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**ANNUAL
REPORT**

2016



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Partners In Community Development Fiji

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Partners In Community Development Fiji. 2016

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Cover Picture:

A family of Nabukadra Village, Kavula,
Ra sit in front of what is left of their
home.

Backcover picture:

Namarai Village in the District of
Nakorotubu in the Ra Province.

*Hannibal Resort in Savusavu with Taveuni Island
in the background*

Working in partnership with
communities to empower and
assist with informed decision
making for their own future
development.

PCDF

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Staff of PCDF participating in the Organisational Review with organisational development consultant, Erwin Brouwer.
Photo: Audrey Ravia

1. MESSAGE FROM THE BOARD CHAIRMAN



Mr Sashi Singh
Chairman of the Board of Directors

Greetings

On behalf of the Partners in Community Development Fiji (PCDF) Board of Directors, I am pleased to present the organisation's 2016 Annual Report.

As I reflect on year 2016, it was a challenging year for our organisation and our nation as a whole given the impact of Tropical Cyclone Winston. While some of our projects works were affected, it provided the opportunity to expand and strengthen our WASH initiatives and with essential support from our donors and partners we ventured into Humanitarian Assistance. It brought us great pride to have been a part of rebuilding lives and communities that were affected by TC Winston and we hope to continue to do so in the future.

Within this report you will read more of the organisations work and results of collaborative efforts from our donors, partners and communities. While most of our core programmes continue some of our projects have seen the end of funding cycle.

PCDF believes in maintaining partnerships with our communities regardless and to ensure that they become key drivers in their own development. Moreover, learnings from these old projects help inform the development of new project plans for example the AGRANA funded project being informed by learnings from the Partnership in High Value Agriculture Project. This also ensures sustainability both for communities as well as for PCDF's project activities. We appreciate

the assistance from our donors in supporting PCDF to reach out and impact the lives of people and communities across Fiji.

The development of our new Strategic Plan 2016- 2020 tells of our abilities and strengths and of what we are capable of achieving as an organisation. This Plan will be our guide and direct our future work and ensure that we stay true to our vision, mission and values. I invite all our donors, partners and communities on this new journey to continue our collaborative efforts in addressing issues related to community development and to empower our communities.

From the Board, we are grateful for the continued support from our donors, partners, communities and other stakeholders that have ensured effective implementation of our work and contribute to community development and efficiency. We hope that we will continue to work in collaboration to help transform the lives of people in our communities.

Congratulations to Mr. Ravuidama and his team for all the work accomplished in the year despite the circumstances and we wish them well in future endeavors. Their commitment and dedication to the work and in communities are exemplary.

Thank you

Mr Sashi Singh
Chairman of the Board

... we are grateful for the continued support from our donors, partners, communities and other stakeholders that have ensured effective implementation of our work and contribute to community development and efficiency.

2. MESSAGE FROM THE EXECUTIVE DIRECTOR



Tevita T. Ravumaidama
Executive Director

Bula Re

Welcome to our 2016 Annual Report,

*W*orking together with communities, donors and stakeholders has always been at the heart of the Partners in Community Development Fiji's work, and engaging them at all levels have enabled our organisation to reach out and make real differences in the lives of many in Fiji's rural communities.

In 2016, we expanded our work to include Humanitarian Aid following the aftermath of Tropical Cyclone Winston that struck the nation in February. In response to the disaster, we partnered with our international donor partners; Oxfam, Plan International Australia, Action on Poverty and Bread for the World (BfdW) to reach out to and work with our communities and others - directly and indirectly. This was a new area for us, but with substantial support, we were able to meet partners' expectations and build and strengthen institutional capacity on Humanitarian Aid via relief and recovery responses.

We continue to work in collaboration with all government agencies, local institutions and NGOs/CSOs and with our international partners through our thematic programmes; Natural Resources Management (NRM), Community Capacity & Livelihood Enhancement (CCLE), Health Improvement (HI) and Institutional Development (ID).

During the year, we developed our five year Strategic Plan (2016 –

2020), reviewed the Operations Manual and finalized the Planning, Monitoring and Evaluation Policy. We also have developed new training documents on Business and Financial Literacy, Drinking Water Safety and Security Planning (DWSSP) and Community Profiling templates with extensive input from UNICEF, Ministry of health and Ministry of I-Taukei.

I cherish the commitment and dedication of our long term donors (supporting PCDF work for many, many years) as well as our new donors, this is in particular to Humanitarian support, which has contributed to the establishment of and built capacity for PCDF in this new area.

To our Trustees, Board of Directors, members, stakeholders and staff; your support and commitment has helped PCDF to continue to strive towards "achieving equitable, holistic and sustainable livelihoods in Fiji Rural Communities".

Our Strategic Plan has set out the direction to take us for the next 5 years and with that, PCDF will continue to work in partnership, create ideas, establish and use innovative and best practices to overcome development challenges.

Thank you very much for your support in 2016.

Tevita T. Ravumaidama
Executive Director

“Working together with communities, donors and stakeholders has always been at the heart of the Partners in Community Development Fiji's work...”



View of Malake Island from the Ellington Wharf.

3. ACKNOWLEDGEMENT



Relief team along with the President of the Republic of Fiji in the Ra Province



Australian Government
Department of Foreign Affairs and Trade



**Brot
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Southern Cross
University



We acknowledge the immense support of our donors, partners and communities.

To our donors for their financial support;

- AGRANA
- Action on Poverty
- Australian Centre for International Agricultural Research (ACIAR)/ Southern Cross University
- Australian Government through the Australian Department of Foreign Affairs and Trade (DFAT)
- Bread for the World
- Fiji Community Development Program (FCDP)
- International Fund for Agricultural Development
- OXFAM Fiji
- PLAN International Australia
- United Nations International Children's Emergency Fund (UNICEF)

To our communities for their continued support and contributions;

- Ba Province: Districts of Naviti and Savatu
- Bua Province: Districts of Navakasiga, Vuya, Lekutu and Kubulau
- Cakaudrove Province: Districts of Naweni, Vuna and Wainikeli
- Kadavu Province: Districts of Ono, Tavuki and Ravitaki
- Lau Province: Districts of Cicia, Lakeba, Lomaloma, Mualevu and Oneata
- Lomaiviti Province: Districts of Batiki and Moturiki
- Nadroga/ Navosa Province: Districts of Nadrau, Sigatoka, Mavua and Namataku
- Naitasiri Province: District of Nabobuco
- Ra Province: Districts of Nakorotubu, Bureiwai, Kavula,

Navitilevu, Mataso, Nalawa and Rakiraki

- Serua Province: District of Serua

To our partners for their support and participation;

- Bank South Pacific (BSP)
- Centre of Social Change
- David Owen (Act for Peace)
- Erwin Brouwer
- Fiji Arts Council
- Fiji Community Development Program
- Fiji Police Force
- Maritime Safety Authority of Fiji (MSAF)
- Ministry of Agriculture
- Ministry of Health and Medical Services
- Ministry of i-Taukei Affairs
- Ministry of Fisheries
- Medical Services Pacific
- Office of the Commissioner Western
- Provincial Offices;
 - Bua Provincial Office
 - Lomaiviti Provincial Office
 - Ra Provincial Office
 - Serua Provincial Office
- Rural Maritime Development & National Disaster Management Office (NDMO),
- Taiwan Technical Mission
- Tropical Cyclone Winston Response Clusters;
 - Food Security Cluster
 - Health & Nutrition Cluster
 - WASH Cluster
- Westpac Microfinance
- Wildlife Conservation Society (WCS).

To all other individuals and small group supporters who contributed towards the TC Winston relief efforts:

- Rick Hamm and family, USA
- United Missions International Church, USA



PCDF's Project Field Assistant Viliame Qiokata in Marou Village, Savatu District.

4. ABOUT FIJI



Fiji is an archipelago of more than 330 islands, of which 110 are permanently inhabited, located in the South Pacific Ocean. Dubbed the hub of the South Pacific, the island country is in the South West Pacific located midway between Vanuatu and Tonga. Fiji has a total population of 842,000, 87% of whom live on the two main islands, Viti Levu and Vanua Levu.



manufacture. The government offers incentives (including residence) for investors but insists on potential for job creation and training programs for local employees.

Fiji in 2016

Fiji made headlines across the globe this year following the impact of Severe Tropical Cyclone Winston which made landfall in Fiji on the 20th of February, 2016. TC Winston was the strongest tropical cyclone (Category 5) to make landfall in the South Pacific Basin in recorded history. It brought widespread damage to the island nation. An estimated 350,000 people were affected by the storm. A total of 44 people were killed, 126 were injured, a total of 40,000 homes damaged or destroyed, with damage costs amounting over \$2.9million. The government declared a state of emergency on 20th February which remained in place for 60 days.

Relief and recovery work began immediately after the cyclone and in the weeks that followed a coalition of international support, including intergovernmental agencies, brought in aid and supplies to Fijians affected by TC Winston. Rehabilitation works continue to this day.

Later in August, Fiji made history after the Fiji Men's 7s rugby team won its first Olympic Games gold medal from the Rio De Janeiro Olympic Games on the 11th of August, 2016. For a country that was still reeling from the impact of TC Winston, it was regarded a milestone achievement.

Fiji made headlines across the globe this year following the impact of Severe Tropical Cyclone Winston which made landfall in Fiji on the 20th of February, 2016. TC Winston was the strongest tropical cyclone (Category 5) to make landfall in the South Pacific Basin in recorded history.

Until 1970, Fiji was ceded under British rule, which saw the arrival of indentured laborers from India that came to work in the sugarcane fields- they currently constitute 40% of Fiji's population. Majority of the population is made up of indigenous Fijians with Rotumans, Europeans, Chinese and other Pacific Islanders constituting the smaller percentage of the population. English is the lingua franca, but many communicate in the vernacular languages, Fijian and Hindi which are also taught in schools as part of the school curriculum.

Fiji's economy is based on a variety of natural resources. Major market economy are based primarily on tourism and agriculture, the latter including a substantial subsistence sector dominated by indigenous Fijians. Subsistence farmers earn supplementary cash income from cultivating copra, cocoa, kava, taro (locally called dalo), pineapples, cassava (manioc), or bananas or from fishing. The commercial sector is heavily based on garment manufacturing and on sugarcane, which, for the most part, is produced by independent Indian farmers.

The economy also has a strong service and light-industrial component serving small neighboring countries as well as Fiji; activities range from boatbuilding (especially fishing boats and pleasure craft) to brewing and paint

Source:
<http://travel.nationalgeographic.com/travel/countries/fiji-is-lands-facts/>
http://www.fijihighcommission.org.uk/about_1.html
<https://en.wikipedia.org/wiki/Fiji>



Men of Nakorotubu District with the Hygiene Kits supplied by OXFAM



5. ORGANISATION OVERVIEW

For over 30 years Partners in Community Development Fiji have been working in partnership with communities, donors, government and other organisations to improve the lives of our people in isolated communities. Being a local organization that promotes the interests of our communities, our work is grounded on community centred approaches that build on existing community knowledge, skills and capacities.

We are a learning organisation that acknowledges existing community structures and work with their leaders to ensure the inclusive participation of women, young people and minority groups, building local capacity to understand issues, take action and lead change.

Our interventions integrate environmental, social and economic issues to help deliver our objectives:

- **Promote good governance and gender equity**
- **Protect the environment**
- **Increase self-reliance in rural communities**
- **Promote healthy living**

We believe in partnering with the Government, Provincial Councils and International agencies to deliver targeted impacts at the local level.

We maintain our partnership with communities beyond funding cycles and strive to provide them with on-going support, advice and guidance to ensure they maintain and build upon their progress.

Mission

Working in partnership with communities to empower and assist with informed decision making for their own future development.

Vision

Communities achieving equitable, holistic and sustainable livelihoods.

Values

We are an organisation for the community and we constantly endeavor to remain true to our values of justice, partnership and stewardship, manifested by our culture of:

- Being sensitive to social, environmental and economic realities.
- Being a learning organisation, able to learn from our mistakes, review and adapt our position and methods to maintain performance.
- Distinctive competence through cost effective use of resources.
- Adopting an integrated approach by working in partnership with existing formal and informal local governance systems.
- Sharing lessons learnt and practices with our primary stakeholders.

6. PROJECTS OVERVIEW

Partners in Community Development Fiji's interventions are centred on the four thematic areas which are;

1. Community Capacity and Livelihood Enhancement
2. Natural Resource Management
3. Health Improvement
4. Institutional Development







Women of Saioko display their handmade paper jewelry during the Ra Provincial roadshow.

6.1: Community Capacity and Livelihood Enhancement



The Community Capacity and Livelihood Enhancement (CCLE) programme strives to promote sustainable livelihoods and increase the self-reliance of isolated communities.

The programme interventions are community centred with the intent of enabling communities to set up and manage their own developments and income generating projects. Through partnerships with relevant stakeholders, the CCLE programme assists communities, individuals and local institutions by providing some form of infrastructural development, educational workshops and supporting innovative ideas and new initiatives.

In 2016, four projects were implemented under the CCLE programme:

1. **Partnership in High Value Agriculture**
2. **Community and Farmer Based Training for Sustainable Agriculture**
3. **Community Action Planning 2**
4. **Livelihood Project**

“The consultation and training were well received by our Development Committees; the training process was simple and understandable. The Committee was able to put together a more effective action plan for its Community Development Plan (CDP)”. - Tomasi Dau, 60. District rep Nakorotubu, Ra

6.1.1: Partnership in High Value Agriculture

Funded by



PHVA PROJECT

Total of

 **13**
Villages

 **7**
Settlements

 **2000+**
Population

PROJECT DETAILS

Project Goal:

To build on, improve and take further sustainable approaches to supporting poor smallholder farmer's lower poverty and increase their incomes.

Project Sites:

Area covers the 3 provinces of Nadroga/Navosa, Naitasiri and Ba. For the Nadroga/Navosa Province, it covers the district of Nadrau which includes 4 villages namely Nadrau, Qalinasavu, Nabawaqa and Naga Village. Navai Village is the only village that fall within the Nabobuco District in the Naitasiri Province. Majority of the villages in the project area comes under the district of Savatu in Ba Province. The villages include Nadala, Naiyaca, Lewa, Marou, Nagatagata, Buyabuya, Drala and Koro Village.

The Partnership in High Value Agriculture (PHVA) Project was designed to support low income earning smallholder farmers, lower poverty and increase their income by building on, improving and taking further sustainable approaches. The project objective was that at least 200 participating farmer households will have increased returns by at least 20% from the production of high value products - as the result of an approach that was tested and developed further to lend it to scaling up in larger public sector investments in agriculture.

Activities conducted in this year's project phase were monitoring of the Farm Business Investment, Community Development Plans compilation, facilitation of off season vegetable marketing and the monitoring of project farmers progress. Over 200 households (268 individual beneficiaries) in the Nadarivatu Highlands have benefitted from this project and have undertaken sustainable farming approaches.

Project Highlight

- Through the Farm Business Investment Component, farmers were provided loan opportunities from the Bank South Pacific. Thirty loan applications were earmarked for the life of the project however, 36 loan applications were approved.

Testimonial

Ilisoni Ravula's story is a testament of the 3 year PHVA Project. The 49 year old from Marou village, Savatu in Ba began farming during the inception of this project where he was a participant of the trainings. Before joining the project, he worked for a logging company and only farmed for household consumption. Ravula says being part of the project has broadened his knowledge about farming for business. Now that he farms for business he is meticulous about time and money management, keeping records of daily farm activities and looking after his crops from seeding to transplanting. According to Ravula, the services provided by the project have encouraged farmers and showed them the importance of farming. Since participating in the programme, he is able to financially support his family, send his children to school (one child attends the University of the South Pacific) and contribute to community obligations. He hopes to be a role model to young people in the villages, that one can be successful through farming. *'The life they look for is in the land'*. Ravula is also a recipient of the loans offered through the Farm Business Investment Component by the Bank South Pacific (BSP). Through the loan, he was able to purchase farm irrigation materials, farming tools, seeds and fertilizers.

Stakeholders that were involved in this project phase include the Bank South Pacific (BSP), Ministry of iTaukei Affairs - Roko Tui Colo and Suva Market Vendors.



Pictures 1- 8- An array of vegetable farms and produce (with Farmers) in the Nadarivatu Highlands. Pictured are some of the off season vegetables that the farmers in the highlands are beginning to farm for commercial use.

6.1.2: Community and Farmer Based Training for Sustainable Agriculture

Funded by



CFBTSA PROJECT

Total of

17
Villages

420+
Farmers

PROJECT DETAILS

Project Goal:

The project aimed at providing farmers with an enhanced understanding of their roles as farmers engaged in business, improving and maintaining a consistency in production to meet the demands of AGRANA, and also contribute to the overall well-being of the community that is vulnerable to the impacts of climate change.

Project Sites:

Villages in Nadroga/Navosa include: Nasaucoko, Draiba I, Draiba II, Bemana, Tuvu, Dreke, Toga, Tubuirata, Korolevu, Nukuilau, Vatubalavu, Sawere, Nadevo and Keyasi.

Villages in Ra Province include: Rokovuaka, Tobu and Nalalawa.

We recently began providing technical services in the area of building farmer capacities as a result of learnings from the Partnership in High Value Agriculture (PHVA) and other community projects related to sustainable livelihoods. In September 2015, PCDF entered into such an agreement with AGRANA to assist 17 villages and 427 farmers by facilitating the drafting of the village development plans, and also preparing and conducting training programmes in Basic Business Management, Financial Literacy and Crop Husbandry and Management.

The project aimed at providing farmers with an enhanced understanding of their roles as farmers engaged in business, improving and maintaining a consistency in production to meet the demands of AGRANA, and also contribute to the overall well-being of the community that is vulnerable to the impacts of climate change. AGRANA is an Australian fruit company that operates in Fiji and is a certified processor of tropical fruit purees. The main products of the company are mangoes, bananas and guava.

The initial community engagement had taken place with PCDF completing community profiles for the 17 communities from the Nadroga/ Navosa Province and Ra Province. The project is still at its early implementation stages.

Project Highlights

- To date, the project has profiled 17 communities in the Nadroga/ Navosa province. The profiling and analysis exercises have allowed farmers to identify and understand their strengths, issues and challenges.
- Learnings from the PHVA project were incorporated into the current project design and supported by AGRANA.

Stakeholders involved in this project phase were AGRANA, Ministry of Agriculture, Ministry of iTaukei Affairs- Provincial Administrator (PA) and Rural Maritime Development and National Disaster Management Office (NDMO)



PCDF's Nemani Susu with the elders of Tonuve Village, Bemana District in the highlands of Navosa.



PCDF's Tevita Ravumaidama speaking to the community of Nasaucoko in the highlands of Navosa.



Community members of Nasaucoko.



PCDF's Tevita Ravumaidama interviewing the community members of Nasaucoko in the highlands of Navosa.



PCDF volunteer conducting interview with one of the women of Tubairata Village in the highlands of Navosa.



Community of Tubairata turned up in numbers to hear first hand from PCDF the plans for the AGRANA project.



6.1.3: Community Action Plan 2

Funded by



Australian Government

Department of Foreign Affairs and Trade

CAP 2 PROJECT

Total of

3
Villages

550+
Population

PROJECT DETAILS

Project Objective:

The Community Action Plan was designed to build the capacity of civil society organisations (CSO's) in Fiji to enable participatory engagement at community level, to encourage community driven development and to deliver services to remote communities.

Project Sites:

Villages of Saioko, Nabukadra and Nadogoloa in the Ra Province

The Community Action Plan (CAP 2) was designed to build the capacity of civil society organisations (CSO's) in Fiji to enable participatory engagement at community level, to encourage community driven development and to deliver services to remote communities. The program was a professional development opportunity that brought together current, global best practices and participants experience and knowledge, into an interactive practical and strengths-based learning program. CAP 2 was a six-month training program facilitated by the Centre of Social Change in collaboration with Fiji Community Development Program (FCDP), with local Fijian experts input.

Project Highlight

PCDF staff were equipped with basic skills in engaging with community using the participatory tools in developing Community Development Plans. The participatory tool was effective for the profiling of communities which also led to the review and amendment of PCDF's existing profiling template.

Testimonial

"The consultation and training were well received by our Development Committees; the training process was simple and understandable. The Committee was able to put together a more effective action plan for its Community Development Plan (CDP)".

- Tomasi Dau, 60. District rep Nakorotubu, Ra

Stakeholders involved in this project were Ra Provincial Office (Nanukuloa) and FCDP.



Roko Tui Ra, Mosese Nakoroi endorses the CDP's of Saioko, Nabukadra and Nadogoloa Village.



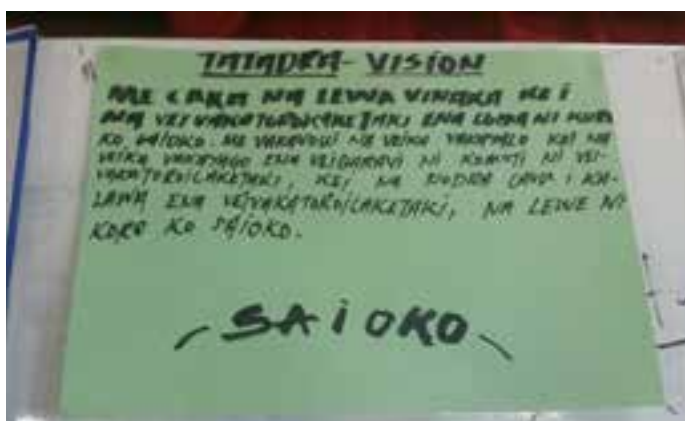
The Development Committee of Nadogoloa, Nabukadra and Saioko Village during the Community Development Plan (CDP) Process in Nadave.



Development committee representative from Nadogoloa presenting their Community Development Plan.



Youths participating in the community development planning process.



Presentation of Saioko Village vision statement.



Men's group of Nabukadra Village presenting on what was achieved from the transact walk activity



Women's group of Saioko Village participating on Village Mapping



PCDF Staff Ilisapeci Rayasi leading the focused group discussion with the women of Saioko Village



Youth Group of Nabukadra Village completing the Community's village Map

6.1.4: Livelihood Project

Funded by



Australian Government
Department of Foreign Affairs and Trade

LIVELIHOOD PROJECT

Total of

 **3**
Villages

 **80+**
Women

PROJECT DETAILS

Project Objective:

The livelihood project was to cater for the communities' rehabilitation and development while they await the natural rehabilitation of their land coastal and marine resources which they depended on for their livelihoods.

Project Sites:

Villages of Nadogoloa, Saioko and Nabukadra

In 2015 PCDF was engaged in a Fiji Community Development Program (FCDP) supported project to guide the communities of Saioko, Nabukadra and Nadogoloa in Ra Province through the process of developing their own Community Development Plans (CDPs).

In February, this year, these CDPs were reviewed following the aftermath of TC Winston, to account for the devastation brought about by the Cyclone to the three communities. Current community needs and issues were prioritized and actions were implemented by the project to help address these issues. From the reviewed CDPs, two immediate needs/ issues identified were the need to improve their water and sanitation systems and the need for sources of income for the communities' livelihood towards their rehabilitation and development. Further assistance from FCDP enabled the implementation of the Water, Sanitation and Health Project (*refer to section 9.3.3*) and Livelihoods Project.

The livelihood project was to cater for the communities' rehabilitation and development while they await the natural rehabilitation of their land coastal and marine resources which they depended on for their livelihoods. Focusing on a project that would provide quick turn-around, the project supported the livelihood aspirations identified by the women's groups. Hence, paper jewelry making. This project was able to support 87 women from the 3 villages.

Activities under this project included; preliminary visits, community trainings with community based organisations, Organizational Management Training for women's groups and other community based organisations, Livelihoods & Maintenance Training; Financial Literacy, Networking and Proposal Writing Training and Market Day.

Project Highlights

- Market Day. The women had opportunities to market their products with the Fiji Arts Council; Westpac monthly markets and the Ra Road Show
- The women of Nabukadra village utilized their learnings from the proposal writing workshop by writing a submission to Save the Children Fund for further livelihood assistance.
- Several women from the three villages are now selling their own paper jewelry to nearby villages and other markets

Testimonials

"I am able to earn an additional income source and have sold jewelry to friends and others from the nearby villages. My daughters are also able to do the same" - Amelia Kainavatu, Nadogoloa

After learning how to do screen printing on sulu, I took the initiative to go and further learn how to create the screens from scratch. I can now make screens for the women's group and teach the other women how to make them." - Vinea Tabucegu, Saioko.

"The women can earn a living from within the comforts of their own home rather than going out to the farms or going fishing. Jewelry making is not labor intensive for them." - Virimi Kurulo, Nabukadra.

Stakeholders involved in the project were Fiji Arts Council, Ra Provincial Office, Department of Agriculture and Westpac Microfinance.



Nabukadra Womens Project presentation at the Ra Provincial Council meeting.



Ra Womens Project presentation at the Ra Provincial Council meeting.



Ra Womens Project presentation at the Ra Provincial Council meeting.



Ra Womens Project presentation at the Ra Provincial Council meeting.



Also part of the womens project were the dyed materials and 'sulu' printed materials.



PCDF's Peni Seru talks about the womens project in the Ra Province to an audience.



Communities have resorted to mangrove planting in order to curb coastal erosion, sea level rise and other impacts of climate change.

6.2 Natural Resource Management



The Natural Resource Management (NRM) Programme aims to assist Fiji's rural communities in promoting sustainable natural resource management while trying to maximize income generated from these resources.

Working in partnership with Government, NGOs and relevant stakeholders, the programme aims to support and promote the sustainable use of natural resources by communities. As an organisation we believe that it is important to recognize the "human element" in all of efforts to addressing natural resource use.

In 2016, PCDF implemented three projects under the NRM Programme;

1. **Building Disaster Risk Management and Resilience in the Pacific Project**
2. **Community Based Marine Resource Management and Climate Change Impact Preparedness**
3. **Evaluating the impacts of improving post-harvesting processing of sea cucumber in the Western Pacific Region**
4. **Plan International Australia & PCDF Emergency TC Winston Response**
5. **Action on Poverty TC Winston Relief Assistance**

“...The cross learning and the sharing of information with our counterparts in Cakaudrove has helped us to realise that we're not alone in our efforts to manage our marine resources. Our stories are very similar, our challenges and our persistence.... - Asiveni Ketemalumu, Fish Warden Representative- Serua”

6.2.1: Building Disaster Risk Management and Resilience in the Pacific Project

Funded by



BDRMRP PROJECT

Total of

11
Villages

5
Settlements

1200+
Women

PROJECT DETAILS

Project Goal:

The main focus of the project is to build the knowledge and capacity of children, young people and communities in order to adapt to changes brought by climate change. The BR4CADRM project has 3 main outcomes.

Outcome 1 focusses on increased awareness and capacity of children, youth and their agencies on child centred climate change adaptation and disaster risk reduction.

Outcome 2 is to assist schools and communities in implementing locally designed CCA and disaster risk management activities which demonstrate a child centred CCA/DRM model.

Outcome 3 focusses on government at all levels engages children and its agencies in its climate change adaptation and disaster risk management policy formulation and implementations.

Project Sites:

The project is being implemented in the districts of Mataso, Navitilevu, Nakorotubu, Kavula and Bureiwei in the province of Ra.

Climate change and natural disasters are at the center of negotiation and discussions in most global summit and conferences for many years. Loss from its impacts, in general are devastating and combatting the impacts of climate change and disasters would require global cooperation on an unprecedented scale.

In its efforts to contribute to disaster risk management and resilience, the project aims to increase the level of disaster preparedness and resilience both at national and sub-national level in the Pacific. This project is currently being implemented in five Pacific Island countries- the Solomon Islands, Papua New Guinea, Tonga, Kiribati and Fiji.

In Fiji, PCDF works with community groups inclusive of women and children in the districts of Bureiwei, Kavula, Nakorotubu, Navitilevu and Mataso to build safe and resilient communities.

Targeting CSOs, youth networks, community groups and other relevant stakeholders, project activities conducted this year include; consultation meeting with stakeholders, Provincial road show at Nanukuloa Ra, Climate Change Training, Disaster Preparedness training and Basic First Aid Training for Provincial and District Staff. TC Winston that made impact in Fiji in February prompted the need for disaster preparedness trainings especially in rural communities.

Project Highlights

- Handing over of disaster awareness materials to NDMO office. The materials include cyclone posters, pull up banners, stickers, book markers and book labels
- Facilitation of the Climate Change & Disaster Preparedness Workshop for the Western Division in Lautoka. The workshop was officially opened by the Commissioner Western Division, Mr. Manasa Tagicakibau.

Stakeholders involved in this project this year include the National Disaster Management Office (NDMO), Ra Provincial Council, the Office of the Commissioner Western and David Owen of Climate Solutions.



Presentation of awareness materials to the National Disaster Management Office. The materials were developed by PCDF.



Peni Seru explains the cyclone poster to community reps from Ra at the Ra Provincial Council meeting.



Commissioner Western, Manasa Tagicakibau officiates the opening of the Climate Change & Disaster Preparedness Workshop in Lautoka.



Western Division Provincial Offices' reps with the Climate Change & Disaster Preparedness Workshop facilitators in Lautoka.



Group discussions and presentations relating to Climate Change & Disaster Preparedness



St. Johns Ambulance facilitator demonstrates first aid techniques to participants at the workshop.



Participants practise using first aid techniques at the workshop.

6.2.2: Community Based Marine Resource Management & Climate Change Impact Preparedness Project

Funded by **Brot**
für die Welt

CBMRMCCIP PROJECT

Total of

 **25**
Villages

 **3000+**
Population

PROJECT DETAILS

GOALS/OBJECTIVES:

Communities in Serua, Batiki, Moturiki and Cicia proactively rehabilitate and protect their marine resources and take adaptive measures to reduce the negative effects of climate change on their coastal resources.

SITES:

The project is being implemented in four districts.

- **Batiki:** Mua, Yavu, Naigani and Manuku.
- **Moturiki:** Niubasaga, Uluibau, Daku, Naicabecabe, Nasauvuki, Navuti, Nasesara, Savuna, Wawa and Yanuca.
- **Serua:** Yanuca, Naboutini, Navutulevu, Serua Island, Namaqumaqua and Nabukelevu.
- **Cicia:** Tarukua, Mabula, Natokalau, Naceva and Lomati.

The project ended in June this year after 3 and half years of implementation and having worked with over 4000 people in 25 villages in Serua, Batiki, Moturiki and Cicia. The project aimed to build capacities for communities to better manage their marine resources and to increase resilience to the impacts of climate change on coastal and marine ecosystems.

Project activities conducted in this year's project phase include; Fish Wardens Training in Tacilevu, TC Winston Relief Effort Response, Organizational Review, Tikina Serua Disaster Plan Review, the review of Community Development Plans of the villages in Serua and Batiki districts, Yavu village Women Club's Livelihood Project, Batiki Boat Master and Class 6 Training, and the Organisational Strategic Plan development (refer to section 6.4).

Project Highlights

- The Yavu Village Women's Club had established a fuel shop as part of their livelihood project. Through social cohesion amongst the women, they have engaged; 1) a health inspector to survey the proposed site of the shop and 2) sought guidance and endorsement of the National Fire Authority to adhere to National Fire Safety requirements. Follow up reports indicate the group have opened a bank account where profits are saved. Contingency funds are also kept to cater for emergency situations the women are able to make contributions to some village development initiatives.
- In February this year, PCDF was able to conduct its 5-year Organisational Strategic Plan development for the period 2016- 2020.
- Through this project and with further support from BfdW, PCDF reached out to Moturiki and Batiki communities that were affected by TC Winston with relief support. These relief support included the supply of farming tools, vegetables seeds and four water tanks specifically for Batiki communities.

Testimonials

"On behalf of the Yavu Women's club I would like to thank PCDF for helping us make our dreams come true and of course to Bread for the World for the funding and now we are able to run this business of small fuel shop known as Stop Over Bonjour. Our services have been in demand that we even have customers coming over from Gau Island"

- Taraivosa Waqa, Assistant Leader, Women's Club

"The cross learning and the sharing of information with our counterparts in Cakaudrove has helped us to realise that we're not alone in our efforts to manage our marine resources. Our stories are very similar, our challenges and our persistence. These have even motivated us to continue with this work, mainly because we have seen the benefits it has brought. We have also encouraged our counterparts in Cakaudrove, some of whom have just started with their MPAs, not to give up."

- Asiveni Ketemalumu, Fish Warden Representative- Serua

Stakeholders PCDF collaborated with under this project were Centre for Appropriate Technology & Development (CATD), Maritime Safety Authority of Fiji (MSAF), Serua Provincial Office, Lomaiviti Provincial Office, Ministry of Fisheries and the Fiji Police Force.



Batiki fishwardens during an exchange program with counterparts from Tacilevu Cakaudrove (left); Fish wardens participate in a mock exercise in Tacilevu (right).



Virgin Coconut Oil processing equipment supplied by Department of Agriculture for the Naigani Women's Group.



Group discussions and presentations for the women during the Batiki Women Business Training



Group presentation during the Batiki Women Business Training

Participants with their certificates at the end of the training

6.2.3: Evaluating The Impacts Of Improving Post-Harvest Processing Of Sea Cucumber In The Western Pacific Region Project

Funded by



EIIPHPSCWPR PROJECT

Total of

 **25**
Villages

 **230+**
Population

PROJECT DETAILS

GOAL:

To improve the income of village fishers in Fiji through support to improve the quality of post-harvest processing of sea cucumber

PROJECT SITES:

- **Taveuni** - Dreketi, Lavena, Qeleni, Naselesele, Vuna;
- **Cakaudrove** - Vunisavisavi, Nakobo, Nanuca, Tacilevu;
- **Bua** - Yadua, Yaqaga, Galoa;
- **Oneata** - Waiqori, Dakuilao;
- **Lakeba** - Tubou, Waciwaci, Waitabu;
- **Vanua Balavu** - Mavana, Daliconi, Cikobia, Narocivo, Avea;
- **Ra** - Malake, Togovere, Drauniivi;
- **Kadavu** - Narikoso, Vabea, Galoa, Muani, Matanuku;
- **Yasawa** - Kese, Malevu, Marou, Muaira.

Sea cucumbers are an important commercial resource in Fiji and were once listed as one of the most important marine export in its dried form (beche-de-mer) from the country. Two centuries later, this trade continues and is now the source of income to many local fishermen in Fiji. In spite of the history of sea cucumber processing, local fishermen lack in knowledge to process sea cucumbers for export to gain optimum economic returns and sustainable harvest. Hence, the development of this project aimed at improving income of local fishermen through support to improve the quality of post-harvest processing of sea cucumbers.

Through practical workshops and information sharing via sea-cucumber harvesting manuals and DVD (translated in the local languages) the project guides fishers through the best practice processing methods. The four-year project was led by the Southern Cross University (SCU) and funded by the Australian Centre for International Agricultural Research (ACIAR). The project directly benefitted 350 fishers from 34 villages across Fiji.

Project Highlights

- The ACIAR project team travelled to China and Hong Kong to collect data on weight and size of dried beche-de-mer exported from the Pacific.
- The project team was able to present project findings at the Northern Fisheries Forum held in Savusavu and at the National Beche-de-mer (BDM) Forum that was organized by the Ministry of Fisheries and Wildlife Conservation Society (WCS) in Suva.
- Over 2500 manuals (translated in I-taukei) were distributed during the training and 96% of fishers found the manual relevant. 58% of fishers thought the training was more effective.
- 95% of the participants reported that they have gained new knowledge about beche-de-mer processing and had changed their views on processing. 79% of the fishers later changed their method of beche-de-mer processing

Success stories

1. Melita Baravilala now operates a canteen in her village in Matakau, Kadavu. The canteen which is in its first-year operation was opened following the intervention by PCDF on improving sea cucumber post-harvest processing. Baravilala who was a participant of the training said it helped her improve beche-de-mer processing resulting in an increase in income generated. The increased income enabled Baravilala and her husband to open up their canteen.
2. Paula Vura of Narocivo village in Vanua Balavu is now processing A-grade beche-de-mer following the training. The A-grade beche-de-mer meets processor and export requirements which mean an increase in income from the sales. With an increased income, Vura is able to send his children to school and fund for repair works to his house and fiberglass boat which were damaged by TC Winston.
3. Follow up socio-economic survey found that post-harvest processing methods have improved as beche-de-mer had met processor and exporter requirements resulting in an increased income for the local fishers.

Stakeholders involved in this year's project phase were the Ministry of Fisheries, Provincial Offices and the Wildlife Conservation Society



Watisoni Lalavanua of WCS conducting a Women Focus Group at Waiqori Village in Oneata.



Dr Steven Purcell discusses improvements to beche der-mer processing to a fisher in Cikobia, Vanua Balavu.



Dr Steven Purcell conducting fishers follow up survey.



Paula Vura a fisher from Narocivo, Vanua Balavu with his supply of beche-der-mer.



Village fishers at Narocivo village in Vanua Balavu with sea cucumber that are ready for second cook after salting.



Melita Baravilala of Matanuku in Kadavu sun drying beche-der-mer.



ACIAR Project team with Dr. Purcell (left) and Poasi Ngaluafe (Fisheries Officer, Tonga) in front of a sea cucumber market in China.



PCDF's Sailasa Tagica recording measurement and weight of dried sea cucumber with Dr. Purcell at a Sea cucumber market in Hong Kong.

6.2.4: Plan International Australia & PCDF Emergency TC Winston Response

Funded by



PLAN RELIEF ASSISTANCE

Total of

 **44**
Villages

 **6000+**
Population

PROJECT DETAILS

Project Objective:

To provide emergency response to our target communities affected by TC Winston and provide relief supplies

Project Sites:

The project is being implemented in the districts of Mataso, Navitilevu, Nakorotubu, Kavula and Bureiwei in the province of Ra.

At the height of Tropical Cyclone Winston, the National Disaster Management Office (NDMO) activated the National Emergency Operation Centre (NEOC) and responses were immediately coordinated. The Fiji Government declared a 30-day State of National Disaster which was extended for another 30 days given the impact of the cyclone. At the end of the state of disaster majority of work began to shift from relief responses to recovery responses such as distribution of agriculture supplies/ seedling with basic tools; basic carpentry tools and housing materials and WASH (water, sanitation and hygiene promotion repairs). Red spot areas¹ were identified as recognized by government and responses were directed accordingly. Through this initiative, PCDF reached out to five provinces, 44 villages in total that were marked 'red spot areas'.

Emergency response conducted by PCDF included; initial damaged assessments, networking and linking with partners and stakeholders and two sets of distributions of relief and recovery supplies. These included food, clothing, cooking utensils, tarpaulins, seeds, basic agriculture tools, basic carpentry tools, which was supplemented with OXFAM relief supplies that included hygiene kits and WASH items and repairs.

Project Highlights

- PCDF reached some of the worse affected communities (recognised as Red Spot areas by the NDMO) namely Savatu district, Ba Province, Nadrau district, Navosa, Naboubuco district, Naitasiri Province, Mataso, Navitilevu, Nakorotubu and Bureiwei districts in the Ra Province, Batiki and Moturiki islands, Lomaiviti Province
- Target communities were supportive of the relief and recovery activities and even helped with some data collection and providing updates to the relief team on their situation.
- Through collaboration with NDMO, PCDF was able to build stronger networks with the Fiji NGO network (Fiji Council of Social Services) and the cluster sectors namely WASH, Health & Nutrition and Food Security.

Success Story

Farmer couple Joveci and Fulori Qiokata of Lewa village, Savatu in Ba lost their home, belongings and source of livelihood to TC Winston. The couple are beneficiaries of our PHVA project but unfortunately lost all they owned including their source of livelihood (farming off-season crops) during the cyclone. Relief and recovery assistance from PCDF and others have enabled the couple to begin rebuilding their lives beginning with farming. Although they still reside in a tent, the couple is positive they will recover all they have lost.

Stakeholders involved in this project include Plan International Australia, NDMO, Ministry of Agriculture, Ministry of iTaukei Affairs- Provincial Administrator, Medical Services Pacific, Ministry of Health, Food Security Cluster, Health & Nutrition Cluster and WASH Cluster

¹ Red spot areas were those that were badly affected by the TC Winston and needed immediate, lifesaving humanitarian assistance. These were areas recognised by government.



Women of Nayavutoka Village, Ra with the relief supplies.



PCDF staff, community members and volunteers with the relief supply for the Nakorotubu District



Villagers of Nabukadra with their relief supplies.



Distribution of relief supplies in Namarai Village, Ra.



Distribution of relief supplies in Namarai Village, Ra.



Distribution of relief supplies in Narikoso Village, Ra.



Distribution of relief supplies in Nakorovou Village, Ra.



Relief supplies ready for distribution.

6.2.5: Action on Poverty TC Winston Relief Assistance

Funded by  Action on poverty

AOP RELIEF ASSISTANCE

Total of

 **4**
Villages

 **1500+**
Population

PROJECT DETAILS

Project Objective:

To provide emergency response to our target communities affected by TC Winston and provide relief supplies

Project Sites:

The project is being implemented in the districts of Nasolo, Nasawana, Sawani and Nasavu in Bua.

In the aftermath of Tropical Cyclone Winston, some of PCDF's donors and partners pitched in to assist some of its affected communities. One such donor was Action on Poverty and through their assistance PCDF was able to reach out to four communities in the district of Nadi in Bua Province. Prior to the relief assistance distribution our team including the Executive Director visited the communities namely Nasolo, Nasavu, Nasawana and Sawani to assess the damages and what were the most immediate needs in the communities. Assessments found that besides relief assistance the communities needed tools to assist in their recovery process since most had lost homes, crops, livestock and other sources of livelihood during the cyclone.

Relief assistance supplies which included seeds, basic carpentry tools and basic agriculture tools were distributed evenly between the four villages. These supplemented the OXFAM relief supplies which included hygiene kits and WASH items and repairs.

Testimonial

According to the four village headmen, PCDF and partners were the first few organisations to assist the communities in their relief and recovery phases. The supplies distributed, they said helped the communities facilitate their efforts to recovery.

Stakeholder involved in this activity phase was Action on Poverty.

Action on Poverty is an independent, secular, not-for-profit Australian organisation that engages with in-country NGOs in Asia, Africa and the Pacific on community based development.



Relief supplies for Nasolo Village, Nadi District, Bua being used to rebuild their houses



Nasawana villagers, Nadi, Bua, with the relief supplies which include farming tools and seedlings



Construction of WASH facilities from materials distributed by PCDF in Nasawana Village, Nadi District, Bua.



One of the many houses damaged by TC Winston in Nasawana, Nadi District, Bua.



Construction of WASH facilities from materials distributed by PCDF in Nasawana Village, Nadi District, Bua.



Relief pack for Nasawana Village, Nadi District, Bua



Vegetable plots in Nasawana Village. Seedlings were supplied by PCDF.



A woman stands outside her makeshift home in Bua.



Nasawana villagers, Bua, rebuilding their damaged houses.



PCDF's WASH Engineer Vilive Tavabulabula installs the first flush device for a water tank in Kubulau District

6.3: Health Improvement Programme



Health remains a critical issue in most parts of Fiji due to the changes in diet and lifestyle choices and is exacerbated by the lack of access to basic health care. The Health Improvement (HI) Programme was established to strengthen and promote community health development across Fiji.

We work towards this goal by strengthening the roles or functions of community health committees; networking and partnering with our Ministry of Health and local NGOs in organizing health training in rural communities for committees and community people. The Programme is mainly focused on strengthening food security and the access to quality safe drinking water and sanitation.

This year, PCDF implemented three projects under the HI banner;

- 1. WASH Project in the villages of Saioko, Nadogoloa and Nabukadra in Ra Province**
- 2. Tropical Cyclone Winston Emergency Response**
- 3. Drinking Water Safety and Security Planning**

Note: All of these projects were informed by the impacts brought about by the Tropical Cyclone Winston that made landfall in Fiji on February 20th. The impact of the cyclone altered many projects implementation plans. With the support of our donors, project funds were diverted for relief and response activities that provided supplies for the immediate on the ground needs.

“The trainings were well received through the project and have helped the Water Committees of Saioko, Nabukadra and Nadogoloa Villages to be more active and to be equipped with skills on how to monitor risks and hazards to their water resources and maintain the community's current water sources.”
- Tomasi Dau, 60. District rep Nakorotubu, Ra.

6.3.1: WASH Project in Ra Province

Funded by



Australian Government
Department of Foreign Affairs and Trade

WASH PROJECT

Total of

3
Villages

1500+
Population

The Water, Sanitation and Hygiene (WASH) Project was focused on building the capacity of the Water Committees (WC's) of Saioko, Nabukadra and Nadogoloa Villages in the Ra Province to monitor, manage and identify appropriate upgrades for their existing water and sanitation systems. The project was designed following the communities' training on Community Development Planning Process. The training guided the communities in the process of developing their own CDP's. These CDP's identified WASH as a need to be addressed in the community level especially after the damages to the water and sanitation systems caused by TC Winston.

Under the WASH initiative PCDF was able to conduct a workshop to build the capacity of the villages Water Committees (WC's) on drinking water safety and sanitation systems' needs and assisted the three communities in installing new latrines and repairing damaged ones (caused by TC Winston). The WASH project directly supported 392 people from the 3 villages.

Project Highlights

- Capacity building training for the village Water Committees to be able to identify appropriate upgrades for the water and sanitation systems.
- Sanitation surveys were conducted by the Water Committees in the three villages to gauge the status of hygiene in the villages
- Rehabilitation works on the villages latrines. This included repairing of damaged latrines and installation of new latrines.
- Prior to this engagement the three villages developed Community Development Plans which were endorsed by the Roko Tui Ra

Testimonial

"The trainings were well received and have helped the Water Committees of Saioko, Nabukadra and Nadogoloa Villages to be more active and to be equipped with skills on how to monitor risks and hazards to their water resources and maintain the community's current water sources."

Tomasi Dau, 60. District rep Nakorotubu, Ra

Stakeholders involved in this phase of the project include the Ra Provincial Office (Nanukuloa) and FCDP.



Nadogoloa Water Committee presenting their Village Map during a water safety training.



A complete water and sanitation system works in Saioko Village.



PCDF's WASH Engineers Saimoni Ratuqa (middle) and Ilisoni Tuinasavusavu (left) doing water upgrades in Nadogoloa, Ra



Water committees conducting Sanitary Survey on waste systems during a water safety training



The Saioko Water Committee brainstorming their water safety plan.



Before (left) and after (right) shot of a restroom in Saioko Village

6.3.2: OXFAM Tropical Cyclone Winston Emergency Response

Funded by



OXFAM RELIEF ASSISTANCE

Total of

15
Villages

10000+
Population

PROJECT DETAILS

Project Objective:

To provide technical WASH support in the delivery of the TC Winston Emergency Response in the areas of expertise of PCDF.

Project Sites:

Project sites assisted include villages in Bua, Moturiki, Batiki, Naitasiri, Namataku, Nadarivatu and Ra.

In the 20th February, 2016 Fiji was hit by Tropical Cyclone Winston, one of the strongest cyclones to make landfall in the country. Recording 44 deaths and damage costs of over \$2million, the aftermath of the cyclone was so devastating that rehabilitation works continue to this day for the affected.

Immediately after the cyclone, relief efforts began and we were fortunate to have gained the support of OXFAM, one of the first few organisations to provide WASH emergency relief to the affected parts of Fiji. Aimed to provide WASH and emergency food relief supplies and other urgent relief needs, we reached out to our current project sites that were severely affected by TC Winston. Project sites assisted include villages in Bua, Moturiki, Batiki, Naitasiri, Namataku, Nadarivatu and Ra. More than 10,000 people were assisted through this project.

Project Highlights

- 11 communities from the district of Bua received the first installation of the First Flush System². The system would benefit the communities during water shortages from their main water sources. The First Flush System has also improved quality of drinking water in the community.
- A total of 37 flush latrines were constructed for the three districts in Bua. The latrines constructed were for both community as well as individual families.

Testimonials

"I am very happy with the installation of the first flush system in Kiobo. Before TC Winston our main source of drinking water was from roof catchment which was stored in the 10,000 liter tanks to cater for all the households. The water was also unsafe for human consumption as the tank had no filtering system. The First Flush System has improved the quality of drinking water. The old 10,000 liters storage tank is still in use but for other purposes like washing. Again, I thank PCDF for considering my community but most of all to the donors who made all these possible".

– Ratu Apenisa Vuki, Tui Kubulau, Kiobo Village.

"I am really happy with the upgrade work that has been carried out at the spring source catchment and the maintenance of the water supply pipe from the dam to the community. For the past 10 years, there was no supply throughout the community. Now, we have a good supply of water in the village".

– Sailosi Lalanavanua, Navatu Village.

"Ever since I can remember, we only used water seal toilets and long pit toilets. But after TC Winston this is the first flush toilet to be constructed in the village. It being a communal one so that everyone is able to access, I am happy about it. Thank you very much for the great work done".

– Seru Saumakidonu, Village Headman, Nasasaivua Village

Stakeholders involved in this project were OXFAM Fiji and the Ministry of Health and Medical Services Pacific (MSP).

² The First Flush device diverts the first rainwater away from the water tank, washing away dirt and debris from the roof. After the first flush rainwater is then filtered into the water tanks.



WASH Training - Session 1 in Savusavu for Kubulau District



WASH Training - Session 2 in Kilaka Village for Kubulau District



WASH Training in CATD, Nadave for community reps from districts of Bureiwei, Kavula, Nakorobutu, Mataso & Navitilevu



WASH Training at the Lomaiviti Provincial Office, Levuka for Batiki District, Lomaiviti.



WASH Training - Session 1 in Savusavu for Kubulau District



WASH Training in Korovou for Tailevu Medical Zone



WASH Training in Savusavu for Taveuni Is representatives



Group shot of participants of WASH training in Savusavu.

6.3.3: Drinking Water Safety And Security Planning

Funded by



DWSSP PROJECT

Total of

3
Villages

1
Settlements

550+
Population

PROJECT DETAILS

Project Objective:

To provide PCDF with additional support and resource in order to strengthen the organisation's capacity to undertake Drinking Water Safety and Security Plans (DWSSP)

Project Sites:

Villages assisted include Narikoso, Nakorovou and Navuniivi in Ra.

This project was a partnership between UNICEF and Partners in Community Development Fiji to provide PCDF with additional support and resource in order to strengthen the organisation's capacity to undertake Drinking Water Safety and Security Plans (DWSSP). Through this partnership, PCDF was also able to assist these communities namely Narikoso, Nakorovou and Navuniivi in the aftermath of TC Winston. The project aimed at supporting the three communities that required additional assistance for water system construction works and to complete their water system upgrades.

The partnership was based on the need to increase the capacity of the WASH sector within Fiji to undertake DWSSP. The DWSSP training package has been carried out for three communities in Ra Province; however the water system upgrades will be carried out in 2017.

Project Highlights

- Completion of the DWSSP training for the water committees in the three villages
- The Water committee from nearby settlement, Narau attended the training hence extending the reach of this assistance.
- DWSSP plans were reviewed and updated during this training and water system upgrade works will be conducted in 2017.

Stakeholders involved in this project phase were the Ra Provincial Office and UNICEF.



Representatives from the villagers of Narikoso, Nakorovou and Navuniivi during the DWSSP training in Navuniivi Village.



Group presentations during the DWSSP training in Navuniivi Village.



Group presentations during the DWSSP training in Navuniivi Village.



Erwin Brouwer facilitates PCDF's organisational reflections and review session.
Photo: Audrey Ravia

6.4: Institutional Development



Photo: Audrey Ravia

The organisation endeavors to strengthen its human resources capacities and organisational processes to enable it to effectively and efficiently implement its programs. Some of our initiatives to develop and strengthen institutional capacity include staff development, organisational development and reviews of strategic organisational plans and processes.

We continue to strengthen internal capacities by sending our staff to capacity building workshops as well as host in-house sessions that are relevant to the organisational and programme contexts. Besides these, organisational reviews of policies, infrastructure, staff appraisal, finance and other deemed to be weak areas are conducted to keep in line with the changing contexts and the growth of the organisation.

This year, the entire PCDF team was involved in the organisational review and development of the new Strategic Plan.

....The internal organisational scan used a "critical incident" technique to determine how PCDF perceives its strengths and weaknesses in the capacity areas of Human Resource Management; Financial Resource Management; Equitable Participation; Sustainability of Program Benefits; Partnering; Organisational Learning and Strategic Management/ Governance.

6.4.1: Organisational Review & Strategic Plan Development

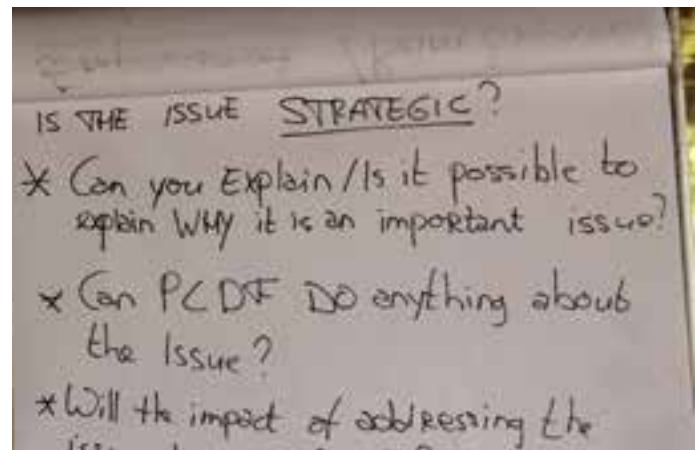
When this report went to print, we had just completed working on our new 2016 to 2020 Strategic Plan. Led by our Executive Director, the planning process took on a participatory approach that saw the engagement of the entire PCDF staff, volunteers, board and key stakeholders. The plan was prepared following a three month facilitated organizational and programme review. The process began with an internal organisational scan with selected members of the staff using the Participatory Organisational Evaluation Tool developed under the United Nations Development Programme.

The internal organisational scan used a “critical incident” technique to determine how PCDF perceives its strengths and weaknesses in the capacity areas of Human Resource Management; Financial Resource Management; Equitable Participation; Sustainability of Program Benefits; Partnering; Organisational Learning and Strategic Management/ Governance.

The results of the scan were provided to Mr Erwin Brouwer, an Organisational Development Consultant who collated and analyzed the results and provided feedback to the team. He also conducted individual interviews with three of our five PCDF board members as well as representatives of external stakeholder organisations. Mr Brouwer also took time to build staff capacity to conduct our own organizational review and analysis in the future. Based on the findings from the internal scan, external interviews and programme evaluation, the PCDF team developed an organisational development plan that is intended to strengthen PCDF’s capacity in delivering our work. The organisational plan is included in our strategic plan, the latter of which we also spent a week to workshop before drafting. Mr Brouwer’s engagement with PCDF was facilitated through the support of Bread for the World. Our Strategic Plan is to be endorsed at our next AGM scheduled in 2017.



Group shot of the PCDF Project Staff. Photo: Audrey Ravia



Pictures 1 - 8: PCDF staff engages in discussions, brainstorming exercises while reflecting on past activities and projects as a way forward in order to better our services to the communities we serve. Photos: Audrey Ravia



A woman and her children stand in front of what is left of their home that was damaged by TC Winston in Nabukadra Village, Ra.

7. FINANCIAL REPORT

Partners in Community Development Fiji (PCDF)
Financial Statements
For the year ended 30 September 2016

Partners in Community Development Fiji (PCDF)

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Partners in Community Development Fiji (PCDF)

Statement by Board of Directors

We, the Board of Directors of Partners in Community Development Fiji (PCDF), state that in our opinion, the accompanying financial statements of the entity set out on pages 3 to 17 are drawn up so as to present fairly the state of affairs of the entity as at 30 September 2016 and the results, changes in accumulated funds and cash flows of the entity for the year then ended.

Events subsequent to balance date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors of the entity, to affect significantly the operations of the entity, the results of those operations, or the state of affairs of the entity, in subsequent financial years.

Dated at Suva this 31 day of May 2017.

Signed in accordance with a resolution of the Board of Directors.



Chairman



Executive Director



INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS OF PARTNERS IN COMMUNITY DEVELOPMENT FIJI

Report on the Financial Statements

We have audited the accompanying financial statements of Partners in Community Development Fiji, which comprise the statement of financial position as at 30 September 2016, and the statement of comprehensive income and accumulated funds and statement of cash flows for the year then ended, and pages 7 to 18, comprising a summary of significant accounting policies and other explanatory information.

Directors' and Management's Responsibility for the Financial Statements

Directors and management are responsible for the preparation of financial statements that give a true and fair view in accordance with International Financial Reporting Standards for Small and Medium-sized Entities and for such internal control as the directors and management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements give a true and fair view of the financial position of Partners in Community Development Fiji as at 30 September 2016 and of its financial performance, its changes in equity and its cash flows for the year then ended in accordance with International Financial Reporting Standards for Small and Medium-sized entities.

31 May, 2017
Suva, Fiji

KPMG KPMG
Chartered Accountants

Partners in Community Development Fiji (PCDF)

Statement of comprehensive income and accumulated funds for the yearended 30 September 2016

	Note	2016 \$	2015 \$
Income			
Grant income	2	1,111,020	1,160,840
Rental income	3	14,450	10,800
Other income	3	22,229	9,758
		<u>1,147,699</u>	<u>1,181,398</u>
Expenses			
Program expenses – Fiji and Regional	5	766,957	686,699
Administration and operating expenses	5	448,432	589,161
		<u>1,215,389</u>	<u>1,275,860</u>
Deficit for the year		<u>(67,690)</u>	<u>(94,462)</u>
Accumulated funds at the start of the year		<u>419,420</u>	<u>513,882</u>
Accumulated funds at the end of the year		<u>351,730</u>	<u>419,420</u>

Partners in Community Development Fiji (PCDF)


Statement of financial position at 30 September 2016

	Note	2016 \$	2015 \$
Current assets			
Cash and cash equivalents	6	115,166	240,023
Receivables	7	103,656	33,309
Other assets	8	<u>4,269</u>	<u>4,269</u>
Total current assets		<u>223,091</u>	<u>277,601</u>
Non-current assets			
Property, plant and equipment	9	422,020	473,514
Total non-current assets		<u>422,020</u>	<u>473,514</u>
Total assets		<u>645,111</u>	<u>751,115</u>
Current liabilities			
Bank overdraft	10	54,845	47,357
Employee entitlements		23,077	12,637
Creditors and accruals	11	214,909	271,701
Bond		<u>550</u>	<u>-</u>
Total current liabilities		<u>293,381</u>	<u>331,695</u>
Total liabilities		<u>293,381</u>	<u>331,695</u>
Net assets		<u>351,730</u>	<u>419,420</u>
Accumulated funds			
Retained earnings		<u>351,730</u>	<u>419,420</u>
Total accumulated funds		<u>351,730</u>	<u>419,420</u>

For and on behalf of the board of directors:



Chairman



Executive Director

Partners in Community Development Fiji (PCDF)
Statement of cash flows for the year ended 30 September 2016

	Note	2016 \$	2015 \$
Operating activities			
Cash receipts from donors		984,741	547,387
Cash receipts from other operating activities		17,179	20,389
Cash paid to suppliers and employees		(1,127,912)	(1,190,106)
Interest and other costs of finance paid		(17,045)	(10,675)
Net Cash (used in) operating activities		(143,037)	(633,005)
Investing activities			
Acquisition of property, plant and equipment	9	(8,808)	(16,613)
Proceeds from sale of property, plant and equipment		19,500	-
Net Cash from/(used in) investing activities		10,692	(16,613)
Net decrease in cash equivalents		(132,345)	(649,618)
Cash and cash equivalents at the beginning of the financial year		192,666	842,284
Cash and cash equivalents at the end of the financial year	15	60,321	192,666

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements

For the year ended 30 September 2016

1. Statement of significant accounting policies

Partners in Community Development Fiji (PCDF) ('the entity') is an entity domiciled in Fiji, under the Fiji Charitable Trust Act (67). The entity's principal place of business is at 8 Denison Road, Suva. The financial statements were authorised for issue by the Board of Directors on 31 May 2017.

A summary of the significant accounting policies which have been adopted by the entity in the preparation of the financial statements are:

(a) Going Concern

The financial statements of the entity have been prepared on a going concern basis, which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business.

The entity recorded a deficit for the year ended 30 September 2016 of \$67,690 (2015: \$94,462) and has net current liabilities of \$70,290 (2015: \$54,094) and net assets of \$351,730 (2015: \$419,420) at balance date. The entity is dependent on the receipt of additional grants or other income from international and local bodies to enable it to continue operating. Subsequent to year end, the entity commenced 5 new projects which secured funding worth approximately FJD 1,500,000 (over 10 months to 3 year period) and AUD 134,000 (over 7 months to 1 year period). At the date of the report the entity is in advanced discussions with the International Fund Agriculture Development – Ministry of Agriculture, PLAN and DFAT in respect of funding of USD 1.56 million over a period of four years, AUD 122,255 over a period of one year and AUD 50,000 over a period of one year respectively. This funding is subject to satisfactory finalisation of these discussions and resultant funding agreements. This situation indicates the existence of a material uncertainty that may cast doubt on the entity's ability to continue as a going concern and therefore the entity may be unable to realise its assets and settle its liabilities in the normal course of business.

The financial statements do not include any adjustments relating to the recoverability or classification of recorded asset amounts or the amounts and classification of liabilities that might be necessary should the entity be unable to continue as a going concern.

The directors consider it is appropriate to prepare these financial statements on a going concern basis as they believe that the entity will be able to secure additional funding to enable it to continue its activities.

(b) Statement of compliance

These financial statements have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities as issued by the International Accounting Standards Board.

(c) Basis of preparation

The financial statements are presented in Fiji dollars, rounded to the nearest dollar. The financial statements have been prepared on the basis of historical costs and do not take into account changing money values or current valuations of non-current assets. The accounting policies have been consistently applied and except where there is a change in accounting policy, are consistent with those of previous years.

(d) Income recognition

The entity receives specific grants to fund its various programs. Grant income is initially recognised as deferred grant income in the statement of financial position and is released to profit or loss as expenditure is incurred on programs.

Rental income from property is recognised as income on a straight line basis over the term of the lease.

Consultancy income is recognised as income in the profit or loss as the services are performed.

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements

(e) Income tax

Partners in Community Development Fiji (PCDF), is exempt from income tax under section 17(5) of the Income Tax Act.

(f) Foreign currency transactions

Grants received in foreign currencies are translated into Fiji dollars at the foreign exchange rate ruling at the date of receipt. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are translated to the Fiji dollar at the foreign exchange rate ruling at that date. Foreign exchange differences arising on translation are recognised in the profit or loss.

(g) Property, plant and equipment

(i) Owned assets

Items of property, plant and equipment are recorded at cost less accumulated depreciation and impairment.

(ii) Depreciation

Depreciation is charged to the profit or loss on a straight line basis over the estimated useful lives of property, plant and equipment. Land is not depreciated. Principal annual depreciation rates applied are as follows:

• Buildings	2.5%
• Motor vehicles	20%
• Furniture and fittings	10%
• Office equipment	20%

(iii) Subsequent expenditure

Expenditure incurred to replace a component of an item of property, plant and equipment that is accounted for separately, is capitalised only when it increases the future economic benefits embodied in the item of property, plant and equipment. All other expenditure is recognised in the profit or loss as an expense as incurred.

(h) Employee entitlements

Employee entitlements are short term benefits that relate to amounts expected to be paid to employees for annual leave. Current wage rates are used in the calculation of the entitlement.

Increases or decreases in this obligation are recognised in profit or loss.

(i) Receivables

Receivables are measured at amortised cost using the effective interest method. At the end of each reporting period, the carrying amounts of other receivables are reviewed to determine whether there is any objective evidence that the amounts are impaired. If so, an impairment loss is recognised in profit or loss.

(j) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, cash at bank and bank overdraft. Bank overdrafts that are repayable on demand and form an integral part of the entity's cash management are included as a component of cash for the purpose of the statement of cash flows.

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements

(k) Creditors and other payables

Creditors and other payables are obligations on the basis of normal credit terms and do not bear interest. They are measured at amortised cost using the effective interest method.

(l) Principal activities

The principal activities of Partners in Community Development Fiji (PCDF), are to work with the people of Fiji in programs that assist in human, health and environmental development.

(m) Comparative figures

Where necessary, amounts relating to the previous financial year have been reclassified to facilitate comparison.

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements

For the year ended 30 September 2016

	2016	2015
	\$	\$
2. Grant income		
Education and Capacity Enhancement		
Partnership in High Value Agriculture	126,123	294,879
Oxfam Relief	147,308	-
Agrana Project	14,336	-
Pro Active	-	66,869
CAP 2	53,287	-
	<u>341,054</u>	<u>361,748</u>
Natural Resource Management		
Community based marine resources management	301,672	378,741
Sustainable response to water and food security project	7,673	134,325
Child centred climate change adaption programme		
BR4CADRM	14,089	84,504
Improving post harvest processing of sea cucumber	91,921	75,375
Food security and rural water management	23,557	126,147
Plan - BDRM	32,969	-
Plan - Relief fund	227,455	-
	<u>699,336</u>	<u>799,092</u>
Health Improvement		
FCDP - Wash project	14,766	-
FCDP – Livelihood project	36,750	-
Wash - UNICEF	19,114	-
	<u>70,630</u>	<u>-</u>
Total grant income for programs	<u>1,111,020</u>	<u>1,160,840</u>
3. Other income		
Rental income	<u>14,450</u>	<u>10,800</u>
The entity leases out office space to a tenant. The lease agreement is renewed on a 3 monthly basis.		
Consultancy and other income	<u>22,229</u>	<u>9,758</u>
	<u>22,229</u>	<u>9,758</u>
Total other income	<u>36,679</u>	<u>20,558</u>

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements
For the year ended 30 September 2016

4. Statement of functional income and expenses by program

	2016 Income	2015 Income	2016 Expenses	2015 Expenses	2016 Excess (Deficit) of income over expenses of	2015 Excess (Deficit) income over expenses
Function Program	\$	\$	\$	\$	\$	\$
- Education and Capacity Enhancement	341,054	361,748	(161,347)	(222,946)	179,707	138,802
- Natural Resource Management	699,336	799,092	(504,810)	(462,655)	194,526	336,437
- Health Improvement	70,630	-	(100,800)	(1,098)	(30,170)	(1,098)
- Institutional Development	36,679	20,558	(448,432)	(589,161)	(411,753)	(568,603)
Total Programs, Administration and operating income/expenses	1,147,699	1,181,398	(1,215,389)	(1,275,860)	(67,690)	(94,462)

5. Statement of functional expenses by program

	Administration				
	Programs		Total Programs		
	Education and Capacity Enhancement	Natural Resource Management	Health Improvement	Institutional Development	Total 2016
	\$	\$	\$	\$	\$
Personnel expenses	35,517	71,535	13,874	306,228	427,154
Training expenses	90,179	194,285	4,129	17,035	305,628
Travel expenses	22,692	39,260	62,467	8,529	132,948
Property expenses	-	9,863	-	3,418	13,281
Relief	-	181,133	16,066	-	197,199
Other expenses	1,199	4,508	4,264	45,183	55,154
Audit fees	-	4,226	-	9,177	13,403
Interest expense	11,760	-	-	5,285	17,045
Depreciation	-	-	-	53,577	53,577
Totals	161,347	504,810	100,800	448,432	1,215,389

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements
For the year ended 30 September 2016

5. Statement of functional expenses by program (continued)

Year Ended 30 September 2015	Programs		Administration			
	Education and Capacity Enhancement	Natural Resource Management	Health Improvement	Total Programs	Institutional Development	Total 2015
	\$	\$	\$	\$	\$	\$
Personnel expenses	15,788	41,630	-	57,418	438,847	496,265
Training expenses	177,514	346,854	1,098	525,466	7,350	532,816
Travel expenses	18,078	61,434	-	79,512	15,892	95,404
Property expenses	265	12,163	-	12,428	21,885	34,313
Other expenses	1,363	574	-	1,937	25,262	27,199
Audit fees	3,622	-	-	3,622	8,563	12,185
Interest expense	6,316	-	-	6,316	4,359	10,675
Depreciation	-	-	-	-	67,003	67,003
Totals	222,946	462,655	1,098	686,699	589,161	1,275,860

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements
For the year ended 30 September 2016

	2016	2015
	\$	\$
6. Cash		
PCDF CBMRM	427	60,577
Petty cash	211	4,690
PCDF HRD account	81,666	30,832
PCDF Small Grants account	32,243	38,243
PCDF PHVA account	619	28,527
PCDF PHVA Project	-	63,212
PCDF NRM account	-	13,333
PCDF General account	<u>-</u>	<u>609</u>
	<u>115,166</u>	<u>240,023</u>
7. Receivables		
Other receivables	77,406 1	4,9743
Allowance for doubtful debts	-	(11,212)
Advance to employees	6,705	4,120
Employee business advance	<u>19,545</u>	<u>25,458</u>
	<u>103,656</u>	<u>33,309</u>
8. Other assets		
Refundable deposits	<u>4,269</u>	<u>4,269</u>

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements
For the year ended 30 September 2016

9. Property, plant and equipment

	Land and Buildings	Furniture & fittings	Motor Vehicles	Office equipment	Total
	\$	\$	\$	\$	\$
Cost					
Balance as at 1 October 2014	462,474	22,306	240,944	78,763	808,487
Additions	-	-	-	16,613	16,613
Disposals	-	-	-	(5,900)	(5,900)
Balance as at 30 September 2015	462,474	26,306	240,944	89,476	819,200
Additions	-	-	-	8,808	8,808
Disposals	-	-	(56,000)	(29,821)	(85,821)
Balance as at 30 September 2016	<u>462,474</u>	<u>26,306</u>	<u>184,944</u>	<u>68,463</u>	<u>742,187</u>
Accumulated depreciation					
Balance as at 1 October 2014	110,160	21,665	109,282	43,476	284,583
Depreciation charge for the year	7,437	1,477	41,656	16,460	67,030
Disposals	-	-	-	(5,927)	(5,927)
Balance as at 30 September 2015	117,597	23,142	150,938	54,009	345,686
Depreciation charge for the year	7,437	390	34,934	10,816	53,577
Disposals	-	-	(56,000)	(23,096)	(79,096)
Balance as at 30 September 2016	<u>125,034</u>	<u>23,532</u>	<u>129,872</u>	<u>41,729</u>	<u>320,167</u>
Carrying amount					
At 1 October 2014	352,314	4,641	131,662	35,287	523,904
At 30 September 2015	344,877	3,164	90,006	35,467	473,514
At 30 September 2016	<u>337,440</u>	<u>2,774</u>	<u>55,072</u>	<u>26,734</u>	<u>422,020</u>

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements
For the year ended 30 September 2016

	2016 \$	2015 \$
10. Bank overdraft	54,845	47,357
The above overdraft facility is held with the Australia and New Zealand Banking Group (ANZ). The overdraft incurred an interest rate of 9.20% (2015: 9.20%) and is subject to an annual review.		

11. Creditors and accruals

Trade creditors	29,985	22,957
Deferred grant income	<u>184,924</u>	<u>248,744</u>
	<u>214,909</u>	<u>271,701</u>

12. Summary of program grants

Education and Capacity Enhancement

These grants promote programs that improve community support for rural education, human rights and good governance:

- Partnership in High Value Agriculture
- Building Management Skills to Proactively address their needs
- Tropical Cyclone Winston Emergency Response
- Agrana Project
- Community Action Planning 2

Natural Resource Management

These grants assist programs geared towards the preservation of tropical rainforests and marine ecosystems, better management and utilisation of existing natural resources and small business development:

- Community Based Marine Resources Management & Climate Change Impact Preparedness
- Food Security and Rural Water Management
- Building Disaster Risk Management Project
- Tropical Cyclone Winston Humanitarian Response
- Tropical Cyclone Winston Relief Fund
- Evaluating the Impact of Improving Post Harvesting processing of sea cucumber in the western pacific region
- Sustainable response to Water and Food Security in Remote Rural Fiji

Health Improvement

These grants assist programs geared on conducting testing and risk assessment of water sources:

- Fiji Community Development Program WASH Project
- Fiji Community Development Program Livelihood Project
- Drinking Water safety and security Planning

13. Commitments and contingent liabilities

As at 30 September 2016, there were no commitments or contingent liabilities (2015: \$Nil).

14. Number of employees

There were 24 employees as at 30 September 2016 (2015: 23).

Partners in Community Development Fiji (PCDF)
Notes to and forming part of the financial statements
For the year ended 30 September 2016

15. Notes to the statement of cash flows

Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and at bank, term deposits, and bank overdraft. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

	2016	2015
	\$	\$
Cash at bank	115,166	240,023
Bank overdraft	<u>(54,845)</u>	<u>(47,357)</u>
	<u>60,321</u>	<u>192,666</u>

16. Events subsequent to balance date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors of the entity, to affect significantly the operations of the entity, the results of those operations, or the state of affairs of the entity, in subsequent financial years.

17. Related parties

Identity of related parties

The names of the directors during the financial year and at the date of this report are:

Mr. Sashi Singh - *Chairperson*

Mr. Tevita Ravumaidama - *Executive Director*

Mrs. Monica Raghwan

Mr. Iliapi Tuwai

Mrs. Koila Olson

Mrs. Violet Savu

Key management personnel

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Director (whether executive or otherwise) of that entity.

During the year the following person's were the executives identified as key management personnel, with the greatest authority and responsibility for the planning, directing and controlling the activities of the entity:

Name Title

Tevita Ravumaidama	<i>Executive Director</i>
Sereana Rakai	<i>Officer Manager (resigned on 31 December 2015)</i>
Feko Serau	<i>Office Manager (appointed on 1 January 2016)</i>
Matilita Kedrayate	<i>Programme Coordinator</i>
Tiriseyani Naulivou	<i>Programme Development & Monitoring Manager (appointed on 1 January 2016)</i>

The aggregate compensation of key management personnel comprises of short-term benefits and is set out below:

	2016	2015
	\$	\$
Salaries and other short-term benefits	<u>153,253</u>	<u>113,399</u>

Non executive directors did not receive any remuneration during the financial year.



Tents turned home after the aftermath of Winston

8. APPENDICES

Appendix 1: PCDF Board of Directors

The PCDF Board of Directors is a six-member team of professionals who volunteer their time to guide our organization in ensuring that we continue to drive towards achieving our goals and uphold the principles of good governance.

The PCDF members select the Board of Directors at its annual meetings where the organisations audited financial accounts and programme reports are presented. The members monitor the performance of the Board against PCDF's Constitution.

The Board in turn, appoints the Executive Director and monitors the operations of PCDF, guided by the operational handbook and other policy guidelines of the organisation.

The members also select the PCDF Trustees who are not part of the Board but who possess institutional knowledge of the organization.

Trustees

- Adi Laufitu Malani
- Susana Tuisawau
- Verona Lucas

Board of Directors

- Sashi Singh – Chairperson
- Tevita Ravumaidama – Executive Director
- Iliapi Tuwai
- Koila Costello-Olsson
- Monica Raghwan
- Violet Savu

Board Members

- Alisi Daurewa
- Howard Politini
- Iliapi Tuwai
- Koila Costello-Olsson
- Laitia Tamata
- Monica Raghwan
- Radike Qereqeretabua
- Rajeshwar Singh
- Sashi Singh
- Suliana Siwatibau
- Vikash Kumar
- Violet Savu

Appendix 2: Staff of PCDF

As an organisation grows, so does its programmes and staff. PCDF staff numbers have increased over the years, which reflects the growing work and services the organisation is providing to its target communities in Fiji. We have had the record number of staff so far totaling to 23 personnel.

Management Team

Tevita Ravumaidama.....	<i>Executive Director</i>
Matilita Ceinaturaga.....	<i>Programme Manager</i>
Tiriseyani Naulivou.....	<i>Monitoring and Development Manager</i>
Feke Serau - Draunidalo.....	<i>Finance and Office Manager</i>

Administrative and Finance Team

Ferine Bano.....	<i>Finance Assistant and Administration Officer</i>
Ilisapeci Rayasi.....	<i>Finance Officer</i>
Susana Lewanituva.....	<i>Receptionist/Admin Support</i>
Kenneth Gortz.....	<i>IT Officer</i>
Filipe Waqairagata.....	<i>Graphics Artist/Admin Support</i>
Luke Sivo.....	<i>Security Officer/ Caretaker</i>
Apenisa Tareguci.....	<i>Security Officer/ Caretaker</i>

Community Capacity and Livelihood Enhancement Programme

Nemani Susu.....	<i>Project Coordinator</i>
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Health Improvement Programme

Ilisoni Tuinasavusavu.....	<i>WASH Coordinator</i>
Saula Domokamica.....	<i>Project Technical Officer</i>
Jimaima Kuruwale.....	<i>Public Health Promotion Officer</i>
Kesaia Vakaloloma.....	<i>Public Health Promotion Officer</i>
Ulaiasi Tukana.....	<i>Public Health Promotion Officer</i>
Saimoni Ratuqa.....	<i>WASH Engineer</i>
Viliame Cama.....	<i>WASH Engineer</i>
Vilive Tavabulabula.....	<i>WASH Engineer</i>

Natural Resource Management Programme

Peni Seru.....	<i>NRM Coordinator</i>
Sailasa Tagica.....	<i>Project Technical Officer</i>
Sainimere Toalagi.....	<i>Project Technical Officer</i>

Staff that resigned

Paradise Tabucala.....	<i>Media Officer</i>
Sereana Rakai.....	<i>Finance and Admin Manager</i>
Watisoni Lalavanua.....	<i>Project Team Leader</i>
Sulea Golea.....	<i>PHVA Field Assistant</i>
Saimoni Dokona.....	<i>PHVA Field Assistant</i>
Viliame Qiokata.....	<i>PHVA Field Assistant</i>







www.pcdf.org.fj

*"The pair of arms cradling Fiji, the region and the globe,
is God working through each of us nurturing, guiding
and empowering us to achieve equitable, holistic and
sustainable livelihoods"*



www.pcdf.org.fj

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Australian Government
Department of Foreign Affairs and Trade



Brot
für die Welt

