness program were: the NDMO, Fiji Meteorological Office, MRD, Ministry of Agriculture and the Department of Forestry.



- Conducted training for the Bucalevu, Tobu, Dama, Savulotu village disaster response committees. The participants including men women and youth were trained on roles and responsibilities of the committee, hazard, risk, vulnerability and capacity assessment and developed risk reduction action plans. The training was closed by Roko Tui Ra - Mosese Nakoroi who presented the participants with certificates of participation and response kits for each community's disaster management committees'.



"... I must thank PCDF for conducting this awareness in the province of Ra. We have seen the changes and the impacts on the lives of people who are already trained and with the Disaster Management Committees in the villages of Nakorotubu with their response to disasters after attending the training and they were very effective. I hope that the village of Nalalawa and the vanua of Nababa will carry out the same responsibility if a disaster strikes even more now that we are nearing the cyclone season and going through a prolonged drought period..."

~Roko Tui Ra, Mosese Nakoroi~

Stories from the Field

DRR, Climate Change and Environment Awareness

Early in November a group of experts collaborated with PCDF to bring awareness on disaster risk reduction, climate change and environment awareness to the communities of Nakuailava District in Ra. The team including the Ra Provincial Council, National Disaster Management Office, Fiji Meteorological Services, WWF South Pacific, Mineral Resources Department, Ministry of Agriculture, the Ministry of Forestry and PCDF travelled to the villages of Bucalevu, Tobu, Toki, Dama and Savulotu to inform the communities about these issues that currently plague the communities in Fiji and their stand towards addressing these.

The communities were grateful as they heard firsthand from these stakeholders the scope of their work in relation to climate change and DRR and were also able to pose their concerns and queries regarding these issues as well as share some of their experiences on the matter.

“We are lucky at Nakuailava that this awareness was brought down to our communities. We are grateful because everyone here was affected by TC Winston and the flooding from Tropical Depression 04 (TD04). This experience and the awareness you have brought us will enable us to better prepare for such disasters in future”, said the District representative.

It was through this awareness that communities sought to be trained on Disaster Risk Reduction and to form community disaster management committees.







5.2.2 Australian Humanitarian Programme Disaster READY Project

Project funded by:



The purpose of the **AHP Disaster READY Project in Fiji** is to strengthen local humanitarian capability and preparedness to lead responses and manage the impacts of natural disasters. The project involves local partners and key stakeholders who have a humanitarian role at sub-national and community level, including communities and vulnerable groups (like women, children/youth, elderly and people with disabilities).

Through this program, PCDF targeted two districts in the Provinces of Ra and Tailevu and specifically the villages of Nailega, Naibita, Nabulini, Wailevu, Manu, Nalalawa, Rokovuaka, Nausori and Navitilevu

 **7** villages
3 settlements
 **1000+** population
21 PCDF staff



Project Highlights:

- The project conducted consultation meetings with relevant stakeholders between the months of May and June. Meetings were with Tailevu Provincial office, Ra Provincial Office, Provincial Administrator Ra, District officer Rakiraki and the Climate Change And Disaster Risk Management (CCDRM) Officer for the Western Division.
- Community profiling was conducted for all the villages targeted in this project. The profiling included general profiling data and gender analysis, identifying the needs of other vulnerable groups. For the District of Nailega, PCDF collaborated with the Tailevu Provincial Office using the I-Taukei profile template.



- The organisation had its mid-year review on the first week of July. All 21 staff from PCDF attended the review. Tukataranga Tangi from Plan International Australia conducted a session on disaster management and response. Tu spoke on key government structures and processes relating to DRM and Disaster Responses and how PCDF can link with these.
- Three PCDF staff had already undergone ToT on GESI- Gender Equality and Social Inclusion supported by the Facility and Fiji Women's Fund. This introductory session was to help participants recognize, understand and address the barriers and opportunities for gender equality and inclusion in their different field of work and personal lives. The purpose of this was to gain awareness of how identities of community members determine their power and privileges, including access to resources and opportunities.



"Trainings as such (DRR) are important as it equips us with knowledge on what to do before, during and after any disaster which in turn can lessen the impact of disasters and expenses around recovery and rehabilitation."

~Savenaca Tuidrokadroka, Assistant District Officer, Tailevu Provincial Office~

- To date, the project had trained disaster response teams of seven villages and three settlements, which include men, women and youth representatives. These villages were Wailevu, Nailega and Naibita, Rokovuaka, Nalalawa, Nausori and Navitilevu. The training encompassed community profiling, community mapping, disaster history exercises, understanding traditional early warning systems, hazard assessments, developing community risk reduction action plans, weather forecast and interpretation, cyclone tracking exercises, developing community disaster response plans and simulation exercises. Common hazards identified in the locality were flash flooding and soil erosion. Other issues raised by representatives at the trainings were the need for evacuation centers and access to clean drinking water. The project also purchased disaster response kits that was only to be given to village disaster committees that had undergone the week long trainings. Items in the kits include First Aid kits, safety helmets, safety glasses, torches, hailers and reflector vests that would aid the committee in carrying out response work.



- In August, the organization hosted a series of in-house trainings for its staff. 21 staff attended the trainings which included;
 - Child Protection Training facilitated by Save the Children Fiji. Save the Children was also revising PCDF's child protection policy.
 - Psychological First Aid Training facilitated by Medical Services Pacific.
 - GESI Training facilitated by the 3 PCDF staff that were trained by FWF and The Facility



"It is important that we take this awareness right to community level because an informed community means a resilient community."

~National Disaster Management Office, Training Officer Lavinia Dolavi~

Stories from the Field

DRR Training Emphasizes Care For PLWD And The Vulnerable, Says Ra Disabled Association Rep

28th September 2018 (Ra, Fiji) – “There is a need to take this (Disaster Risk Reduction) training to all communities in Fiji because it emphasizes the care for vulnerable groups during a disaster” -Fereti Naloma.

Naloma, the representative of the Ra Disabled Peoples Association expressed his gratitude to PCDF for the Disaster Risk Reduction training that was held at Nalalawa village in Ra. Naloma who is from Matawailevu village, Ra and represented the Association shared he was happy with the training as it looked at caring for the vulnerable during a disaster.

“I find this training very useful as it teaches the able bodied to care for the disabled in times of disaster. It would be effective if they took this training to all communities in Fiji especially when it comes to caring for the vulnerable groups which includes, the elderly, women and children and people living with disabilities (PLWD)”, he said.

Naloma shared it was his first time to attend a training on DRR and was glad to note that it considered the vulnerable groups as important and the first to be cared for during a disaster. *“One thing we (Fiji Disabled Association) noted during Cyclone Winston assessment was the neglect of PLWD. It is sad to say that we are the last group to be considered when care during a disaster is needed, that is, during evacuation, care at the evacuation centres and also allocation of response rations. This training will make people aware of the type of care that PLWD and other vulnerable groups need during disasters and address the very issue that we face”*, said Naloma.

Roko Tui Ra Mosese Nakoroi added that this was a lesson learnt from Tropical Cyclone Winston in regards to addressing the most vulnerable at the community level. *“What we are trying now and working with the social welfare department is to formulate and setup a database on all the PLWD in the province of Ra. Once we have that then we’ll have a planning process where we address the issues faced by the most vulnerable”*, said the Roko Tui.

According to Naloma, there are over 500 people living with disability in the Ra province alone who could benefit from this training and more if the training was widespread.





5.2.3 Plan International Australia - Tropical Cyclone Josie Response

Project funded by:



 **10** villages
 **353** households
1027 population

On the 29th of March, 2018, TC Josie Category 1 system struck the Western division of Fiji. The heavy rain brought by TC Josie caused major flooding and a week later, Tropical Cyclone Keni (Category 3) impacted the country. Both storms caused extensive wind and flood damage to homes, farms, disrupted schools, and damage to infrastructure. The worst affected were the western division and Kadavu island.

Plan International Australia /PCDF was fortunate enough to be part of the Inter Agency response (START Up Fund) for TC Keni. PCDF was able to mobilised our staff based in Tavua to liaise with the district office and identify communities that needed WASH kits. The project's main target was to distribute 200 WASH kits to the affected areas. At the end of the response period, PCDF distributed 353 WASH kits to around 10 villages in the Western division.

Most of the affected communities/households identified, still had farming tools however, their farms were completely destroyed by the flood. Relief assistance was provided to communities/households in Navosa, Nailega district in Wainibuka and Nababa district, Ra.

Farming tools, seedlings, eating utensils, beddings, cleaning equipment,

and WASH kits were purchased and distributed. Distribution of the relief items was done during the profiling for the AHP project. The seedlings that were distributed included chinese cabbage, eggplant, pumpkin, french bean and long bean. The seeds were given to the village headmen to distribute to their community members. Leftover supplies were then distributed to other project sites (including AHP Project sites) that were also affected by TC Josie.

Remaining funds were later used to purchase more wash kits, safety gear for the staff and portable tools for recovery work while the remaining supplies such as WASH Kits, beddings, farming tools, and eating utensils have been kept as prepositioned supplies.

This relief work managed to assist 233 families (1027 individuals) in the villages of Nubuyanitu, Namoli, Nakoro, Nukuilau, Korolevu, Nailega, Naibita, Wailevu, Nabulini and Manu of Tailevu Province; Nalalawa, Navitilevu and Rokovuaka of the Ra province.





5.2.4 PCDF Emergency Preparedness Project

Project funded by:



 **22** PCDF Staff

Fiji's location in the tropical cyclone belt causes it to experience frequent cyclones characterized by damaging winds, rain and storm surges and on average, experiences one cyclone per year. In the past few decades, Fiji has been affected by multiple devastating cyclones. The effects of natural disasters in Fiji are far reaching, negatively impacting on agriculture, housing, transport infrastructure, tourism and primary industries among other sectors.

The Australian Government, through the Fiji Program Support Facility (The Facility) set up the Preparedness and Response Fund to support disaster preparedness and response activities in Fiji.

The objective of the project was

1. to build PCDF team members' capacity as disaster response personnel and;
2. to effectively review and systematize response approaches into operational procedures and policies to help us effectively meet our communities' humanitarian response needs during times of disaster.



Project Highlights:

- All PCDF staff had undergone the GESI training aimed at helping the staff to recognize, understand and address the barriers and opportunities for gender equality and social inclusion in their different field of work and personal lives. This training would assist in ensuring that our work is inclusive of women, children, people living with disabilities and other vulnerable groups and taking a 'do no harm' approach in all our efforts.



- To ensure staff safety during response work, we had identified a variety of response and safety items. Below are the detailed equipment:
 - Safety equipment – Past experiences in disaster response work had informed this. PCDF did not have any standard personal protective equipment to safeguard its staff during relief and response work. Thus, the purchase of safety equipment like safety boots, reflector vests, gum boots, safety glasses and weather resistant coats. This would ensure the safety and good health of staff when conducting humanitarian assistance in the affected communities.
 - Communication Equipment- We had identified communication as an important aspect affected during response work. As such a generator and mobile tablet devices had been purchased. The use of these equipment would ensure the effective delivery of response work in terms of data collection using mobile apps and energy sustenance for the purpose of effective communication.



- Medical Services Pacific was engaged to conduct the Psychological First Aid training. This was to ensure that staff would be able to identify and make referrals for community members who may be experiencing some trauma as a result of a disaster.
- Saint John's Ambulance Association of Fiji provided a two-day First Aid training. The training highlighted principles of first aid, cardiopulmonary resuscitation (CPR), respiratory disorder, burns and poisoning, handling and transportation of person needing immediate medical attention. Twenty two (22) of our staff attended the training which was both theoretical and practical.





5.2.5 Inter- Agency Tropical Cyclone Keni Response

Project funded by:



6 Villages



200 households

1200+ population

This was a joint response work between PCDF's PLAN funded project and ADRA FIJI, OXFAM Fiji, Save the Children Fiji and Live and Learn Fiji.

Tropical Cyclone Josie (Category 1) impacted Fiji during the Easter weekend. Approximately one week later Tropical Cyclone Keni (Category 3) struck the country. Both storms caused extensive wind and flood damage to homes, home gardens, communities, schools, infrastructure, government and businesses.

The worst affected locations were the Western Division and Kadavu Island in the Eastern Division, as they are situated along the path of the cyclone. PCDF through ADRA Fiji worked on the procurement and distribution of at least 200 WASH kits to communities affected by Tropical cyclone Keni.

We acknowledge the support and donation of hygiene kits from the International Union for Conservation of Nature (IUCN Oceania), Wildlife Conservation Society (WCS) and National Trust of Fiji.

Through coordination with PCDF staff based in the western division and with the support of the District office in Ba, Tavua and Rakiraki, we identify 6 villages and distributed over 200 WASH kits. The villages were Nabuna, Tavualevu, Toge, Nasivi, Nawaqarua and Natutu. More than 1200 people inclusive of men, women, youth and children benefited from this response work.





Youth of Nawaca help out in the water system upgrade as per their water safety plan in Nawaca village.



5.3 HEALTH IMPROVEMENT PROGRAMME

Health remains a critical issue in most parts of Fiji due to the changes in diet and lifestyle choices and is exacerbated by the lack of access to basic health care. The Health Improvement (HI) Programme was established to strengthen and promote community health development across Fiji.

We work towards this goal by responding to community health threats through their health committees, networking and partnering with international and local NGOs and organizing health training in rural communities for committees and community members. The Programme is mainly focused on strengthening access to quality safe drinking water and proper sanitation.

This year, PCDF implemented three projects under this programme;

5.3.1 Pacific Regional Food and Water Security Project - Fiji Component

5.3.2 Drinking Water Safety and Security Planning Project.

5.3.3 Tropical Cyclone Keni WASH Recovery Response



5.3.1 Pacific Regional Food and Water Security Project - Fiji Component

Project funded by:



 **3 Villages**
1 settlement
 **550 population**

Through this project, PCDF delivered Drinking Water Safety and Security Planning initiatives to remote rural villages, a district school and a health centre. The processes were community led and aimed to build the managerial and technical capacity of communities to develop their Water Supply Management plans. Other issues addressed included improved sanitation and hygiene practises; identification of WASH infrastructure needs for improved water quality and health; and small infrastructural upgrades to existing water systems. The targeted communities for the project were Nasau, Naiviqiri, Naivaka, and Baravi in the district of Navakasiga.



Project Highlights:

- The four day CDP process was attended by representatives of village development committees' of Nasau, Naiviqiri, Naivaka including Baravi settlement. The training was conducted to help the village committees' define their development requirements. At the end of the training, the development committees had drafted their respective Community Development Plans.

Navakasiga District representative (Mata ni Tikina- MNT) Jone Draunimasi shared that the training allowed village committee representatives to build their respective village development plans together. "The process has been very flexible and has allowed all the representatives from the 8 village committees to participate in developing their respective CDPs," Draunimasi said.



- Proposal Writing Training**
The training was a success as participants were able to practice what they have gathered from the three day workshop. The School Committee of Navakasiga District who were part of the three day training managed to put together a proposal which was submitted to one of the international development agencies located in Suva. Their proposal was approved for funding to help with the construction of a new school library and computer labrotary for their district school.



- Disaster Risk Reduction Training.

This was the first DRR Training ever conducted in the district of Navakasiga. Through the training, the four communities in Navakasiga had formed their Disaster Management Committees; conducted their community's hazard and risk assessment; and had developed action plans and disaster response plans. Draunimasi (MNT) highlighted that the training had allowed the newly nominated disaster committees to be aware of their respective roles and responsibilities during natural disasters. "With this training the Disaster Committee will be more organised on how to assist their communities before, during and after a natural disaster".

Navakasiga district was heavily affected by Tropical Cyclone Evan in 2012 when majority of their homes and resources were destroyed.



- The DWSSP training

The training guided the water committees to develop their WASH Response and Action Plans. The training allowed water committees from the three communities and one settlement in Navakasiga District to identify hazards that existed in their current water systems and identify counter measures to addressing these.

Furthermore the training had encouraged the water committees to take lead roles to protect, monitor and maintain their water systems. During the training Aporosa Momo (water committee Naivaka) highlighted that their Water Committee have had discussions with Ministry of Infrastructure and Transport Labasa to assist their community to improve their water system by installing a filtering unit.

Stories from the Field

Skills Training See Navakasiga School Rope In Funding



December 2017 (Bua, Fiji) - A skills training on proposal writing, networking and funding for village development committees had seen the approval of the Navakasiga District School proposal which was compiled after the above mentioned training. A development agency based in Suva approved the funding for the construction of a new school library and a computer lab. The training that was facilitated by PCDF's Food Security and Rural Water Management Project was conducted for Navakasiga District's village development committees.

The participants consisted of representatives and leaders of women's groups, youth groups, village headmen, church leaders, health committees, village nurses, education and environment committees from the villages of Naiviqiri, Nasau, Naivaka and Baravi settlement.

According to the District representative of Navakasiga, Jone Draunimasi, who was also the chairman of the Navakasiga District School Education committee, he assisted the school Head-Teacher to develop a proposal document for a school library and a computer lab, which totalled up to FJD \$170,000.00.

"The Skills Training for Development Committees that was conducted by the PCDF team in Baravi Settlement had been a fruitful training for the 8 Village Committees from the respective communities but in particular the Education Committee of Navakasiga District School. Through the proposal writing training, the school managed to secure a funding of FJD \$170,000.00 from the agency in Suva. This funding was for; \$100,000.00 for Infrastructure materials, \$50,000 for the contractor and \$20,000 will be used to purchase library books and school computers", said Draunimasi.

The two-day training guided the participants through understanding donors, donor language and requirements. It further described the requirements and 'dos and don'ts' of proposal writing. The interactive session also provided the participants some real examples to relate the topics of discussion to situations that had been experienced.

This training was requested by representatives of some of the development committees of Navakasiga, in their need to understand donor requirements that would help them to compile good quality proposals. Some of the committees were in the process of submitting proposals and requests to agencies and thus brought these to the training for further deliberations on topics like budgeting, reporting and book keeping.



5.3.2 Drinking Water Safety and Security Planning Project

Project funded by:



 **2 Villages**

1 School

1 Nursing Station

 **352 Population**

The Drinking Water Safety and Security Planning Project targeted to empower rural communities in Fiji to address some of their development needs, particularly food and water security. The targeted communities included Nasau Village in Navakasiga district and Nawaca Village in Dama district. The Project was funded by the Australian Government through the Fiji Program Support Facility. The project aimed to improve sanitation and hygiene practices in Navakasiga and Dama districts, Bua, specifically looking at improving WASH services with gender and socially inclusive outcomes, ensuring adequate female representation on governance committees (in this case, the water committee), and ensuring that women, children and minority groups have access to safe and adequate water and sanitation facilities.



Project Highlights:

- This was the first time that PCDF had worked with Ministry of Health and Medical Services (MoHMS), in terms of implementing WASH projects. Their presence has enriched our community trainings and awareness sessions as we discussed hygiene and sanitation issues while using the information and data relating to these, from the Bua Medical office. As highlighted by Mr Raikoso, Bua Health Inspector, "Healthy starts at home, once we have achieved this, we can then address this at Village, District and even Provincial Level".

VILLAGE	POPULATION	MALE	FEMALE	HOUSEHOLDS	CH
NASAU	43	103	104	210	44
BANIWAI	38	80	77	161	34
NAWAKA	40	110	88	195	38
TOTAL	121	293	269	566	116



- The DWSSP Training was well received by the two communities of Nasau and Nawaka villages. This was after the water committees had put together a water safety plan (WSP) for their community. The WSP allowed water committees to address risk related hazards that existed in their respective water systems. The training was a first ever for water committees to enhance their knowledge and skills and to be aware of their roles and responsibilities. Through the training the Water Committees were able to develop their first Water Safety Plans which the project will be assisting with, for some of the communities.



- WASH Infrastructure Upgrades

Through this project, PCDF assisted the community of Nasau with the installation of an Ecological Purification System (EPS). Test results from the Nasau water system showed high risk hazards present in the community's water source. The EPS system that was designed by JICA and implemented through the Department of Water and Sewerage had been successfully installed in Nasau Village. The EPS system acts as a biological filtering unit, which allows water entering the system to be filtered before it is being used by the community. The EPS standpipes are evenly distributed within the community and also caters for the Navakasiga District School and the Navakasiga Nursing Station.



Stories from the Field

EPS To Address Water Borne Issues In Nasau, Bua



14th September 2018 (Bua, Fiji) – Drinking Water Safety and Security Planning initiatives continue for communities in Bua as PCDF works with these communities towards the accessibility of safe clean drinking water. With funding support from Australian Government through the Fiji Program Support Facility, the DWSSP Project delivered Module 3 of the DWSSP Training for Water Committees and Public Health and Hygiene Training. The trainings specifically targeted Nasau village, Navakasiga District School and the Navakasiga Nursing Station.

Through the sessions conducted, the participants managed to review the Water Safety Plan documents that were covered in Module 2 of the training and conduct risk assessments on their current water and waste systems. The Public Health and Hygiene training was conducted by the Bua Health Inspector, Josaia Raikoso and focused on the differences between communicable and non-communicable diseases with its respective causes and treatments.

Participants of the training were positive about the initiatives implemented thus far by the Project towards ensuring their communities access safe and clean drinking water. One such initiative was the recent installation of an Ecological Purification System (EPS) for Nasau village. The EPS will address the issue of water borne illnesses caused by contaminated water supply that has been affecting Nasau for years. The EPS is a natural purifying system designed to make germ free safe drinking water by using natural resources such as stones, gravel and sand, sunlight and algae, for the purification process. The EPS consists basically of 3 tanks of a gravel filter, a sand filter and a storage tank for the filtration of raw water, resulting in the provision of clean and safe drinking water for communities.

5.3.3 Tropical Cyclone Keni Wash Recovery Response

Project funded by:



 **6 villages**
 **848 population**

In early April 2018, Category 1 Tropical Cyclone Josie struck the western and central parts of Fiji causing flooding in these areas. A week later, on April 10th, Tropical Cyclone Keni passed close to Viti Levu as a Category 3 system overnight, compounding the impact of TC Josie. In the Western Division alone, TCs' Josie and Keni had affected an estimated 77,140 people while In the Northern division, an estimated 700 people were affected. There were 5 confirmed deaths and one report of a missing person from these events. Initial assessments report a total of 12,000 people sought shelter at 202 evacuation centers on the night of the storm in all divisions.

The district of Yawe in Kadavu was one of the hardest affected districts in Kadavu by TC Keni. Since there was no substantial water sanitation and hygiene recovery response to the province, PCDF collaborated with OXFAM Fiji to assist the district of Yawe.

The project sought to improve the WASH (water sanitation & Hygiene) status in the district of Yawe by installing new latrines and make repairs to partially damaged latrines. This was to be in line with the Ministry of Health and Medical Service's National Strategic Plan, 2016-2020 priority 3, 'community disease, environmental health and health emergency preparedness, response & resilience'.

Targeted communities were Natokalau, Korovou, Nalotu, Ekita, Naqalotu and Tawava with a total population of 848. Activities conducted within this period were project presentations to local government officials and beneficiaries; WASH assessments and the construction and repair works to latrines.



Project Highlights:

- Construction of 12 latrines to OXFAM WASH standards and design with hand washing facilities and septic tanks



- Repair of 68 partially damage latrines



Stories from the Field

Yawe District Grateful For WASH Assistance

28th November 2018 (Kadavu, Fiji) – The six villages in Yawe District, Kadavu are grateful to OXFAM Fiji and PCDF for the Water, Sanitation and Hygiene (WASH) recovery efforts in the aftermath of Tropical Cyclone Keni. Through this recovery project, PCDF's WASH team constructed new twin toilets for each community and single latrines for the vulnerable and elderly. Repair works were also done for damaged toilets and to the existing water systems.

According to Jokatama Varo, a member of Tawava village Health Committee, the initiative would help his community improve hygiene and sanitation practices. *"We are thankful to your organisation for the new toilets that have been constructed. This should help improve our hygiene standards and general public health. We were surprised that the turnaround was quick given that your team was here around August for the WASH assessments and work has been completed by November end",* said the Health Committee member.

Korovou village nurse Makelesi Tinai said they were happy with the new communal twin toilets and the repairs on damaged toilets and water systems. *"After TC Keni, I noticed there were a lot of hygiene issues in our village because of the damages to some of our latrines and the water system. Having the new toilets and repair works done has improved our hygiene standards in these past few weeks",* said Makelesi.

"We are so happy and we thank the team that had dedicated their time to construct these for us. We did not have to pay anything, we are so blessed", she said.

PCDF's WASH team was in Kadavu earlier in August to conduct WASH assessments and project presentations to the Kadavu Provincial Office, the District Officer, Health Inspector and in the villages.







PCDF staff Ulaiasi Tukana and Nemani Susu practise first aid during the First Aid training, while trainer Mikaele Tudaku looks on.



5.4 INSTITUTIONAL DEVELOPMENT

PCDF endeavors to strengthen its human resources capacities and organisational processes to enable it to effectively and efficiently continue to implement its programs. Some of the initiatives to develop and strengthen institutional capacity include staff personal development of knowledge and skills and organisational development with reviews of organisational policies and processes.

We continue to strengthen internal capacities by sending our staff to capacity building workshops and organise in-house sessions that are relevant to the organisational and programme contexts. Besides these, organisational review of policies, infrastructure, staff appraisals, finance and other areas are conducted to keep in line with the changing contexts and the growth of the organisation.



5.4.1. Staff Capacity Building

Highlights:

Fire Safety at Work Training.

To keep in line with safety standards at the workplace, 11 of our staff attended a half day 'Fire Safety at Work' training facilitated by the National Fire Authority. The training looked at fire safety at work as well as NFA's role in responding to fire situations in the country. The training emphasized the different classes of fire, different principles of fire extinction and different extinguishing mediums to note for fire safety. The training was facilitated by NFA's Sub-Officer Commercial Training, Christopher Tawakeniqila.



Disaster Response Training *(refer to page 31, point 3)***Gender & Disability Training** *(refer to page 31, point 4)***GESI, Child Protection Policy and First Aid training** *(refer to page 37 - 38)***Gender in Humanitarian Action workshop**

The workshop was hosted by UN Women aimed at integrating gender equality into the five stages of the Humanitarian Programme Cycle. Participants were taken through sessions on monitoring disaster response activities as well as the main key terms used in Gender equality and Social Inclusion with the different corresponding definitions. During the sessions, participants had the opportunity to provide feedback on donor/grantee relationships; identify common problems of Gender based violence, People living with Disability and Gender in Humanitarian action procedures during implementation and discuss how to address them, and provide feedback on the disaster response in relation to Gender from the region. PCDF was amongst representatives from Samoa Red Cross, UN Women, Care International, Palau Red Cross, Department of Women Affairs- Tonga, Ministry of Internal Affairs- Tonga , Makira Ulawa Province Protection Committee- Solomon, Fiji Women's Crisis Centre, Save the Children Fiji, Rainbow Pride, Ministry of Internal Affairs Tonga, C-WEB, NGO, OXFAM, Vanuatu Women's Centre, Pacific Disability Forum , Isabel Province Protection Committee, ADRA Fiji, UN Junior Professional Office and the Ministry of Women Fiji.

Annual Planning Workshop And Mid-Term Review

The Annual Planning Workshop was held in January for all staff to brainstorm, discuss and plan their activities and set goals and key performance indicators for the year. All projects, administration and management teams spent a week at the Lagoon Resort for the Annual Planning Workshop. The workshop was organised to help project teams and individual staff prepare their annual project work plans as well as individual work plans. Time was also spent on the development of Key Performance Indicators (KPIs) to help staff measure their performance and progress in the year.

A session on media was conducted to help staff better understand certain criteria and requirements from the media team to help improve the organisations visibility for 2018. Sessions on finance and administration and budgeting were also conducted to help staff better understand and comply with financial operations within the organisation as well as that of donor requirements. The five day workshop was a success as projects and individual work plans, KPIs and annual budgets were developed to help frame PCDF's Master workplan for 2018.

Later in July, a mid-term review was organised to check progress against the workplans and KPIs identified early in the year and plan for the next 6 months.



Stories from the Field

PCDF To Strengthen GESI In Its Programs

August 10th 2018 (Suva, Fiji) – Being an organisation that has been around for over 30 years, our programs and work evolves to ensure that we stay in tune with changes in the development arena and the changing contexts at local, regional and international levels in order to effectively deliver our services to the communities we serve.

Through the years our programs have been adapting to such contexts, one of which is increasing the representation and capacity of women, people living with disabilities, youth and children. As such, PCDF organized a week long in-house training for its staff on Gender Equality and Social Inclusion (GESI) from the 6th – 10th of August at the Moana (MAST) House in Suva. The sessions were participatory and aimed at helping the staff to recognize, understand and guide communities to address the barriers and opportunities for gender equality and social inclusion in their different field of work and personal lives.

The staff reported that the training was essential in helping them understand gender and social inclusion, and in defying some of the perceptions that exist about GESI. Many were able to identify with the ‘rights walk’ tool in particular as it portrayed ones identity and how it determines their power and privileges, including access to resources and opportunities. Training Facilitator and PCDF’s Program Manager, Matilita Ceinaturaga shared that certain tools in the training could be included in PCDFs Community Development Planning processes to strengthen community perspective on equality and inclusion.

In addition to GESI, the staff also underwent sessions on Child Protection and Safeguarding Training, Psychological First Aid and two-day training on First Aid. The sessions were conducted by Save the Children Fiji, Medical Services Pacific and Fiji Red Cross respectively. Having recently reviewed some of our organisational policies, these sessions were to help staff understand the policies better and their responsibilities in adhering to them especially Child Protection.

The in-house training was supported by the Australian Government through the Fiji Program Support Facility’s Preparedness project and the Australian Humanitarian Partnership Disaster READY Project.



PCDF's Feke Draunidalo during a Financial Literacy training held at Noikoro District in the highlands of Navosa.

6.0 FINANCIAL STATEMENTS

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2018

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PARTNERS IN COMMUNITY DEVELOPMENT FIJI

DIRECTORS' REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2018

In accordance with a resolution of the Board of Directors of Partners in Community Development Fiji ("the Organisation"), the directors herewith submit the statement of financial position as at 30 September 2018, the statement of comprehensive income, the statement of changes in accumulated funds and the statement of cash flows for the year then ended on that date and report as follows:

Trustees and Board of Directors

Directors and Trustees of the organisation during the financial year and up to the date of this report were:

Trustees

- Sashi Singh
- Verona Lucas

Board of Directors

- Sashi Singh (Chairperson)
- Tevita Ravumaidama (Executive Director)
- Iliapi Tuwai
- Koila Costello-Olsson
- Monica Raghwan
- Viliame Rabici
- Suliasi Batikawai
- Howard Politini
- Ilaitia Tamata
- Verona Lucas

Principal Activity

The principal activity of the organisation during the financial year was to work with the people of Fiji in programs that assist in human, health and environment development.

Results

The operating loss of the organisation for the year was **\$34,587** (2017: operating profit of \$808,323).

Bad and Doubtful Debts

Prior to the completion of the organisation's financial statements, the directors took reasonable steps to ascertain that action had been taken in relation to the writing off bad debts and the provision for doubtful debts. In the opinion of the directors, adequate provision has been made for doubtful debts.

As at the date of this report, the directors are not aware of any circumstances, which would render the amount written off for bad debts, or the provision for doubtful debts in the organisation, inadequate to any substantial extent.

Non-Current Assets

Prior to the completion of the financial statements of the organisation, the directors took reasonable steps to ascertain whether any non-current assets were unlikely to be realised in the ordinary course of business compared to their values as shown in the accounting records of the organisation. Where necessary these assets have been written down or adequate provision has been made to bring the values of such assets to an amount that they might be expected to realise.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
DIRECTORS' REPORT continued
FOR THE YEAR ENDED 30 SEPTEMBER 2018

Non-Current Assets

As at the date of this report, the directors are not aware of any circumstances which would render the values attributed to non-current assets in the organisation's financial statements misleading.

Unusual Transactions

In the opinion of the directors, the results of the operations of the organisation during the financial year were not substantially affected by any item, transaction or event of a material and unusual nature likely, in the opinion of the directors, to affect substantially the results of the operations of the organisation in the current financial year, other than those reflected in the financial statements.

Events Subsequent to Balance Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the organisation, the results of those operations, or the state of affairs of the organisation in future financial years.

Other Circumstances

As at the date of this report:

- a.) no charge on the assets of the organisation has been given since the end of the financial year to secure the liabilities of any other person;
- b.) no contingent liabilities have arisen since the end of the financial year for which the organisation could become liable; and
- c.) no contingent liabilities or other liabilities of the organisation have become or are likely to become enforceable within the period of twelve months after the end of the financial year which, in the opinion of the directors, will or may substantially affect the ability of the organisation to meet its obligations as and when they fall due.

As at the date of this report, the directors are not aware of any circumstances that have arisen, not otherwise dealt with in this report or the organisation's financial statements, which would make adherence to the existing method of valuation of assets or liabilities of the organisation misleading or inappropriate.

Directors Benefits

Since the end of the previous financial year, no member of the directors has received or become entitled to receive a benefit (other than those included in the aggregate amount of emoluments received or due and receivable by directors shown in the financial statements or received as the fixed salary of a full-time employee of the organisation) or of a related corporation by reason of a contract made by the organisation or by a related corporation with the directors or with a firm of which he is a member, or with a organisation in which he has a substantial financial interest.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
DIRECTORS' REPORT continued
FOR THE YEAR ENDED 30 SEPTEMBER 2018

Auditor Independence

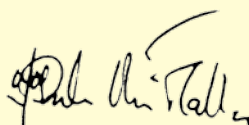
The directors have obtained an independence declaration from the organisation's auditor, Ernst & Young. A copy of the auditor's independence declaration is set out in the Auditor's Independence Declaration to the Directors of Partners in Community Development Fiji on page 6.

Signed in accordance with a resolution of the Board of Directors.

Dated this 3rd day of October 2019.



.....
Chairman



.....
Executive Director

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
STATEMENT BY DIRECTORS
FOR THE YEAR ENDED 30 SEPTEMBER 2018

In accordance with the resolution of the Board of Directors of Partners in Community Development Fiji, we state that in the opinion of the directors:

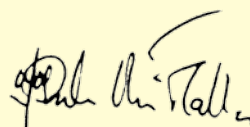
1. the accompanying statement of comprehensive income of the organisation is drawn up so as to give a true and fair view of the results of the organisation for the year ended 30 September 2018;
2. the accompanying statement of changes in accumulated funds of the organisation is drawn up so as to give a true and fair view of the changes in accumulated funds of the organisation for the year ended 30 September 2018;
3. the accompanying statement of financial position of the company is drawn up so as to give a true and fair view of the state of affairs of the organisation as at 30 September 2018;
4. the accompanying statement of cash flows of the organisation is drawn up so as to give a true and fair view of the cash flows of the organisation for the year ended 30 September 2018;
5. all related party transactions have been adequately recorded in the books of the organisation.

For and on behalf of the Board and in accordance with a resolution of the Directors.

Dated this 3rd day of October 2019.



.....
Chairman



.....
Executive Director



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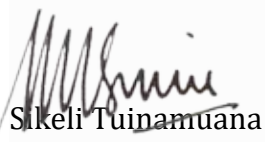
Auditor's Independence Declaration to the Directors of Partners in Community Development Fiji

As lead auditor for the audit of Partners in Community Development Fiji for the financial year ended 30 September 2018, I declare to the best of my knowledge and belief, there have been:

- (a) no contraventions of the auditor independence requirements in relation to the audit; and
- (b) no contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect of Partners in Community Development Fiji.


Ernst & Young
Chartered Accountants


Sikeli Tuinamuana
Partner
Suva, Fiji
3 October 2019



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Independent Audit Report

To the members of Partners in Community Development Fiji

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Partners in Community Development Fiji (“the Organisation”), which comprise the statement of financial position as at 30 September 2018, the statement of comprehensive income, the statement of changes in accumulated funds and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Organisation as at 30 September 2018, and of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standard for Small and Medium-sized Entities (IFRS for SMEs).

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISA). Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organisation in accordance with the International Ethics Standards Board for Accountant’s Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Fiji and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the directors and management for the Financial Statements

The directors and management are responsible for the preparation and fair presentation of the financial statements in accordance with IFRS for SMEs and the Charitable Trust Act, and for such internal control as the directors and management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors and management are responsible for assessing the Organisation’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors and management either intend to liquidate the Organisation or to cease operations, or have no realistic alternative but to do so.

The directors and management are responsible for overseeing the Organisation’s financial reporting process.



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Independent Audit Report continued

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISA will always detect a material misstatement when it exists. Misstatements can arise from fraud and error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with ISA, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organisation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the Directors' and management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organisation's ability to continue as a going concern. If we conclude that material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures, are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organisation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



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Independent Audit Report continued

Auditor's Responsibilities for the Audit of the Financial Statements continued

We communicate with the directors and management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors and management with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Ernst & Young
Chartered Accountants

Sikeli Tuinamuana
Partner
Suva, Fiji
3 October 2019

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 SEPTEMBER 2018

Income	Notes	2018 \$	2017 \$
Grant income	3a	1,255,438	1,016,764
Rental income		27,300	9,400
Other income	3b	83,971	84,423
Total operating income		<u>1,366,709</u>	<u>1,110,587</u>
Project expenses	4	(1,255,438)	(1,038,965)
Administrative and operating expenses	5	(97,371)	(119,937)
Total operating expenses		<u>(1,352,809)</u>	<u>(1,158,902)</u>
Earnings/ (loss) before income tax, depreciation and amortization		13,900	(48,315)
Depreciation		<u>48,487</u>	<u>43,050</u>
Loss from operations		<u>(34,587)</u>	<u>(91,365)</u>
Change in fair value of investment properties	9	-	899,688
Earnings before income tax, depreciation and amortization		<u>(34,587)</u>	<u>808,323</u>
Other comprehensive income			
Revaluation increment for land and buildings	8	-	1,070,309
Total comprehensive (loss)/profit for the year		<u>(34,587)</u>	<u>1,878,632</u>

The accompanying notes form an integral part of this Statement of Comprehensive Income.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
STATEMENT OF CHANGES IN ACCUMULATED FUNDS
FOR THE YEAR ENDED 30 SEPTEMBER 2018

	2018	2017
	\$	\$
Accumulated funds		
Balance at 1 October	1,160,052	351,729
Add: Net (loss)/profit for the year	<u>(34,587)</u>	<u>808,323</u>
Balance at 30 September	<u>1,125,465</u>	<u>1,160,052</u>
Asset revaluation reserve	\$	\$
Balance at 1 October	1,070,309	-
Add: Revaluation increment	<u>-</u>	<u>1,070,309</u>
Balance at 30 September	<u>1,070,309</u>	<u>1,070,309</u>
Total accumulated funds	<u>2,195,774</u>	<u>2,230,361</u>

The accompanying notes form an integral part of this Statement of Changes in Equity.

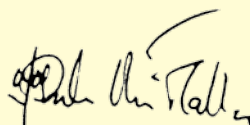
PARTNERS IN COMMUNITY DEVELOPMENT FIJI
STATEMENT OF FINANCIAL POSITION
AS AT 30 SEPTEMBER 2018

	Notes	2018 \$	2017 \$
Current assets			
Cash and cash equivalents	13	425,351	145,567
Trade and other receivables	6	103,546	22,463
Other assets	7	4,268	4,268
		<u>533,165</u>	<u>172,298</u>
Non-current assets			
Property, plant and equipment	8	1,352,921	1,356,901
Investment property	9	1,000,000	1,000,000
		<u>2,352,921</u>	<u>2,356,901</u>
Total assets		<u>2,886,086</u>	<u>2,529,199</u>
Current liabilities			
Bank overdraft	13	29,179	49,625
Trade and other payables	10	60,766	24,352
Employee benefit liability		23,598	17,648
Project funds unexpended	11	534,703	197,305
		<u>648,246</u>	<u>288,930</u>
Non - current liability			
Deferred income	12	42,066	9,908
		<u>42,066</u>	<u>9,908</u>
Total liabilities		<u>690,312</u>	<u>298,838</u>
Net assets		<u>2,195,774</u>	<u>2,230,361</u>
Equity			
Accumulated funds		1,125,465	1,160,052
Asset revaluation reserve		<u>1,070,309</u>	<u>1,070,309</u>
Total accumulated funds		<u>2,195,774</u>	<u>2,230,361</u>

Signed for and on behalf of the board and in accordance with a resolution of the Directors.



Chairman



Executive Director

The accompanying notes form an integral part of this Statement of Financial Position.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
STATEMENT OF CASH FLOWS
AS AT 30 SEPTEMBER 2018

	Note	2018 \$	2017 \$
Cash flow from Operating Activities			
Cash receipts from donors		1,592,836	1,029,145
Cash receipts from other operating activities		24,736	184,924
Payments to suppliers and employees		(1,272,715)	(1,170,514)
Net cash from Operating Activities		<u>344,857</u>	<u>43,555</u>
Cash flow from Investing Activities			
Payments for plant and equipment		<u>(44,627)</u>	<u>(7,934)</u>
Net cash used in Investing Activities		<u>(44,627)</u>	<u>(7,934)</u>
Net increase in cash and cash equivalents		300,230	35,621
Cash and cash equivalents at 1 October		<u>95,942</u>	<u>60,321</u>
Cash and cash equivalents at 30 September	13	<u><u>396,172</u></u>	<u><u>95,942</u></u>

The accompanying notes form an integral part of Statement of Cash Flows.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2018

1. GENERAL INFORMATION

The financial statements of Partners in Community Development Fiji (“the Organisation”) for the year ended 30 September 2018 were authorised for issue in accordance with a resolution of the directors on 3 October 2019. The Organisation is a charitable trust registered in Fiji and was formed in 2002.

The principal activities of the organisation are described in Note 16.

2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the convention of historical cost accounting except for land and buildings included as part of property, plant and equipment and investment properties that have been measured at fair value.

Statement of compliance

The financial statements have been drawn up in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities issued by the International Auditing Standards Board (“IASB”).

2.2 Changes in accounting policy

There were no changes in accounting policies during the year. The accounting policies used to prepare these financial statements were consistent with those in prior year.

2.3 Summary of significant accounting policies

a) Trade receivables

Trade and other receivables are recognized at their cost less provision for doubtful debts. The collectability of debt is assessed at year end and provision for doubtful debts is made for any doubtful amounts.

b) Property, plant and equipment

Items of plant and equipment are measured at historical cost, except for land and buildings that have been measured at fair value less accumulated depreciation on buildings and impairment losses recognised at the date of revaluation. Valuations are performed by independent valuers with sufficient frequency to ensure that the carrying amount does not differ materially from the fair value.

A revaluation surplus is recorded in other comprehensive income and credited to the asset revaluation reserve in equity. However, to the extent that it reverses a revaluation deficit of the same asset previously recognised in profit or loss, the increase is recognised in profit and loss. A revaluation deficit is recognised in the statement of comprehensive income, except to the extent that it offsets an existing surplus on the same asset recognised in the asset revaluation reserve.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

2.3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *continued*

b) Property, plant and equipment *continued*

Accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset. Upon disposal, any revaluation reserve relating to the particular asset being sold is transferred to retained earnings.

The following annual rates are used:

	Rates
Buildings	2.5%
Motor vehicles	20%
Furniture & fittings	10%
Office equipment	20%

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in statement of comprehensive income in the year the asset is derecognised.

The asset's residual values, useful lives and methods of depreciation are reviewed, and adjusted if appropriate, at each financial year end.

Freehold land and buildings were last revalued on 29 August 2017 by Rolle & Associates, an independent valuer. The Organisation's policy is to revalue properties every 3 to 5 years.

c) Investment property

Investment properties principally comprising freehold land and buildings are held to earn rentals and/ or for capital appreciation, are measured initially at cost including transaction costs. Subsequent to initial recognition, investment properties are stated at fair value, which reflects market conditions at the balance date. Gains or losses arising from changes in the fair values of investment properties are included in profit and loss for the year in which they arise. Rental income from investment properties are accounted for as described in note 2.3 (d).

d) Income

The Organisation recognises revenue as it provides services. For grants received for specific purposes, these are recognised as revenue when the conditions attached to the grants and funds have been met. Until those conditions are met, receipt of grants and funds in advance is accounted for as unexpended funds and recognised as a liability.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

2.3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *continued*

d) Income *continued*

Rental income from property is recognised as income on a straight line basis over the term of the lease.

Consultancy income is recognised as income in the profit and loss as services are performed.

e) Trade payables

Liabilities for trade creditors and other amounts are carried at cost (inclusive of VAT where applicable) which is the fair value of the consideration to be paid in the future for goods and services received whether or not billed to the entity. Payables to related parties are carried at the principal amount. Interest when charged by the lender, is recognized as an expense when incurred.

f) Employee entitlements

Employee entitlements relating to annual leave benefit represents the amount which the organisation has a present obligation to pay resulting from the employees' services provided up to balance date.

Annual leave

Liabilities for wages and salaries and annual leave are recognized, and are measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

g) Project funds unexpended

Unexpended project funds represent the balance of specific funds for which obligations attached to the funds have yet to be fulfilled.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

2.3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *continued*

h) Value added tax ("VAT")

The financial statements have been prepared inclusive of VAT as the Organisation is not registered for VAT.

i) Foreign currency

Foreign currency transactions are converted to Fiji dollars at rates of exchange ruling at the dates of the transactions. Amounts receivable and payable in foreign currencies are translated to Fiji currency at the rates of exchange ruling at the balance sheet date. All exchange gains or losses whether realized or unrealized are reflected in the statement of comprehensive income.

j) Comparative figures

Comparative figures have been amended where necessary, for changes in presentation in the current year.

3. INCOME	2018	2017
a) Grant income	\$	\$
Education, capacity & livelihood enhancement		
OXFAM - Relief & livelihood project	-	76,234
Agrana	-	7,908
FCDP - Livelihood project	-	21,642
SPC project	-	70,957
Bread for the world project	305,581	241,893
Fiji agricultural partnership project	295,230	-
Fiji Women Fund	81,431	-
	<u>682,242</u>	<u>418,634</u>
Natural Resource Management		
FSPI - Child centered climate change adaption project	-	3,300
ACIAR project	-	19,512
Action on poverty - Food security and water project 2016 - 2017	-	86,381
Action on poverty - Food security and water project 2017 - 2018	136,123	7,516
PLAN - BDRM 2016 - 2017 project	-	82,888
PLAN - Relief project	-	36,630
Department of Conservation NZ - Turtle monitoring project	-	61,445
PLAN - BDRM 2017 - 2018 project	28,250	44,896
AHP Disaster Ready Project	94,557	-
	<u>258,930</u>	<u>342,568</u>

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

	2018	2017
	\$	\$
3. INCOME <i>continued</i>		
a) Grant income <i>continued</i>		
Health Improvement		
FCDP - WASH project	-	41,947
UNICEF - WASH project	51,822	82,885
OXFAM - WASH project	-	130,730
FACILITY - WASH project	132,774	-
OXFAM - WASH project Kadavu	44,933	-
PLAN-TC JOSIE RECOVERY & RELIEF	27,646	-
ADRA WASH-TC Josie	30,000	-
Facility -Preparedness	27,091	-
	<u>314,266</u>	<u>255,562</u>
	<u>1,255,438</u>	<u>1,016,764</u>
	\$	\$
b) Other revenue		
Release of fixed grant income	5,572	1,758
Consultancy and other income	78,399	82,665
	<u>83,971</u>	<u>84,423</u>
4. PROJECT EXPENSES	\$	\$
Education, capacity & livelihood enhancement		
OXFAM - Relief & livelihood project	-	76,233
Agrana	-	7,908
FCDP - Livelihood project	-	21,642
SPC project	-	85,480
Bread for the world project	305,581	245,673
Fiji agricultural partnership project	295,230	-
Fiji Women Fund	81,431	-
	<u>682,242</u>	<u>436,936</u>
Natural Resource Management		
Action On Poverty - Food security and water project 2016 - 2017	-	86,490
Action On Poverty - Food security and water project 2017 - 2018	136,123	7,516
FSPI - Child centered climate change adaption project	-	3,300
ACIAR project	-	19,512
PLAN - BDRM 2016 - 2017 project	-	82,888
PLAN - Relief project	-	36,630
Department of Conservation NZ - Turtle monitoring project	-	61,445
PLAN - BDRM 2017 - 2018 project	28,250	44,896

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

4. PROJECT EXPENSES *continued*

Natural Resource Management *continued*

AHP 2018 DISASTER READY

2018	2017
\$	\$
94,559	-
<u>258,932</u>	<u>342,677</u>

Health Improvement

FCDP - WASH project

UNICEF - WASH project

OXFAM - WASH project

FACILITY - WASH project

OXFAM - WASH project Kadavu

PLAN-TC JOSIE RECOVERY & RELIEF

ADRA WASH-TC Josie

Facility -Preparedness

-	41,947
51,822	82,885
-	134,520
132,774	-
44,931	-
27,646	-
30,000	-
27,091	-
<u>314,264</u>	<u>259,352</u>
<u>1,255,438</u>	<u>1,038,965</u>

5. ADMINISTRATION EXPENSES

Accounting fees

Audit fees - organisation

- projects

Bad and doubtful debts expense

Interest expense

Personnel expenses

Property expenses

Training expenses

Travel expenses

\$	\$
-	17,771
7,350	7,000
12,507	7,483
-	36,672
3,255	7,064
57,926	21,448
11,537	10,317
1,365	8,470
3,431	3,712
<u>97,371</u>	<u>119,937</u>

6. TRADE RECEIVABLES

Trade receivables

Less: Provision for doubtful debts

Advance to employees

Other receivables

Employees business advance

\$	\$
50,921	25,720
<u>(25,720)</u>	<u>(25,720)</u>
25,201	-
8,096	2,885
26,498	-
43,751	19,578
<u>103,546</u>	<u>22,463</u>

7. OTHER ASSETS

Refundable deposits

\$	\$
<u>4,268</u>	<u>4,268</u>

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

	2018	2017
	\$	\$
8. PROPERTY, PLANT AND EQUIPMENT <i>continued</i>		
Freehold land		
At 1 October	950,000	165,000
Transfer to investment property	-	(60,000)
Revaluation adjustment	-	845,000
At 30 September	<u>950,000</u>	<u>950,000</u>
Net book value	<u>950,000</u>	<u>950,000</u>
Buildings		
At 1 October	350,000	297,474
Transfer to investment property	-	(75,000)
Reversal of depreciation	-	(97,783)
Revaluation adjustment	-	225,309
At 30 September	<u>350,000</u>	<u>350,000</u>
Depreciation and impairment		
At 1 October	-	125,034
Transfer to investment property	-	(32,813)
Annual depreciation	8,750	5,562
Reversal of depreciation	-	(97,783)
At 30 September	<u>8,750</u>	<u>-</u>
Net book value	<u>341,250</u>	<u>350,000</u>
Furniture and fittings	\$	\$
Cost		
At 1 October	26,306	26,306
Additions during the year	1,117	-
At 30 September	<u>27,423</u>	<u>26,306</u>
Depreciation and impairment		
At 1 October	23,922	23,532
Annual depreciation	446	390
At 30 September	<u>24,368</u>	<u>23,922</u>
Net book value	<u>3,055</u>	<u>2,384</u>
Motor vehicles	\$	\$
Cost		
At 1 October	184,944	184,944
Disposals during the year	-	-
At 30 September	<u>184,944</u>	<u>184,944</u>
Depreciation and impairment		
At 1 October	154,530	129,872
Annual depreciation	24,658	24,658
Disposals during the year	-	-
At 30 September	<u>179,188</u>	<u>154,530</u>
Net book value	<u>5,756</u>	<u>30,414</u>

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

	2018	2017
	\$	\$
8. PROPERTY, PLANT AND EQUIPMENT <i>continued</i>		
Office equipment		
Cost		
At 1 October	76,397	68,463
Additions during the year	43,390	7,934
Disposals during the year	-	-
At 30 September	<u>119,787</u>	<u>76,397</u>
Depreciation and impairment		
At 1 October	52,294	41,729
Annual depreciation	14,633	10,565
Disposals during the year	-	-
At 30 September	<u>66,927</u>	<u>52,294</u>
Net book value	<u>52,860</u>	<u>24,103</u>
Net written down value	<u>1,352,921</u>	<u>1,356,901</u>
9. INVESTMENT PROPERTY	\$	\$
Land and Building		
At 1 October	1,000,000	-
Transfer from property, plant & equipment	-	100,312
Remeasurement of fair value recognised in profit & loss	-	899,688
At 30 September	<u>1,000,000</u>	<u>1,000,000</u>
Net book value	<u>1,000,000</u>	<u>1,000,000</u>
Net written down value	<u>1,000,000</u>	<u>1,000,000</u>

Investment properties are carried at fair value. The Directors assessed that there has been no significant change in fair value since 31 December 2017. The Directors had earlier adopted fair values in 2017 as determined by an independent valuer on 29 August 2017.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

	2018	2017
	\$	\$
10. TRADE AND OTHER PAYABLES		
Trade creditors	30,978	15,894
Other payables	29,788	8,458
	<u>60,766</u>	<u>24,352</u>
11. PROJECT FUNDS UNEXPENDED	\$	\$
Project Name		
FSPI - Child Centered Climate Change Adaption	10,337	10,337
Agrana project	5,257	5,257
PLAN BDRM - 2016/ 2017	4,635	4,635
Action on Poverty Fund - Food Security 2017/2018	16,108	55,500
OXFAM - Livelihood & Relief Project	4,736	4,736
OXFAM - WASH project	376	376
PLAN - Flood relief project	1,561	1,561
Bread for the world project	78,500	64,505
PLAN - BDRM 2017/2018	21,697	49,947
Turtle monitoring and ecosystem project	451	451
Fiji agricultural partnership project	44,773	-
2018 Fiji Women Fund	63,751	-
Facility - Wash	149,875	-
Plan - TC Josie Recovery	19,033	-
2018 AHP Disaster	19,915	-
Action on Poverty - 2019	59,660	-
Facility - Preparedness	8,619	-
OXFAM WASH - KADAVU	25,419	-
	<u>534,703</u>	<u>197,305</u>

In accordance with the accounting policy note 2.3 (g), all funds which are received by the Organisation for a specific purpose or condition are recorded in this account. Amounts are transferred to the Income Statement when funds are spent on the specific project activities. The amounts recorded as unexpended funds for each project represent the balance of funds for each project to fund planned activities in future periods.

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

	2018	2017
	\$	\$
12. DEFERRED INCOME		
Balance as at 1 October	9,908	-
Add: Additions during the year	37,730	11,665
Less: Release of fixed grant revenue	<u>(5,572)</u>	<u>(1,758)</u>
	<u>42,066</u>	<u>9,908</u>

13. CASH AND CASH EQUIVALENTS

For the purpose of the statement of cash flows, cash comprises cash on hand and at bank and foreign account balances. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

Cash at bank	\$	\$
PCDF- HRD Account	151,096	(18)
PCDF- General Account	(1,997)	10,511
PCDF- MORDI (BSP)	(3)	(3)
PCDF- NRM Account	55,042	298
PCDF-CBMRMCCIP	1,487	371
PCDF-Small Grant Account	99,740	17,085
PCDF-PHVA (BSP)	26	26
PCDF-PLAN Account	27,054	33,245
Petty Cash	98	293
PCDF-PHVA Project	(14)	(14)
PCDF -OXFAM Account	(11)	(11)
PCDF-BFDW Account	73,603	83,784
PCDF- FAPP Account	<u>19,230</u>	<u>-</u>
	<u>425,351</u>	<u>145,567</u>
Bank overdraft	\$	\$
PCDF- Service Account	<u>29,179</u>	<u>49,625</u>
	<u>29,179</u>	<u>49,625</u>

Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and at the bank, term deposits, and bank overdrafts. Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

	\$	\$
Cash at bank	425,351	145,567
Bank overdraft	<u>(29,179)</u>	<u>(49,625)</u>
	<u>396,172</u>	<u>95,942</u>

PARTNERS IN COMMUNITY DEVELOPMENT FIJI
NOTES TO THE FINANCIAL STATEMENTS *continued*
FOR THE YEAR ENDED 30 SEPTEMBER 2018

14. RELATED PARTIES

Key management personnel

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the organisation, directly or indirectly, including any Director (whether executive or otherwise of the organisation).

During the year the following persons were the executives identified as key management personnel, with the greatest authority and responsibility for the planning, directing and controlling of the activities for the organisation:

Tevita Ravumaidama	Executive Director
Feke Serau	Office & Finance Manager
Matilita Kedrayate	Programme Coordinator
Tiriseyani Naulivou	Programme Development & Monitoring Manager

Key management personnel continued

The aggregate compensation of key management personnel comprises of short term benefits and is set out below:

	2018	2017
	\$	\$
Salaries and other short term benefits	<u>130,736</u>	<u>152,551</u>

15. COMMITMENTS AND CONTINGENCIES

- a). Capital expenditure commitments at balance date amounted to Nil (2017: Nil)
- b). Contingent liabilities - Nil (2017: Nil).

16. PRINCIPAL ACTIVITIES

The principal activity of the organisation during the financial year was to work with the people of Fiji in programs that assist in human, health and environment development.

17. ORGANISATION DETAILS

Registered office/ principal place of business
 8 Denison Road,
 Suva, Fiji

Number of Employees as at year end

As at balance date, the organisation employed 27 permanent employees (2017: 19 employees).



PCDF's Viliame Qiokata crosses the river to Nasauvakarua Village in the highlands of Navosa.





7.0 APPENDICES

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Appendix 1: 2018 PCDF Board of Directors

The PCDF Board of Directors is a seven-member team of professionals who volunteer their time to guide our organization in ensuring that we continue to drive towards achieving our goals and uphold the principles of good governance.

The PCDF members select the Board of Directors at its annual meetings where the organisations audited financial accounts and programme reports are presented. The members monitor the performance of the Board against PCDF's Constitution.

The Board in turn, appoints the Executive Director and monitors the operations of PCDF, guided by the operational handbook and other policy guidelines of the organisation.

The members also select the PCDF Trustees who are not part of the Board but who possess institutional knowledge of the organization.

Trustees

- Mr. Sashi Singh
- Mrs. Verona Lucas

Board of Directors

- Mr. Sashi Singh – *Chairperson*
- Mr. Tevita Ravumaidama – *Ex-officio member/ Board Secretariat*
- Mr. Iliapi Tuwai
- Ms. Koila Costello
- Ms. Monica Raghwan
- Mr. Suliasi Batikawai
- Mr. Viliame Rabici
- Mr. Howard Politini
- Mr. Ilaitia Tamata

PCDF Members

- Mr. Howard Politini
- Mr. Iliapi Tuwai
- Ms. Koila Costello
- Mr. Laitia Tamata
- Ms. Monica Raghwan
- Mr. Sashi Singh
- Mrs. Suliana Siwatibau
- Mr. Suliasi Batikawai
- Ms. Adi Tiriseyani Naulivou



Appendix 2: 2018 PCDF Staff

As an organisation grows, so does its programmes and staff. PCDF staff numbers have increased over the years, which reflects the growing work and services the organisation is providing to its target communities in Fiji. We have had the record number of staff so far totaling to 23 personnel.

Management Team

Tevita Ravumaidama	–	<i>Executive Director</i>
Matilita Ceinaturaga	–	<i>Programme Manager</i>
Tiriseyani Naulivou	–	<i>Monitoring, Evaluation and Learning Manager (resigned May 2018)</i>
Feke Serau	–	<i>Finance and Office Manager</i>
Loata Leweniqila	–	<i>Monitoring, Evaluation and Learning Officer</i>

Administrative and Finance Team

Ferine Bano	–	<i>Finance Assistant and Administration Officer (resigned May 2018)</i>
Ilisapeci Rayasi	–	<i>Finance Officer</i>
Esala Keni	–	<i>Finance Assistant</i>
Susana Lewanituva	–	<i>Receptionist/ Admin Support (resigned May 2018)</i>
Kenneth Gortz	–	<i>IT Officer</i>
Filipe Waqairagata	–	<i>Graphics Artist</i>
Grace Fox	–	<i>Media Officer</i>
Luke Sivo	–	<i>Security Officer/ Caretaker</i>
Apenisa Tareguci	–	<i>Security Officer/ Caretaker</i>
Lavinia Tagilala	–	<i>Office Cleaner</i>

Community Capacity and Livelihood Enhancement Programme

Nemani Susu	–	<i>Project Field Coordinator</i>
Sulia Golea	–	<i>Project Field Officer</i>
Miliniiani Volinavanua	–	<i>Project Field Officer</i>
Viliame Qiokata	–	<i>Project Field Officer</i>
Saimoni Dokona	–	<i>Project Field Officer</i>

Health Improvement Programme

Ilisoni Tuinasavusavu	–	<i>WASH Coordinator</i>
Saula Domokamica	–	<i>Project Technical Officer</i>
Kesaia Vakaloloma	–	<i>Project Officer</i>
Viliame Cama	–	<i>WASH Engineer</i>
Vilive Tavabulabula	–	<i>WASH Engineer</i>

Natural Resource Management Programme

Peni Seru	–	<i>NRM Coordinator</i>
Sailasa Tagica	–	<i>Project Technical Officer</i>
Sainimere Toalagi	–	<i>Project Technical Officer (resigned May 2018)</i>

Glossary

ADRA	-	Adventist Development and Relief Agency
ADU	-	Agribusiness Development Unit
AHP	-	Australian Humanitarian Partnerships
AOP	-	Action on Poverty
BFDW	-	Bread for the World
CCDRM	-	Climate Change and Disaster Risk Management
CCLE	-	Community Capacity and Livelihood Enhancement
CDP	-	Community Development Plans
CF	-	Community Facilitator
DFAT	-	Department of Foreign Affairs and Trade
DRR	-	Disaster Risk Reduction
DWSSP	-	Drinking Water Safety and Security Planning
EPS	-	Ecological Purification System
FAPP	-	Fiji Agricultural Partnerships Project
FWF	-	Fiji Women's Fund
GESI	-	Gender Equality and Social Inclusion
HI	-	Health Improvement
IFAD	-	International Fund for Agricultural Development
IUCN	-	International Union for Conservation of Nature
JICA	-	Japan International Cooperation Agency
KPI	-	Key performance indicator
MAST	-	Moana Anglican Service & Teaching Centre
MNT	-	Mata ni Tikina (district representative)
MOA	-	Ministry of Agriculture
MoHMS	-	Ministry of Health and Medical Services
MRD	-	Mineral Resources Department
NDMO	-	National Disaster Management Office
NFA	-	National Fire Authority
NGO	-	Non government organisation
NRM	-	Natural Resource Management
PCDF	-	Partners in Community Development Fiji
PHVA	-	Partnership in High Value Agriculture
PIA	-	Plan International Australia
PLWD	-	People Living With Disability
PMU	-	Planning and Monitoring Unit
POETCom-	-	Pacific Organic Ethical Trade Community
RWA	-	Rural Water Authority
TC	-	Tropical Cyclone
TD	-	Tropical Depression
TTM	-	Taiwan Technical Mission
UN	-	United Nations
UNICEF	-	United Nations Children's Fund
WASH	-	Water, Sanitation and Hygiene
WCS	-	Wildlife Conservation Society
WSP	-	Water Safety Plan
WWF	-	World Wildlife Fund for Nature





” *It was clear to me from the beginning that the people living in these remote areas had the capacity to solve their problems and to see this materialize after years of improving education standards through government and community commitment to education and building schools, support from the projects implemented by PCDF in agriculture (and food security), water, infrastructure development, improved housing and many other changes including financial management. It is watching hopes and dreams emerge into reality with all your support and assistance. Congratulations for your commitment and bringing true independence to the people of this nation.* **”**

Ms. Verona Lucas
PCDF Trustee
Executive Director 1979 - 2002



www.pcdf.org.fj

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