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## PARTNERS IN COMMUNITY DEVELOPMENT FIJI



# 2014

## ANNUAL REPORT



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"The pair of arms cradling Fiji, the region and the globe, is God working through each of us nurturing, guiding and empowering us to achieve equitable, holistic and sustainable livelihoods"

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Bay of Islands, Vanua Balavu, Lau



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PCDF Staff 2014





## ABOUT US

**P**artners in Community Development Fiji (PCDF) has been working with Fiji's rural communities for over 30 years.

Our work takes a community focused approach whereby our projects are driven by the specific needs and challenges faced by the communities. Through this bottom up approach, we partner with the communities to bring across the various solutions they have identified to their development issues.

All our interventions strive to ensure that our 4 objectives are integrated into our approaches, awareness and deliverables. These are:

- Promoting good governance and gender equity
- Protecting the environment
- Increasing self-reliance in rural communities
- Promoting healthy living

We also promote the protection and welfare of children in our interventions and interactions with local communities and our stakeholders. The development of our child protection policy will now further strengthen our efforts to ensure that the welfare of children who come in contact with our work are considered and integrated into our deliverables. This is an area that we will constantly develop, to ensure that PCDF, as a learning organisation, will constantly evolve and adapt to the changing dynamics in the development arena.

PCDF emphasizes working in partnership with Government, Provincial Councils and local and international agencies to deliver targeted impacts at the local level.

Last year, we had also signed a Memorandum of Understanding with the iTaukei Affairs Board. This MOU recognises and endorses PCDF's work with rural communities for the next two years, and through this partnership, iTAB will also provide technical support and materials required for trainings for communities that have been identified by them.



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### Mission

Working in partnership with communities to empower and assist with informed decision making for their own future development.

### Vision

Communities achieving equitable, holistic and sustainable livelihoods.

### Values

We are not just a non-governmental organisation; we are of the community and for the community.

We constantly endeavour to remain true to our values of justice, partnership and stewardship, manifested by our culture of:

Being sensitive to social, environmental and economic realities.

Being a learning organisation, able to learn from our mistakes, review and adapt our position and methods to maintain performance.

Distinctive competence through cost effective use of resources.

Adopting an integrated approach by working in partnership with existing formal and informal local governance systems.

Sharing lessons learnt and practices with our primary stakeholders.

# FROM THE BOARD OF DIRECTORS

## *Greetings*

Welcome to Partners in Community Development Fiji (PCDF)'s Annual Report 2014.

It has been my pleasure to chair the Board of PCDF this year along with my colleagues Monica Raghwan, Rajeshwar Singh, Laitia Tamata, Iliapi Tuwai, Howard Politini and Lionel Gibson.

This past year has been both a challenging and rewarding period for the Organisation.

2014 also marked a sad period for the Organisation as we farewelled our Patron, Archbishop Emeritus Petero Mataka who died after a long illness. Archbishop Emeritus Petero Mataka had served as Patron for PCDF for over five years. PCDF and the Board remains committed to the Late Archbishop's vision of strengthening our communities, managing our environment and supporting economic growth.

In this Annual report you will read about some of our significant achievements in 2014 from the various projects as we continue to reach out and help remote communities. This year alone, we have committed \$1,014,388 FJD of funding for ongoing and new projects as well as core activities of the Office. This is approximately an increase of 30% from 2013. This shows our continuing commitment to improving and expanding our reach to more communities in Fiji.

Through the experiences garnered from our past projects, we have been able to partner with Regional offices, Government and donors so that our work is duplicated

to our neighboring Pacific Island countries. I would like to thank you for your interest in reading our Annual Report which highlights the outcomes of PCDF's work in our communities. We strive to promote sustainability by focusing on economic, social and environmental issues across the country and within our communities and to also facilitate training to allow people to overcome and manage difficulties. Our commitment to real and meaningful sustainability will continue as we refine our approach to drive better management of natural resources and a greater degree of integration into the communities.

On behalf of the Board, I wish to thank our funders who are the key partners in facilitating our community outreach programs and also our business partners and other stakeholders for their valuable contribution and support to our sustainability and success. We must continue the evolution into a dynamic, forward thinking Organisation if we are to prevail over the new and the ongoing challenges that 2015 may bring.

I am thankful to the Executive Director and his team of dedicated staff who are passionate and energized about their work and its impact on communities they serve.

Let's forge ahead towards empowerment in transforming the lives of our communities through development.

Thank you,



Sashi Singh  
(Board Chairman)





# FROM THE EXECUTIVE DIRECTOR



*Bula Re*

It is with great pleasure that I present to you PCDF's Annual Report for the financial year 2014 (October 2013 – September 2014).

This year marks 35 years of commitment PCDF has had with remote communities and I humbly thank all donors, the PCDF Trustees, Board of Directors, financial members and other stakeholders for their tremendous and continuous encouragement, guidance and support in making 2014 yet another successful year.

PCDF would also like to acknowledge the support of the International Fund for Agriculture Development (IFAD) who has linked over 200 farmers from the highlands of Viti Levu directly to the markets. The Bank of the South Pacific (BSP) has also jumped on board in providing a loan facility for these farmers.

PCDF, as a learning Organisation continues to improve, strengthen and adapt to developments, changes and challenges by incorporating lessons learnt from past experience, and implementing good practices that directly contribute to an effective community development programme. Our support for integrated development initiative is a key pillar in responding to the wider needs and problems of rural and remote communities in Fiji.

An achievement this year is the development of profiling templates which PCDF will continue to use for existing and new projects. These templates will be used to profile a community and collect information which will then be used in the Community Development Plans of the site. The template was done in collaboration with Fiji Community Development Program (FCDP) and we would like to thank them for their continued support in

our outreach work.

As we strive to do our work, our donors and funding agencies receive our heartiest gratitude. Foremost is the Australian Government through the Department of Foreign Affairs and Trade (DFAT) who through overseas based Organizations such as the Australian Foundation for the Asia and the Pacific (AFAP), Australian Centre for International Agriculture Research (ACIAR), Southern Cross University and PLAN International allow PCDF to carry out four projects in Fiji. It was also through FCDP and DFAT that an overseas consultant was assigned to PCDF and we were able to carry out a pilot project in the country. We also acknowledge the International Fund for Agricultural Development (IFAD) for supporting the development of high value agriculture with target local farmers.

Acknowledgement also goes to Bread for the World of Germany for their assistance in implementing a project in Fiji as well. We also take this time to thank all our other donors and stakeholders for their continued support to PCDF and look forward to further involvements.

We will continue to work in partnership, creating ideas, establishing and using best practices to overcome development issues and be consistent with our vision of achieving equitable, holistic and sustainable livelihoods. I am confident that 2015 will bring more success and satisfying results to us all.

God bless our involvement in community development and a big Vinaka Vakalevu to one and all.

Tevita Ravumaidama  
(Executive Director)

# ACKNOWLEDGEMENT



We recognise and acknowledge our donors and partners for their continued support. This has enabled PCDF to be facilitators of change in Fiji's rural communities. We thank the following for their support this last year -

- Australian Government through their Department of Foreign Affairs and Trade (DFAT), Australian Centre for International Agricultural Research (ACIAR) and the Fiji Community Development Program (FCDP)
- Australian Foundation for the Peoples of Asia and the Pacific (AFAP)
- Bread for the World
- Foundation for the Peoples of the South Pacific International (FSPI)
- International Fund for Agricultural Development (IFAD)
- PLAN International Australia
- Southern Cross University

We would also like to recognize the contribution and support of our communities for their willingness to work with PCDF:

1. Ba Province:  
District of Savatu District,  
Naviti, Yasawa District
2. Bua Province:  
Districts of Navakasiga, Vuya and Lekutu
3. Cakaudrove Province:  
Districts of Naweni, Vuna and Wainikeli.





# OVERVIEW OF PROJECT ACTIVITIES:

In 2014, PCDF implemented projects in remote rural communities across 28 districts in Viti Levu, Vanua Levu, Lomaiviti, Yasawa and the Lau Groups.

These projects contributed towards addressing our main focus areas:

**1. Education and Capacity Enhancement (ECE)**

**2. Health Improvement (HI)**

**3. Natural Resources Management (NRM) and**

**4. Institutional Development (ID)**

Our projects promote the inclusion and active participation of women, young people and minority groups in community development initiatives and where their contributions are reflected in community development plans.


We also had developed our Planning Monitoring and Evaluation policy. This framework now guides programs and project management for a more effective and outcome oriented delivery.

We strive to maintain relationships with our target communities beyond the project life. This is to provide ongoing support, advice and guidance so as to ensure that they build upon the work they've achieved during the project life and that sustainability of their efforts to improving and developing their community becomes achievable.

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*PCDF has delivered a range of projects that directly and indirectly benefit over 10,000 people in Fiji's remote and rural communities.*

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Sea Cucumber processing plant in Lautoka



## 2014 PCDF Project Sites







# 1. EDUCATION AND CAPACITY ENHANCEMENT PROGRAMME (ECE)

**T**he ECE Programme promotes the empowerment of remote communities with the provision of necessary skills to plan and initiate their own community development projects that will encourage sustainable livelihoods and increase self-reliance.

This partnership with local and international stakeholders provide the necessary resources to support the innovative ideas of community planning, infrastructure maintenance and and agricultural development.

Through ECE, communities are also linked with various local agencies and institutions that they can access support from, for their own community initiatives or projects. This is all done through community project planning sessions.

In 2014, two projects were implemented under the ECE Programme:

1.1 Partnership in High Value Agriculture (PHVA) Project

1.2 Building management skills of communities in 4 Districts to pro actively address their own need Project





# 1.1 Partnership in High Value Agriculture (PHVA) Project

Our aspiration to contribute to poverty reduction and increase alternative livelihood sources is the motivation behind the work PCDF does.

These aspirations saw the inception of our Partnership in High Value Agriculture (PHVA) Project that is currently in its 2nd year running. Funded by the International Fund for Agricultural Development (IFAD). The PHVA project works with 268 farmers. This in itself is an achievement as the initial aim was 200 small holder farmers but the interest in the Project had steadily grown. The Project is a pilot initiative and uses a market driven approach to link the small holder farmers to traders.

The two year project covers 13 villages and 7 settlements in the Provinces of Naitasiri, Nadroga/Navosa and Ba. The five PHVA project staff are committed to achieving the project's targets and outputs, despite the rough terrain so that the 268 small holder farmers receive much needed assistance.

Below are two major achievements of the Project for 2014:

1. The PHVA project together with the most productive farmers from Naiyaca, Lewa and Marou villages established a nursery

to raise seedlings for sale. Through the nursery, the farmers have been able to learn the optimum means of raising off season seedlings and as a result, farmers travel over 12km of rough terrain to access these seedlings.

2. Credit Program for Farm business investment is a loan scheme between the farmers, the Project and the Bank of the South Pacific (BSP). This is a major achievement in itself as this is the first time that loans are being provided by a financial institute in the country to farmers who do not have any loan security. The farmers will have to provide 25% of the total amount, the project through a grant will provide 25% and the bank provides 50%. At the moment, 5 loans have been approved and farmers have already started repayment.







1. *Women farmers participating in the Financial Literacy training for farmers at Lewa Village, Savatu District, Ba.*



2. *IFAD representative Susan Beccio (left) during a monitoring visit to the Nadarivattu farmers.*

3. *Peniasi Ketewai grading the tomatoes harvested from his farm.*

4. *Isei Namacamaca and Waicevata Matalau the first recipients of a loan from BSP*

## Stories from the field:

### Farm earnings buys new house

Being a 3rd generation yaqona (kava) farmer, Josefa Nagatu found it hard to explore new ideas and methods of farming. However after much encouragement from his wife, 54 year old Nagatu now is an avid off season farmer of tomatoes and round cabbage, and an active farmer in the PHVA project. Though he was not one of the 5 who took small loans from the Bank of the South Pacific (BSP) under the PHVA project, Josefa has been able to save the money generated from sales of his produce and build his new house, buy new electrical appliances and also purchase his brand new 4 wheel drive which has help to ease the transportation of his produce.



*Josefa Nagatu and his wife beside their old bure and the new house currently being built from their farm earnings*



### Mother pays for tuition through farming

Forty seven year old Reama Ului, a mother of 5 and a class 8 drop out runs a farm with her husband. From the earnings on the sales of her produce through the PHVA Project, she has been able to put her son into a tertiary institute and is now working at equipping her house with the essential electrical appliances.

Mrs. Ului is one of the couple farmers under the Project and would attend the trainings with her husband. At times when he was not able to go to the farm due to sickness, village commitments or even when he was away in town, she would leave home at 6am to tend to the farm, harvest and even plant. Reama and her husband plant capsicum, zuchinni, French bean, tomatoes and Cabbage.

*Reama with one of her children in their farm*

## 1.2 Building Management skills of communities in four districts to pro actively address their own needs.

**F**unded by DFAT, this 2 year project was implemented in the provinces of Ra and Bua. With a total of 17 villages and 67 settlements. The project is designed to equip community members to identify their development needs, identify solutions and effectively draft their own Community Development plans. The communities now have a better understanding of good governance, leadership and sustainable resource utilisation.

The major highlights for the project in 2014 are:

1. Two villages in the Navitilevu District – Veidrala and Nasau have completed their Community Development Plans and these have been approved by Government.
2. Participants of the project trainings have started off their own village based income generating projects such as a small canteen, small scale poultry, a tailoring business and even weaving handicraft. These success stories follow small business management and financial literacy trainings.







1. Women participants of a strategic plan Strategic Planning, Needs Analysis and Community Development Training for the villages of Nasau and Veidrala in the district of Navitilevu in the province of Ra.



2. PCDF's Roger Singleton with a woman participant from Veidrala Village.
3. Asinate from Narikoso village, Ra, with her small poultry farm which she set after a financial literacy training held at her village
4. Village headman and village chief of Veidrala Village in Ra with their community development plan.

## Stories from the field:



Asipeli Navotayali in his canteen in Narikoso Village, Mataso.

### Man opens canteen after business training.

A 46 year old Asipeli Navotayali has taken the lead in his village - Narikoso in Mataso District, Ra and opened his own canteen. Asipeli used his small savings to open the canteen and stock it knowing that having a steady source of income leads to better living standards. Navotayali was one of the 47 participants of a weeklong training in May this year which was conducted under the Project in the District where they undergo financial literacy, budgeting and business training.

### Community Development Plans completed

The Districts of Lekutu and Navakasiga are pioneers after having completed their ten year development plans which have been endorsed by Government through the provincial office.

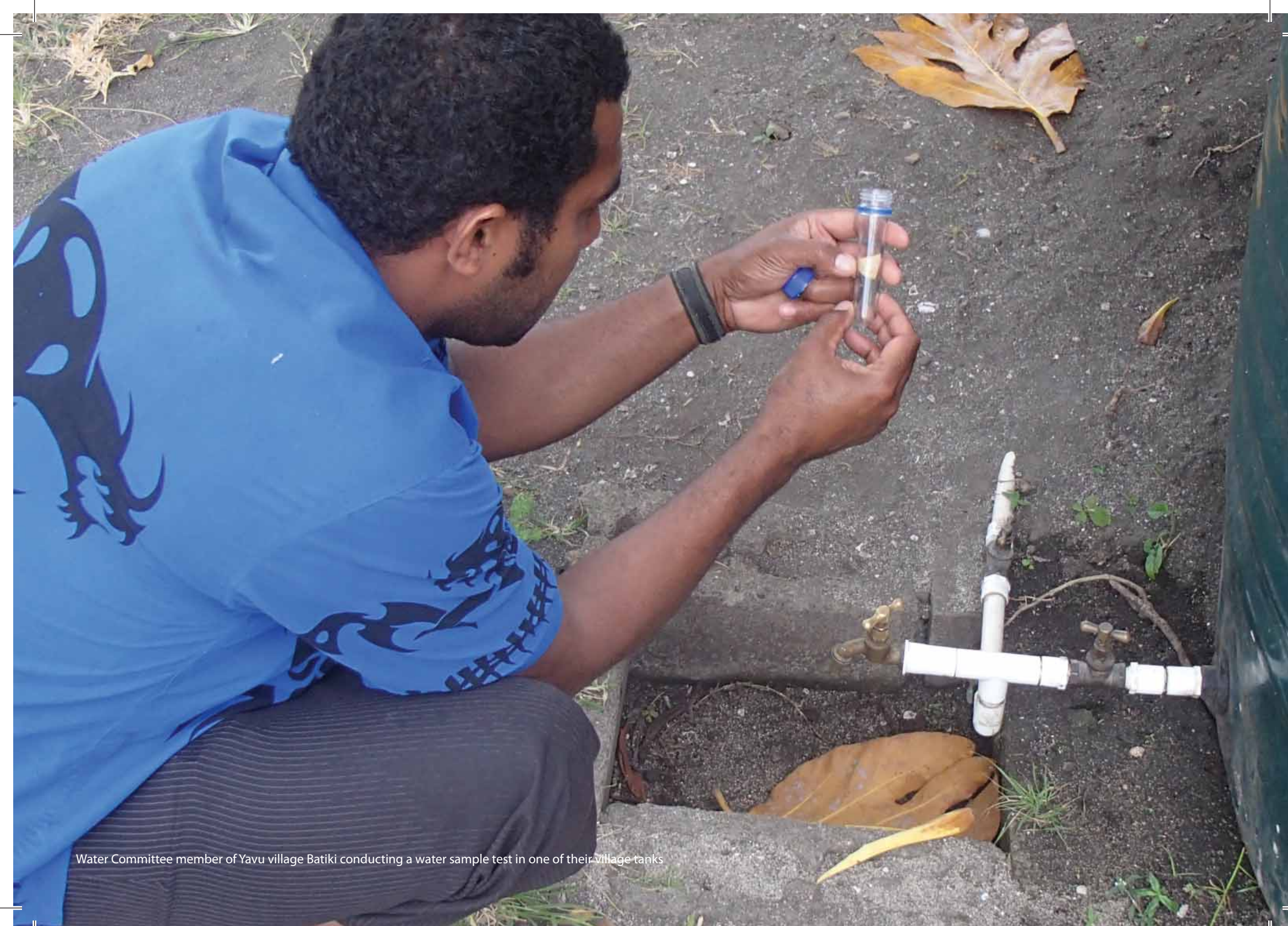
Eleven communities/villages have formulated their Community Development Plans (CDPs) in Navakasiga and Lekutu districts in Bua before submission to the Bua Provincial Office.

This document, expresses the vision and goals of a community which they will strive to achieve with in the 5-10 years period that they have identified. The two districts are also complying to government's requirements for each village to develop their CDPs, as development support from goverment will focus on communities that have outlined their plans.



Yaqaga village headman signs the village community development plan.





Water Committee member of Yavu village Batiki conducting a water sample test in one of their village tanks



## 2. HEALTH IMPROVEMENT (HI) PROGRAMME

**T**his programme was established to strengthen and promote community health development across PCDF's existing sites. Health remains a critical issue in most of the country due to the changes in diet and lifestyle over the past 30 years and the lack of access to basic health care.

Being a new area for PCDF, our Health Improvement Programme currently focuses on promoting quality and safe drinking water of good amount and food security. The emphasis on access to quality and safe drinking water and sanitation is an issue that a lot of rural communities are challenged with. This resource is often further reduced or compromised during dry spells and communities are often without any option but to use unhealthy water sources and supply systems. Food security is always closely related to water security and the programme attempts to address water security challenges in our target communities first so as to provide the enabling environment to then work on food security challenges.

This year, PCDF has taken across the learnings, tools and method from last year's pilot project on the development of water safety plans and implemented these across a few targeted sites in existing projects.



## 2.1 Water Safety Planning in Rural Fiji

Our Water Safety Planning (WSP) approach aims at assisting rural communities to improve their water and sanitation infrastructure by increasing their managerial and technical capacity through community participatory planning.

A WSP pilot project was implemented in 2013 and through this practice driven process, PCDF developed methods and tools that were participatory and ensured a consultative engagement with the community members.

This training and its tools were introduced to communities in some of our sites that were experiencing water and sanitation challenges. These were communities in the districts of Batiki, Cicia, Navakisa and Lekutu. They have established their water committees during our first meetings with them. Their function and responsibilities were emphasised in the first training and the importance of engaging the entire community in the monitoring and maintenance of their water sources and systems.

The village water committees are the main participants targeted for these trainings. The water safety planning package consists of 3 training modules which are:

1. Core WASH Introductory Training – inclusive of WASH & Health issues, Good governance and Gender & minority group sensitization & monitoring training.
2. Water Safety Planning – this is inclusive of mapping and water quality testing, risk management and Operational Procedures & Monitoring training.
3. Infrastructure Development Planning – inclusive of water system design, sanitation and treatment training and water safety management planning workshops.







1. A water committee participant from batiki district conducting a water sanitary survey on one of their pipe stands.
2. Adi Varanisese from Mua village, Batiki works with her village water committee during the Water Safety Planning training.
3. Participants of the Navakasiga WSP training conduct sanitary surveys on one of their village water storage tanks.
4. Mua village water committee, Batiki conducting a water resource and hazard mapping exercise for their district school

## Stories from the field:

### HI Story 1:

Naviqiri, Bua – This water committee has been very active not only in repairs, but they have implemented fundraisings for maintenance costs. They have implemented a water key system to improve water management in the community since there is always not enough water in their storage tank to cater for the village on a daily basis. They turn off the water system at night to save water from leaky taps. They also shut off the supply to homes that don't manage their water resource (e.g. not turning off their taps after use). Since implementing the system, the water tank has not run dry.



*The Naviqiri water committee during one of their water system inspections.*



### HI Story 1:

In Nakorovou village, Ra – The water committee had begun fixing their toilets, and replacing old ones with new flush toilets. They had also made sure that all toilets had coverings and that the facilities were enclosed. This was in their efforts to improve sanitation standards in the village. The committee had also fenced their village water storage tank with their own resources. All open water sources now have covering to prevent mosquito breeding. Months after they implemented these actions, the village reported a decrease in water related illnesses and the headman also explained that they noticed a drop in dengue fever cases since implementing their water actions.

*Nakorovou village, Ra, replace old toilets with new flush systems that are now housed.*

*The Nakorovou water storage tank that has been fenced by their village water committee.*



Youth of Batiki and staff of Department of Agriculture prepare a demo plot on the island





### 3. NATURAL RESOURCE MANAGEMENT (NRM) PROGRAMME

The NRM programme aims to support and promote the sustainable use of natural resources by communities in Fiji's remote rural areas. To manage our resources, we believe that we must manage the users- our rural communities, who make up almost 50% of Fiji's population, and who also depend heavily on these resources for daily survival and their livelihoods. We believe it is important to recognise the "human element" in any of our efforts to addressing natural resource use.

Our interventions hold central the importance of promoting and practicing good governance, as key to achieving our program goals and project objectives with the ultimate aim of making the communities self-reliant.

In 2014, PCDF implemented five (5) projects under the NRM banner. These were:

- 3.1 Community Based Marine Resource Management and Climate Change Impact preparedness funded by Bread for the World (BfdW)
- 3.2 Child Centred Climate Change Adaptation (4CA), an Australian Aid initiative through PLAN Australia International
- 3.3 Sustainable Response to Food and Water Security in Remote Rural Fiji. This is also an Australian Aid initiative through FCDP
- 3.4 Strengthening Community Leadership for inclusive participation in reducing vulnerability to Climate Change in Fiji funded by the Australian Foundation for the People of Asia and the Pacific (AFAP)
- 3.5 Evaluating the impacts of improving postharvest processing of sea cucumber in the Western Pacific region funded by the Australian Centre for International Agricultural Research (ACIAR)





# 3.1 Community Based Marine Resource Management and Climate Change Impact Preparedness

The project aims to build the capacities of communities in Batiki, Cicia, Moturiki and Serua districts to proactively address the effects of climate change on their coastal and marine resources.

The project worked with 25 villages across the 4 districts, with a total population of around 4000 people. The activities targeted the management of their water and land resources which were drastically affected by the dry spell that Fiji experienced in 2014. The project was funded by Bread for the World.

Main highlights of the project:

1. Climate change awareness sessions were conducted with each community which generated a lot of discussions as to how the communities were currently experiencing the effects of climate change. These varied a lot between communities. Communities in Serua reported that there has been increasing wave actions that have eroded their coastlines. The communities in Batiki and Serua have initiated their replanting programs and the project has further supported this with the supply of native trees and fruit trees seedlings.

2. A land capability assessment was conducted by the Department of Agriculture. From the results, the Agricultural officers emphasised the need to plant vetiver grass as it promotes soil retention and stores water. It also permits improved water penetration for acidic soils, grow well in dry conditions and can substitute for water if it is scarce. The communities began practicing intercropping and contouring on their farmlands and have included the above along with vegetables, native trees and fruit tree seedlings in their farms.

3. Water safety planning training in Batiki and Cicia were conducted, working specifically with village water committees. The committees mapped out their water sources and supply systems and identified hazards and risks to their systems. They also identified control measures to minimising these risks. They also began initiating maintenance activities and avenues of fundraising to ensure they had funds to constantly maintain their water systems. The project further supported the Naigani water committee by assisting in the minor water upgrade works by their committee. This community exclusively relies on rainwater to sustain their village.







1. *Batiki youth planting Vetiver grass on slopes behind the school*
2. *Women and children of Navutulevu Village in Serua during the Climate Change Awareness Workshop.*
3. *Increasing inundation has damaged the verandar of a house in Yanuca village in Moturiki which has forced them to relocate further inland.*
4. *Fiji's prolonged dry spell has taken its toll on the grounds in Batiki's Yavu village.*

## Stories from the field:



### Nursery for Batiki women

The Batiki women's group has initiated their own district nursery after the land management management workshop. They gathered fruit tree and vegetable seedlings from around the island. The Department of Agriculture came in to support their initiative by donating the green house material for their nursery.

The Department was invited by the Project to join in raising awareness of climate change and how the island communities can plant crops well suited to their soil. Project Officer, Ilisoni Tuinasavusavu says that the nursery has resulted in the women working closely together now with the intent to provide much needed vegetables and fruit tree seedlings to the district school, as the women's group attempt to improve nutritional intake at the district school.

## 3.2 Sustainable Response To Food And Water Security In Remote Rural Fiji

The project focuses on capacity building in Batiki and Cicia communities so that they can proactively address the effects of climate change on their food and water security through a community-led approach. The project works with 7 communities with a total population of 1359 people. The project was funded by the Australian government's Department of Foreign Affairs and Trade.

Highlights for the Project in 2014 were;

1. The data from the Batiki and Cicia profiling data were analysed the the project distributed district profiling reports to their respective provincial councils. The activities for the project followed on from the needs and challenges outlined by the communities in the profiling that were within the project deliverables.
2. Climate change impacts vary between communities. During the awareness session in Batiki, the community reported that it has brought about some much needed rain and that their farms were producing more crops than previously.
3. The communities of Batiki established 3 demo plots on their island where they practiced mix cropping. the youth and the man of the villages of Mua, Yavu and Naigani integrated vegetables such as cabbages, tomaoes and beans with fruit trees native trees. They conducted contour farming on hills and slopes.
4. The project supported the water safety planning training minor water upgrade works being done by the Naigani water committee as they repaired roof catchments since they exclusively rely on rainwater.





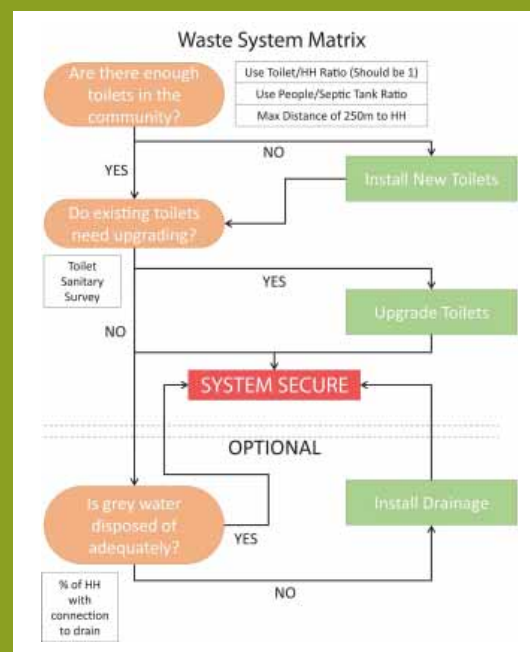
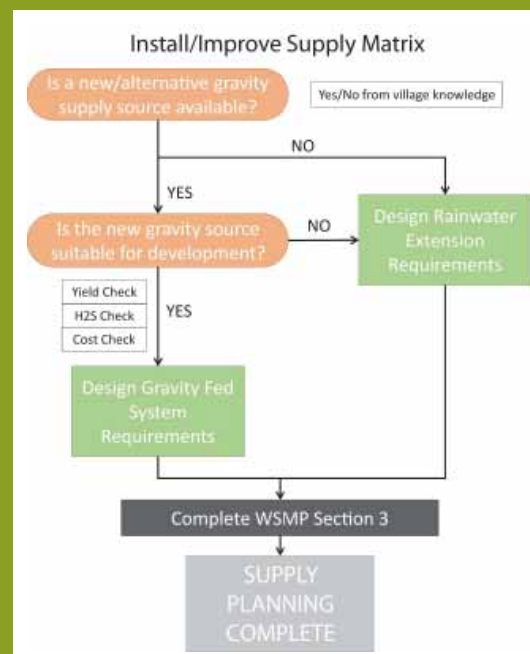


1. Project staff Saula working with Mabula water committee of Cicia Island to map out their water sources and supply system.



2. Akilio Drevula installs new guttering for one of Naigani village's rainwater catchment.
3. Batiki women's group listen to a demo by Agriculture staff before they worked on planting vegetable seedlings in their nursery.
4. Mata ni Tikina, Batiki with the community members during the Sustainable Land Management Workshop.

## Stories from the field:



## PCDF's Water Safety planning (WSP) Program

The project team worked in consultation with the Ministry of Health, the Department of Water and Sewage, Live and Learn Environmental Programme (LLE) and the World Health Organisation to develop and finalise the water safety planning program and tools. These were also informed by the feedback received from the communities in which the program was trialed.

The tools are simple to use but effective. They include decision trees, sanitary surveys and risk ranking matrix. These tools can be used repeatedly by the water committees to continuously manage their water sources and systems. The program has been shared with local and regional NGOs as it has provided an interactive and participatory process to work with rural communities on addressing water safety planning. The program has also been adopted by an international agency that will now use it to address water security in their climate change adaptation strategy.

The sanitary survey tools created for this programme are adapted from those of Live and Learn.

*Two of the ten decision matrices that were developed under the WSP program*

## 3.3 Evaluating the Impacts of Improving Post-Harvest Processing of Sea Cucumbers in the Western Pacific Region

Sea cucumber harvesting and processing in the Pacific Island countries is estimated to be worth AU\$20-50 million in annual export earnings. The Project led by the Southern Cross University (SCU) and funded by the Australian Centre for International Agricultural Research (ACIAR) looks at providing a solution for the poor revenue earned by Pacific small scale fishermen.

Despite unpredictable weather and travelling conditions, the two member team of this project have been able to assist 235 fishers in 36 sites within 9 locations in Fiji by carrying out training in the processing of sea cucumber to ensure that their methods of processing meets Asian consumers preference.

Project highlights for this year include:

1. The publication of 3,000 village level manuals on best practice for processing sea cucumbers into high quality beche-de-mer. These were produced in both the English and i-Taukei languages. There has never been a comprehensive book to show fishers how to process the sea cucumber into high quality beche-de-mer.
2. Training on post-harvest processing at village level has started with fishers being taught the proper post harvest processes. This is a huge step for the two member team as they have completed profiling and assessments and are now into the 2nd phase which is the training. This work conducted by other Pacific countries took two years but the young team with PCDF has accomplished this in 1 year.







1. *Director Fisheries Suresh Chand and Licencing Officer Apisalome Rabo during the handing over of the processing manual from the PCDF project officers.*
2. *Dr. Steven Purcell (Southern Cross University) demonstrating the salting process during village base training.*
3. *Fisheries Senior Planning Officer with the Sea Cucumber Processing manual and sample of beche-de-mer.*

## Stories from the field:



*Processed sea cucumber in Lakeba, Lau.*

## Villagers start their own post harvest processing

For 14 sea cucumber divers in the villages of Vuna and Dreketi in Taveuni, travelling over 13kilometres after each diving expedition was tiresome and expensive. However after postharvest processing of Sea cucumbers training, they are confident of making the trip. Project assistant, Sailasa Tagica says they would travel by sea and then on land, a total of 13km at \$10 one way just to sell their raw sea cucumbers as they did not have any knowledge of how to process them. He adds now, they have the know-how and will be able to harvest, process and stock their sea cucumbers until they have enough to take across.



*Processed sea cucumber in Taveuni*



## 3.4 Strengthening Community Leadership for Inclusive Participation in Reducing Vulnerability to Climate Change in Fiji

The nine month project was funded by the Australian Foundation for the Peoples of Asia and the Pacific (AFAP) with target sites being the villages of Nayawa and Laselase in Sigatoka. The project looked at the economic empowerment of women and youth through sustainable livelihood activities for steady income sources, which they had identified through their respective social groups.

The two villages were also assisted through the use of participatory processes to engage the whole community in the implementation of adaptations.

Highlights of the year:

1. A participatory facilitation process was undertaken in the development of a Child Protection Policy. The process was all inclusive as it also took into account feedback from PCDF field officers and our stakeholders.
2. The project also saw the Vanua of Madudu equipped with 17 new licensed fishwardens following collaboration between PCDF and the Fijian Government through the Ministry of Fisheries. This also saw the rehabilitation of the Sigatoka river area through the planting of 8,000 mangrove seedlings.
3. The project also supported the development of PCDF's Child Protection Policy. This was done through a consultative process with the entire PCDF team, resulting in the development of a practice driven policy.







1 - 3 Group work and presentation by the participants of the fishwarden training

4 Mangrove planting after the fishwardens training



## Stories from the field:



Participants of the fishwarden training held in Nayawa.

### Vanua Madudu fishwardens training

VanuaMadudu has 17 new fish wardens thanks to a training held in partnership with the Fisheries Department and this project.

Participant and Nayawa villager, 55 year old Peni Vakili says the workshop was an eye opener for the 17 men and shoulders a big responsibility in protecting and ensuring sustainability of the marine resources of their traditional fishing grounds for their future generations.

The participants were from the four main villages along the Sigatoka river, namely Nayawa, Laselase, Yavulo and Nasama Vunavutu.

Also as part of the warden training the participants also planted 8, 000 mangrove seedlings.



Mangrove planting by the fishwarden participants.

The participants have realised their need to mobilise themselves to monitor and replant the mangrove damaged by waves. They have also scheduled a time during their respective village meetings to discuss with their communities the need to collectively work together and exercise their responsibility of managing and protecting their traditional fishing grounds from over exploitation and unsustainable fishing practices.



## 3.5 Child Centred Climate Change Adaptation.

The 4CA project is implemented in the Ra province, in the communities of Narikoso, Nakorovou, Navuniivi, Nayavuiria, Nasau and Veidrala. It also works with three schools: Bayly Memorial School, Mataso Primary School and Navitilevu District School.

Funded by the Australian Department of Foreign Affairs and Trade (DFAT) and Plan International Australia, Project outcomes were three-fold; to build the capacity of children and youth in climate change adaptation, encourage the use of locally-designed climate smart solutions and exporting this model to other districts in Fiji as well as incorporate children and youth focused adaptation work on climate change in government policies and processes.

Children are often more vulnerable to the impacts of climate change compared to adults and as powerful and engaged members of any community, it is essential that they actively participate, contribute and plan around climate change.

Events that were the highlights of this year are:

1. The establishment of 6 village disaster committees in Ra. These committees are tasked with the disaster risk

management and also evacuation plans for the village, they are also mobilised once a disaster is imminent or during the event of a natural disaster. These Committees were then handed Disaster Response kits which included safety helmets, reflector vests, safety glasses, whistles and a first aid kit.

2. This year also saw the first of its kind Climate Change Oratory contest in Ra organised by the 4CA project. The oratory was held in June, 2014 and coincided with the Ra Day celebrations and allowed the participating schools to attend and speak on the theme; "What is Climate Change & How will it affect you".
3. In April this year, the Project also brought together climate change specialists in Fiji and youth and village headmen from the participating villages to be able to share their knowledge and experiences. This Training of the Trainers (ToT) saw 33 people taking part and issues discussed also included the new I-Taueki Climate Change glossary of terms.



## Stories from the field:

### Villages builds low cost seawalls

Having children, youth and the community as a whole actively taking part in climate change adaptation methods is the ultimate outcome of the 4CA Project. In the villages of Nayavuira and Navuniivi, Ra, after undergoing training on disaster risk management as well as climate change and its impacts, the villagers came up with a low cost effective means of protecting their shoreline – wave breakers. This step is highly commended as the community saw their problem, discussed it and then came forward with their own adaptation method.



*Shores of Navuniivi Village*



*Wave breakers employed by the village of Nayavuira on thier village shore*

1. *Presentation of the Disaster Response Kit to the Nasau Village Disaster Committee in Ra.*
2. *The Chairman of the Nakorovou Community Disaster Committee member receiving their Community Disaster Plan.*
3. *Navitilevu District School, winners of the Oratory Contest.*
4. *First prize winner, Ledua Leba of Navitilevu District School with her father (left) and school Head Teacher (right)*







Nayawa women canteen project



# FINANCIAL STATEMENTS

Partners in Community Development Fiji (PCDF)  
Financial Statements  
For the year ended 30 September 2014



**Partners in Community Development Fiji (PCDF)**  
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**Partners in Community Development Fiji (PCDF)**  
**Statement by Board of Directors**

We, the Board of Directors of Partners in Community Development Fiji (PCDF), state that in our opinion, the accompanying financial statements of the entity set out on pages 37 to 47 are drawn up so as to present fairly the state of affairs of the entity as at 30 September 2014 and the results, changes in accumulated funds, financial position and cash flows of the entity for the year then ended.

Events subsequent to balance date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors of the entity, to affect significantly the operations of the entity, the results of those operations, or the state of affairs of the entity, in subsequent financial years.

Dated at **PCDF Office** this **14th** day of **January** 2015.

Signed in accordance with a resolution of the Board of Directors.



Chairman



Executive Director



## INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS OF PARTNERS IN COMMUNITY DEVELOPMENT FIJI

We have audited the accompanying financial statements of Partners in Community Development Fiji which comprise the statement of financial position as at 30 September 2014, statement of comprehensive income and accumulated funds and statement of cash flows for the year then ended, and accounting policies and explanatory notes as set out on pages 37 to 47.

### Directors' and Management's Responsibility for the Financial Statements

Directors' and Management are responsible for the preparation and fair presentation of these financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and for such internal control as the directors' and management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Partners in Community Development Fiji as at 30 September 2014 and of its financial performance and its statement of cash flows for the year then ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities.

KPMG, a Fiji partnership, is part of the KPMG International network. KPMG International Cooperative ("KPMG International") is a Swiss entity.



KPMG  
Chartered Accountants

28th January, 2015  
Suva, Fiji

**Partners in Community Development Fiji (PCDF)**

**Statement of comprehensive income and accumulated funds for the year ended 30 September 2014**

	NOTE	2014 \$	2013 \$
<b>Income</b>			
Grant income	2	986,977	552,511
Rental income	3	5,400	9,615
Other income	3	<u>45,608</u>	<u>126,645</u>
		<u>1,037,985</u>	<u>688,771</u>
<b>Expenses</b>			
Program expenses – Fiji and Regional	5	392,440	198,462
Administration and operating expenses	5	<u>621,948</u>	<u>515,118</u>
		<u>1,014,388</u>	<u>713,580</u>
<b>Surplus/(Deficit) for the year</b>		<b><u>23,597</u></b>	<b><u>(24,809)</u></b>
<b>Accumulated funds at the start of the year</b>		<b><u>490,285</u></b>	<b><u>515,094</u></b>
<b>Accumulated funds at the end of the year</b>		<b><u>513,882</u></b>	<b><u>490,285</u></b>

The statement of comprehensive income and accumulated funds is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 40 to 47

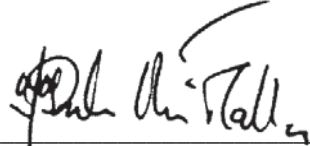


**Partners in Community Development Fiji (PCDF)**  
**Statement of financial position at 30 September 2014**

	<b>Note</b>	<b>2014 \$</b>	<b>2013 \$</b>
<b>Current assets</b>			
Cash and cash equivalents	6	852,243	685,935
Receivables	7	40,281	8,915
Other assets	8	4,269	4,269
<b>Total current assets</b>		<b>896,793</b>	<b>699,119</b>
<b>Non-current assets</b>			
Property, plant and equipment	9	523,904	500,855
<b>Total non-current assets</b>		<b>523,904</b>	<b>500,855</b>
<b>Total assets</b>		<b>1,420,697</b>	<b>1,199,974</b>
<b>Current liabilities</b>			
Bank overdraft	10	9,959	41,308
Employee entitlements		11,578	7,966
Creditors and accruals	11	885,278	660,415
<b>Total current liabilities</b>		<b>906,815</b>	<b>709,689</b>
<b>Total liabilities</b>		<b>906,815</b>	<b>709,689</b>
<b>Net assets</b>		<b>513,882</b>	<b>490,285</b>
<b>Accumulated funds</b>			
Retained earnings		513,882	490,285
<b>Total accumulated funds</b>		<b>513,882</b>	<b>490,285</b>

For and on behalf of the board of directors:

  
 \_\_\_\_\_  
 Chairman

  
 \_\_\_\_\_  
 Executive Director

The statement of financial position is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 40 to 47

**Partners in Community Development Fiji (PCDF)**  
**Statement of cash flows for the year ended 30 September 2014**

	<b>Note</b>	<b>2014</b> <b>\$</b>	<b>2013</b> <b>\$</b>
<b>Operating activities</b>			
Cash receipts from donors		1,217,613	1,162,233
Cash receipts from other operating activities		47,446	153,035
Cash paid to suppliers and employees		(975,437)	(669,412)
Interest and other costs of finance paid		(3,053)	(941)
<b>Net Cash from operating activities</b>		<b>286,569</b>	<b>644,915</b>
<b>Investing activities</b>			
Acquisition of property, plant and equipment		(88,912)	(66,194)
<b>Net Cash (used in) investing activities</b>		<b>(88,912)</b>	<b>(66,194)</b>
Net increase in cash equivalents		197,657	578,721
Cash and cash equivalents at the beginning of the financial year		644,627	65,906
<b>Cash and cash equivalents at the end of the financial year</b>	<b>15</b>	<b>842,284</b>	<b>644,627</b>

The statement of cash flows is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 40 to 47



**Partners in Community Development Fiji (PCDF)**  
**Notes to and forming part of the financial statements**  
**For the year ended 30 September 2014**

**Statement of significant accounting policies**

Partners in Community Development Fiji (PCDF) ('the entity') is an entity domiciled in Fiji, under the Fiji Charitable Trust Act (67). The entity's principal place of business is at 8 Denison Road, Suva. The financial statements were authorised for issue by the Board of Directors on **14th, January, 2015**.

A summary of the significant accounting policies which have been adopted by the entity in the preparation of the financial statements are:

**(a) Statement of compliance**

These financial statements have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities as issued by the International Accounting Standards Board.

**(b) Basis of preparation**

The financial statements are presented in Fiji dollars, rounded to the nearest dollar. The financial statements have been prepared on the basis of historical costs and do not take into account changing money values or current valuations of non-current assets. The accounting policies have been consistently applied and except where there is a change in accounting policy, are consistent with those of previous years.

**(c) Income recognition**

The entity receives specific grants to fund its various programs. Grant income is initially recognised as deferred grant income in the statement of financial position and is released to profit or loss as expenditure is incurred on programs.

Rental income from property is recognised as income on a straight line basis over the term of the lease.

Consultancy income is recognised as income in the profit or loss as the services are performed.

**(d) Income tax**

Partners in Community Development Fiji (PCDF), is exempt from income tax under section 17(5) of the Income Tax Act.

**(e) Foreign currency transactions**

Grants received in foreign currencies are translated into Fiji dollars at the foreign exchange rate ruling at the date of receipt. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are translated to the Fiji dollar at the foreign exchange rate ruling at that date. Foreign exchange differences arising on translation are recognised in the profit or loss.

**(f) Property, plant and equipment**

**(i) Owned assets**

Items of property, plant and equipment are recorded at cost less accumulated depreciation and impairment.

## **(f) Property, plant and equipment (cont'd)**

### **(ii) Depreciation**

Depreciation is charged to the profit or loss on a straight line basis over the estimated useful lives of property, plant and equipment. Land is not depreciated.

Principal annual depreciation rates applied are as follows:

- |                          |      |
|--------------------------|------|
| • Buildings              | 2.5% |
| • Motor vehicles         | 20%  |
| • Furniture and fittings | 10%  |
| • Office equipment       | 20%  |

### **iii) Subsequent expenditure**

Expenditure incurred to replace a component of an item of property, plant and equipment that is accounted for separately, is capitalised only when it increases the future economic benefits embodied in the item of property, plant and equipment. All other expenditure is recognised in the profit or loss as an expense as incurred.

## **(g) Employee entitlements**

Employee entitlements are short term benefits that relate to amounts expected to be paid to employees for annual leave. Current wage rates are used in the calculation of the entitlement. Increases or decreases in this obligation are recognised in profit or loss.

## **(h) Receivables**

Receivables are measured at amortised cost using the effective interest method. At the end of each reporting period, the carrying amounts of other receivables are reviewed to determine whether there is any objective evidence that the amounts are impaired. If so, an impairment loss is recognised in profit or loss.

## **(i) Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand, cash at bank and bank overdraft. Bank overdrafts that are repayable on demand and form an integral part of the entity's cash management are included as a component of cash for the purpose of the statement of cash flows.

## **(j) Creditors and other payables**

Creditors and other payables are obligations on the basis of normal credit terms and do not bear interest. They are measured at amortised cost using the effective interest method.

## **(k) Principal activities**

The principal activities of Partners in Community Development Fiji (PCDF), are to work with the people of Fiji in programs that assist in human, health and environmental development.

## **(l) Comparative figures**

Where necessary, amounts relating to the previous financial year have been reclassified to facilitate comparison.



	2014 \$	2013 \$
<b>2. Grant income</b>		
<b>Education and Capacity Enhancement</b>		
CIVICUS Participatory Governance Project	-	11,264
Partnership in High Value Agriculture	310,004	161,684
View from the Front Line	963	7,756
Pro Active	<u>66,271</u>	<u>48,854</u>
	<b><u>377,238</u></b>	<b><u>229,558</u></b>
<b>Natural Resource Development</b>		
Community based protection of coral reefs	-	13,800
Community based marine resources management	292,539	135,304
Effect oriented PME systems development	-	23,682
Sustainable response to Food Security	98,637	133
Child centred climate change adaption programme/ BR4CADRM	133,761	150,034
Improving post-harvest processing of sea cucumber	49,276	-
Food security and rural water management	<u>16,626</u>	<u>-</u>
	<b><u>590,839</u></b>	<b><u>322,953</u></b>
<b>Health Improvement</b>		
Water security project	18,900	-
<b>Total grant income for programs</b>	<b><u>986,977</u></b>	<b><u>552,511</u></b>
<b>3. Other income</b>		
<b>Rental income</b>	<b><u>5,400</u></b>	<b><u>9,615</u></b>
The entity leases out office space to a tenant. The lease agreement is reviewed on a 3 monthly basis. Therefore, future minimum lease payments have not been disclosed.		
AUSAID grant for administrative activities	-	88,459
Paid placement	29,159	27,199
Consultancy and other income	<u>16,449</u>	<u>10,987</u>
<b>Total other income</b>	<b><u>45,608</u></b>	<b><u>126,645</u></b>
	<b><u>51,008</u></b>	<b><u>136,260</u></b>

#### 4. Statement of functional income and expenses by program

	2014	2013	2014	2013	2014	2013
	Income	Income	Expenses	Expenses	Excess of income over expenses	Excess of income over expenses
<b>Function Program</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
- Education and Capacity Enhancement	377,238	229,558	(205,930)	(95,524)	171,308	134,034
- Natural Resource Management	590,839	322,953	(169,447)	(102,938)	421,392	220,015
- Health Improvement	18,900	-	(17,063)	-	1,837	-
- Institutional Development	51,008	136,260	(621,948)	(515,118)	(570,940)	(378,858)
<b>Total Programs, Administration and operating income/expenses</b>	<b>1,037,985</b>	<b>688,771</b>	<b>(1,014,388)</b>	<b>(713,580)</b>	<b>23,597</b>	<b>(24,809)</b>

#### 5. Statement of functional expenses by program

	Programs				Administration	
	Education and Capacity Enhancement	Natural Resource Development	Health Improvement	Total Programs	Institutional Development	TOTAL 2014
	\$	\$	\$	\$	\$	\$
Personnel expenses	11,496	536	-	12,032	469,621	481,653
Training expenses	166,203	159,968	11,835	338,006	7,531	345,537
Travel expenses	26,769	8,943	5,228	40,940	19,907	60,847
Property expenses	1,462	-	-	1,462	19,748	21,210
Other expenses	-	-	-	-	29,507	29,507
Audit fees	-	-	-	-	8,372	8,372
Interest expense	-	-	-	-	3,053	3,053
Depreciation	-	-	-	-	64,209	64,209
<b>Totals</b>	<b>205,930</b>	<b>169,447</b>	<b>17,063</b>	<b>392,440</b>	<b>621,948</b>	<b>1,014,388</b>

	Programs				Administration	
	Education & Capacity Enhancement	Natural Resource Management		Total Programs	Institutional Dev	2013 Total
	\$	\$		\$	\$	\$
Personnel expenses	6,456	300		6,756	363,007	375,575
Training expenses	73,521	98,217		171,738	1,115	165,948
Travel expenses	15,547	4,421		19,968	23,519	43,487
Property expenses	-	-		-	7,951	7,951
Other expenses	-	-		-	53,339	53,339
Audit fees	-	-		-	16,498	16,498
Interest expense	-	-		-	941	941
Depreciation	-	-		-	48,748	48,748
<b>Totals</b>	<b>95,524</b>	<b>102,938</b>		<b>198,462</b>	<b>515,118</b>	<b>713,580</b>



	2014 \$	2013 \$
<b>6. Cash</b>		
PCDF CBMRM	119,433	16,744
Petty cash	200	200
PCDF General account	7,260	37,328
PCDF Administration Services account	-	-
PCDF HRD account	69,600	13,710
PCDF PHVA account	373,698	314,558
PCDF NRM account	135,736	250,441
PCDF Micro Insurance account	153	213
PCDF Small Grants account	124,923	46,384
PCDF PHVA account	14,968	-
PCDF EED account	-	25
PCDF Youth Champs for Mental Health	6,272	6,332
	<b>852,243</b>	<b>685,935</b>
<b>7. Receivables</b>		
Other receivables	14,774	11,212
Allowance for doubtful debts	(11,212)	(11,212)
Advance to employees	3,583	3,530
Employee business advance	33,136	5,385
	<b>40,281</b>	<b>8,915</b>
<b>8. Other assets</b>		
Refundable deposits	4,269	4,269

## 9. Property, Plant And Equipment

	Land and Buildings \$	Furniture & fittings \$	Motor Vehicles \$	Office equipment \$	Total \$
<b>Cost</b>					
Balance as at 1 October 2012	462,474	22,406	117,655	56,113	658,648
Additions	-	-	49,414	16,780	66,194
Disposals	-	-	-	(1,799)	(1,799)
Balance as at 30 September 2013	462,474	22,406	167,069	71,094	723,043
Additions	-	3,900	73,875	11,137	88,912
Disposals	-	-	-	(3,468)	(3,468)
Balance as at 30 September 2014	462,474	26,306	240,944	78,763	808,487
<b>Accumulated depreciation</b>					
Balance as at 1 October 2012	95,286	16,891	43,319	19,743	175,239
Depreciation charge for the year	7,437	2,241	26,825	12,245	48,748
Disposals	-	-	-	(1,799)	(1,799)
Balance as at 30 September 2013	102,723	19,132	70,144	30,189	222,188
Depreciation charge for the year	7,437	2,533	39,138	15,102	64,210
Disposals	-	-	-	(1,815)	(1,815)
Balance as at 30 September 2014	110,160	21,665	109,282	43,476	284,583
<b>Carrying amount</b>					
At 1 October 2012	367,188	5,515	74,336	36,370	483,409
At 30 September 2013	359,751	3,274	96,925	40,905	500,855
At 30 September 2014	352,314	4,641	131,662	35,287	523,904



	2014 \$	2013 \$
<b>10. Bank overdraft</b>	9,959	41,308

The above overdraft facility, held with the Australia and New Zealand Banking Group (ANZ). The overdraft accrued an interest rate of 9.20% (2013:9.20%) and is subject to an annual review.

#### 11. Creditors And Accruals

Trade creditors	23,083	28,851
Deferred grant income	862,195	631,564
	<u>885,278</u>	<u>660,415</u>

#### 12. Summary Of Program Grants

##### Education and Capacity Enhancement

These grants promote programs that improve community support for rural education, human rights and good governance:

- CIVICUS Participatory Governance Project
- Partnership in High Value Agriculture
- View From the Front Line
- Pro-Active
- Micro Insurance

##### Natural Resource Management

These grants assist programs geared towards the preservation of tropical rainforests and marine ecosystems, better management and utilisation of existing natural resources and small business development:

- Community Based Protection of Coral Reef
- Community Based Marine Resources Management & Climate Change Impact Preparedness
- Sustainable Response to Food Security
- Child Centred Climate Change Adaption Programme/ BR4CADRM
- Improving post harvest processing of sea cucumber
- Food Security and Rural Water Management

##### Health Improvement

These grants assist programs geared conducting testing and risk assessment of water sources:

- Water security project

#### 13. Commitments and contingent liabilities

As at 30 September 2014, there were no commitments or contingent liabilities (2013: \$Nil).

#### 14. Number of employees

There were 19 employees as at 30 September 2014 (2013: 16).

#### 15. Notes to the statement of cash flows

##### Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and at bank, term deposits, and bank overdraft. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

	2014 \$	2013 \$
Cash at bank	852,243	685,935
Bank overdraft	(9,959)	(41,308)
	<b>842,284</b>	<b>644,627</b>

#### 16. Events subsequent to balance date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors of the entity, to affect significantly the operations of the entity, the results of those operations, or the state of affairs of the entity, in subsequent financial years.

## 17. Related parties

### Identity of related parties

The names of the directors during the financial year and at the date of this report are:

- Mr. Sashi Singh - Chairperson
- Mr. Tevita Ravumaidama - Executive Director
- Mr. Lionel Gibson
- Mr. Laitia Tamata
- Howard Politini
- Mr. Rajeshwar Singh (Resigned 14/11/2014)
- Ms. Monica Raghwan
- Iliapi Tuwai

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Director (whether executive or otherwise) of that entity.

During the year the following persons were the executives identified as key management personnel, with the greatest authority and responsibility for the planning, directing and controlling the activities of the entity:

Name	Title
• Tevita Ravumaidama	Executive Director
• Sereana Rakai	Officer Manager

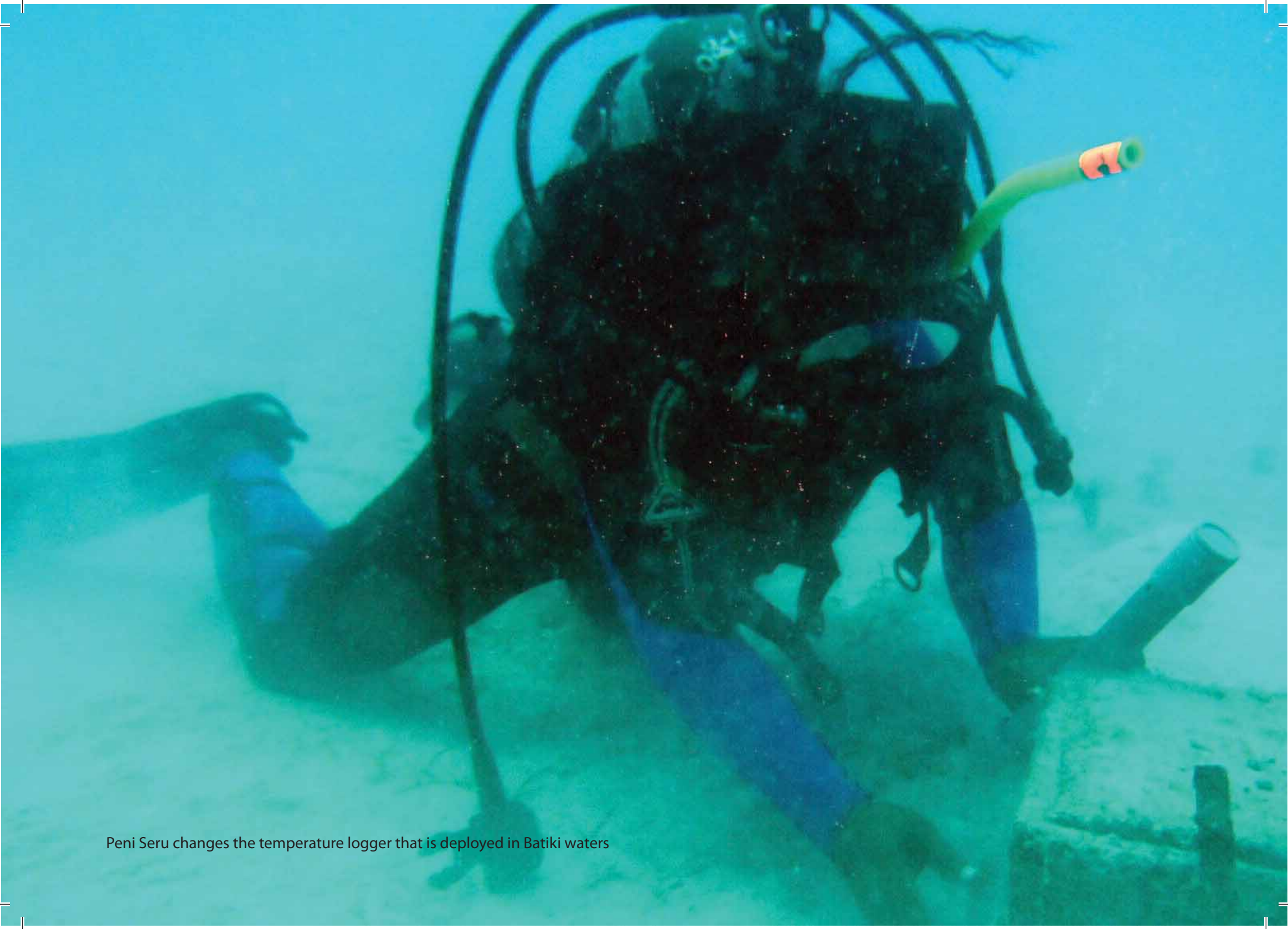
The aggregate compensation of key management personnel comprises of short-term benefits and is set out below:

	2014 \$	2013 \$
Salaries and other short-term benefits	83,013	78,327

Non executive directors did not receive any remuneration during the financial year.







Peni Seru changes the temperature logger that is deployed in Batiki waters



# APPENDICES

## 1. PCDF Board of Directors

In our effort to ensure good governance, it is not just preached but practised at PCDF, a group of people from a wider section of our community in Suva, make up the PCDF Members.

The Members select the Board of Directors at its annual meetings where audited financial accounts and programme reports are presented. Therefore, the Board is answerable to the Members who monitor the performance of the Board against PCDF's Constitution.

The Board in turn appoints the Executive Director and monitors the operations of PCDF via the Operational Manual and Code of Conduct of the organisation.

### Patron:

- the late Mr Petero Mataka (former Archbishop)

### Trustees

- Ms. Verona Lucas
- Adi Laufitu Malani
- Ms. Susana Tuisawau

### Board of Directors

- Mr Sashi Singh - Chairperson
- Ms Monica Raghwan
- Mr Rajeshwar Singh
- Mr Lionel Gibson
- Mr Iliapi Tuwai
- Mr Laitia Tamata
- Mr Howard Politini
- Mr Tevita Ravumaidama - Secretariat

### Members

- Ms Monica Raghwan
- Mrs Suliana Siwatibau
- Mr Sashi Singh
- Mr Rajeshwar Singh
- Mr Lionel Gibson
- Mr Laitia Tamata
- Mr Iliapi Tuwai
- Mr Howard Politini
- Mrs Alisi Daurewa





## 2. PCDF 2014 Staff

### Administration and Finance Team

Tevita Ravumaidama .....	Executive Director
Ferine Bano .....	Personal Assistant to Executive Director
Sereana Rakai .....	Office Manager
Feke Serau .....	Programme Accounts/Admin Assistant
Ilisapeci Whippy .....	Accounts Assistant
Susana Lewanituva .....	Receptionist
Kenneth Gortz .....	IT
Paradise Tabuacala.....	Communications
Filipe Waqairagata .....	Graphic Designer/Project Tech Support
Luke Sivonawaqa .....	Security
Apenisa Tareguci.....	Security

### Education and Capacity Enhancement

Roger Singleton .....	Program/WASH Development Coordinator
Talica Anderson .....	Project Officer
Nemani Susu .....	Project Field Coordinator
Viliame Qiokata .....	Field Assistant
Sulea Golea.....	Volunteer
Saimoni Dokona.....	Volunteer

### Natural Resource Management

Matilita Ceinaturaga .....	NRM Coordinator
Tiriseyani Naulivou.....	Monitoring & Development Coordinator
Ilisoni Tuinasavusavu .....	Project Officer
Watisoni Lalavanua .....	Project Officer
Peni Seru .....	Project Officer
Saula Domokamica.....	Volunteer
Sailasa Tagica .....	Volunteer
Asenaca Vakatalai .....	Volunteer

### 3. ACKNOWLEDGEMENT OF LOCAL PARTNERS

**P**CDF would also like to recognize and applaud the contribution of our partners. The following Institutions, Government Ministries and Departments, Media and Commercial Enterprises were directly involved in helping deliver our work in 2014.

- Australia and New Zealand Banking Group Limited (ANZ)
- Bank of the South Pacific (BSP)
- Commissioner Central
- Commissioner Eastern
- Commissioner Northern
- Commissioner Western
- Department of Agriculture
- Department of Environment
- Fiji Sun
- Integrated Human Resource Development Program (IHRDP)
- KPMG
- Live & Learn
- Ministry of Education
- Ministry of Health
- Ministry of iTaukei Affairs
  - Bua Provincial Office
  - Cakaudrove Provincial Office
  - Centre for Appropriate Technology and Development (CATD)
  - Lau Provincial Office
  - Lomaiviti Provincial Office
  - Nadroga Provincial Office
  - Namosi Provincial Office
  - Ra Provincial Office
  - Serua Provincial Office
- Ministry of Finance and Strategic Planning
- Ministry of Fisheries and Forests
- Ministry for Social Welfare, Women & Poverty Alleviation
- National Centre for Small Micro Enterprises & Development (NCSMED)
- National Disaster Management Office (NDMO)
- Secretariat of the Pacific Community (SPC/SOPAC)
- United Nations Children's Fund (UNICEF)
- USP - PACE - SD
- Water Authority of Fiji - Rural Water & Sanitation
- Wildlife Conservation Society (WCS)
- Mr Sakiusa Tubuna - IFAD desk, UNDP



## 4. PARTNERS IN COMMUNITY DEVELOPMENT IN HISTORY

- 1979 - F.S.P. FIJI registered
- 1982 - Komiti for the Advancement of Nutrition and Agriculture (KANA) project
- 1983 - Ra Maternity Hospital Project
- 1987 - Village Health Project
- 1989 - Boarding School Meals Project
- 1994 - Sustainable Harvesting of Pine Plantations
  - Kadavu Rural Health Project
- 1996 - Kadavu Rural Health Project
  - Regional Forestry Project
- 1997 - Navosa Rural Health Project
- 1998 - Marine Environment Projects
  - Coral Gardens and Wetlands
  - School Health and Nutrition (with schools in business)
- 1999 - Capacity Building for Education
- 2000 - Coral Gardens Project
  - Waibulabula (Living Waters) Project
- 2001 - Voices & Choices: Gardening Good Governance and Democracy in the Pacific
- 2002 - Appoint first local Director
  - Restructure FSP Fiji – close Lautoka Office
- 2002 - Partners in Community Development Fiji registered
  - DRAMA
  - Human Rights Act Project
- 2003 - Community Awareness & Media Project
  - DISASTER Project
  - Grassroots Opportunities for Action & Leadership (GOAL)
  - Youth, Mental Health & Violence
- 2004 - Qelebulabula (Living Soils)
  - Blue Forests
- 2005 - PRO POOR
  - Good Governance
  - Cakaubulabula
  - Nairai & Batiki Conservation Initiative
- 2006 - Mainstreaming of Rural Development Innovations (MORDI) Programme
  - Healthy Reef Project
- Corals for Conservation
- Community Based Protection of Coral Reefs
- 2008 - Capacity Building for Education
  - Just Water 1 Project
  - Maiwai Water Awareness & Management Project
  - Cuvu Community Environmental Initiative
- 2009 - Just Water 2 Projects
  - Grassroots Fiji Project
  - Civic Education (UNDP NICE Project)
  - 3 H Project March
- 2010 - Core Funding
  - Mental Health
  - Keteira Village Good Governance and Rural Water Project
- 2011 - Yanuca Water Project
- 2012 - Community Participation for peace
  - Civicus participatory Governance project
  - View from the front line
- 2013 - Partnership in High Value Agriculture Project
  - Community Based Marine Resources Management and Climate Change Impact Preparedness
  - Building Management Skills of Communities In Four Districts To Pro-Actively Address Their Own Need Project
  - Child Centred Climate Change Adaptation Project
  - Sustainable Response to Water and Food Security In Remote Rural Fiji Project
  - WHO pilot Water Safety Planning
  - Strengthening Community Leadership for Inclusive Participation In Reducing Vulnerability To Climate Change in Fiji
- 2014 - Evaluating the impact of improving post-harvest processing of sea cucumber in the Western Pacific region
  - Water Safety and Security Planning Project
  - Food Security and Rural Water Management Project























[www.pcdf.org.fj](http://www.pcdf.org.fj)

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