



**2013**

**ANNUAL REPORT**



"The pair of arms cradling Fiji, the region and the globe, is God working through each of us nurturing, guiding and empowering us to achieve equitable, holistic and sustainable livelihoods"

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Niubasaga Village, Moturiki Island.





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# ABOUT US

**P**artners in Community Development Fiji (PCDF) has been working with communities in Fiji for over 30 years.

PCDF specialises in working with isolated rural communities. Taking a 'bottom-up' approach, we empower them to prioritise their challenges and aspirations and act upon them to become more resilient, sustainable and prosperous.

We support community leaders and demonstrate the effective inclusion of women, young people and minority groups, building local capacity to understand issues, take action and lead change.

Our activities cover training and capacity building in natural resource management and good governance.

Taking a holistic approach, we integrate environmental, social and economic issues to help deliver our 4 objectives:

- Promoting good governance and gender balance
- Protecting the environment
- Increasing self-reliance in rural communities
- Promoting healthy living

We work in partnership with Government, Provincial Councils and a wide range of international agencies to deliver targeted impacts at the local level.

As well as delivering long-term projects, we maintain our partnership with communities beyond funding cycles. As part of the PCDF family, communities receive on-going support, advice and guidance to ensure they maintain and build upon their progress.

## Mission

Working in partnership with communities to empower and assist with informed decision making for their own future development.

## Vision

Communities achieving equitable, holistic and sustainable livelihoods.

## Values

We are not just a non-governmental organisation; we are of the community and for the community.

We constantly endeavour to remain true to our values of justice, partnership and stewardship, manifested by our culture of:

- Being sensitive to social, environmental and economic realities.
- Being a learning organisation, able to learn from our mistakes, review and adapt our position and methods to maintain performance.
- Distinctive competence through cost effective use of resources.
- Adopting an integrated approach by working in partnership with existing formal and informal local governance systems.
- Sharing lessons learnt and practices with our primary stakeholders.

# THE BOARD OF DIRECTORS

## *Greetings*

Welcome to the Partners in Community Development Fiji (PCDF) Annual Report 2013. It has been my pleasure to chair the board of PCDF this year along with my colleagues Ms. Monica Raghwan, Mr. Rajeshwar Singh, Mr. Ilaitia Tamata and Mr. Lionel Gibson. "In addition to the existing members, I am very happy to announce new inclusions to the Board this year, and a warm welcome to Mr. Iliapi Tuwai of the Ministry of Agriculture and Mr. Howard Politini of BSP life as PCDF Board of Directors. I am very much looking forward to working with this team in the coming year".

This past year has been another challenging and rewarding period for PCDF. In this Annual Report you will read about some of our significant achievements in 2013 from the various projects we have been working to reach out and help our remote communities. This year, we committed over \$700,000.00 FDJ of funding for ongoing and new projects as well as the core activities of the office. An increase of approximately 15% in comparison to 2012. This shows our continuing commitment to improving and expanding our reach to more communities in Fiji.

Through the vast experiences from the projects that have been implemented by PCDF it gives us an opportunity for scaling up and to partner with Regional Offices and donors so that our work can be duplicated to our neighboring Pacific countries.

I would like to thank you all for your keen interest in reading our Annual Report which reflects the many varied outcomes of PCDF's work in our communities. We are always striving to promote sustainability by focusing

on economic, social and environmental issues across the country and within our communities and facilitating people to overcome and manage these difficulties. Our focus on real and meaningful sustainability will continue to grow as we refine our approach to drive better management of our natural resources and a greater degree of integration into the communities. I firmly believe that by working together with the right people, and with the right commitment, PCDF can claim success for consistently following its mission in empowering communities by assisting them to make informed decisions for their future development.

On behalf of the Board, I wish to thank our funders who are the key partners in facilitating our community outreach programs, and also our business partners and other stakeholders for their valuable contribution and support to our sustainability and success. We must continue the evolution into a dynamic, forwardthinking organization if we are to prevail over the new and the ongoing challenges that 2014 may bring.

I am thankful to the Executive Director and his team of dedicated staff who are energized and passionate about their work and its impact on the communities that they serve. Let's keep on walking along together and forge ahead towards empowerment in transforming the lives of our people through development.

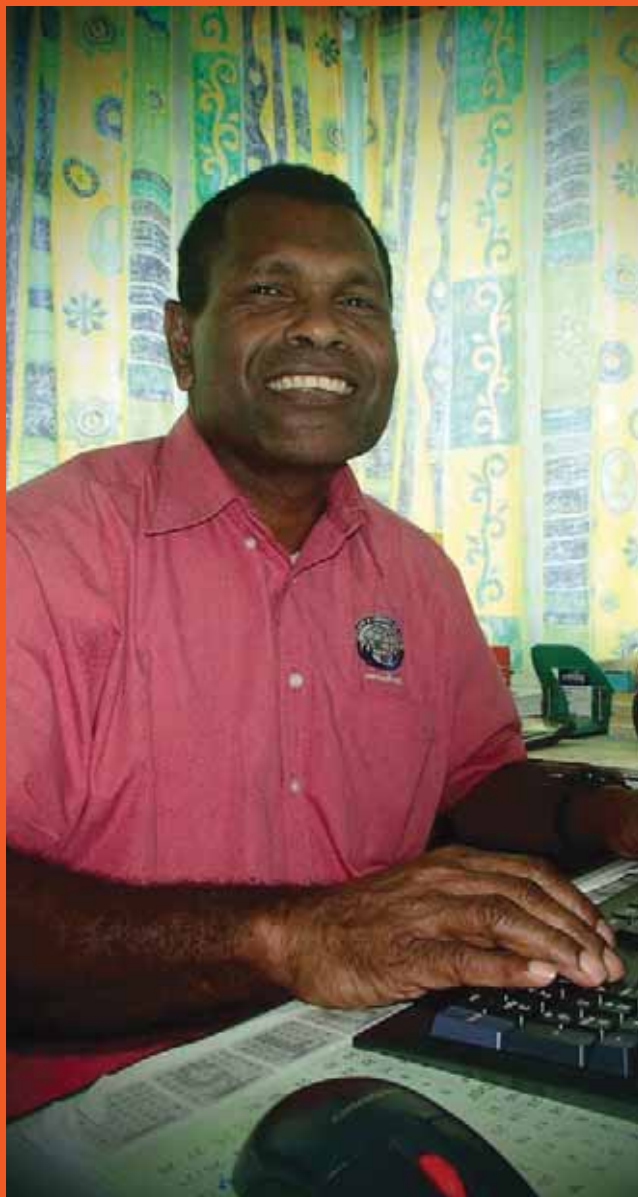
Thank you,



Sashi Singh  
(Board Chairman)



# THE EXECUTIVE DIRECTOR



*Bula Re*

Welcome to this edition of Partners in Community Development Fiji's (PCDF's) Annual Report.

2013 has been another successful year for PCDF. Learning from different experiences, new projects, working at new sites, strong interaction and working jointly with our stakeholders are part and parcel of what has made PCDF come this far. Supporting communities to make informed decisions about their future through a holistic approach is what PCDF strives towards. PCDF, as a learning organization, continues to improve, strengthen and adapt to the development, changes and challenges by incorporating lessons learnt from past experiences, and implementing good practices that directly contribute to an effective community development programme. Our support for integrated development initiative is a key pillar in responding to the wider needs and problems of rural and remote communities in Fiji.

We believe that development can only thrive when people and institutions mutually work together. Donors, local communities, stakeholders, and fellow stakeholders have made a huge contribution to our projects, and many of our success stories would not be without everyone's support.

This year also marks PCDF's 34 years of existence in serving the rural communities in the Fiji Islands, and I humbly thank all our donors, the PCDF Patron, Trustees, Board of Directors, financial members and other stakeholders for their tremendous and continuous encouragement,

guidance and support in making 2013 yet another year of success, and assisting us in living up to our mission and vision. We acknowledge and thank Governments Ministries and departments for your expertise, support and assistance. You are the link to our target communities throughout our beautiful Fiji Islands. I also acknowledge all staff of PCDF. These are PCDF ambassadors to the communities. They undertake long and rough journeys, late nights, absence from home. I also pay tribute to their families for their support and understanding.

We will continue to work in partnership, creating ideas, establishing and using best practices to overcome development challenges, consistent with our vision of achieving equitable, holistic and sustainable livelihoods.

I humbly invite everyone – current and potential donors, partners, stakeholders and communities to continue our relationship in working together at our desirable best.

I am confident that 2014 will bring more success and satisfying result to us all.

God bless our involvement in community development, and a big Vinaka Vakalevu to one and all!

Tevita Ravumaidama  
(Executive Director)

# ACKNOWLEDGEMENT



**P**artners in Community Development Fiji would like to thank and recognize our Donors, without whose support PCDF cannot be facilitators for change in the community. Contributions were received from the following towards our activities in 2013:

- Australian Aid (AusAID) through Fiji Community Development Program (FCDP)
- American Bar Association through UNDP
- Bread for the World
- Foundation of the Peoples of the South Pacific (FSPI)
- Global Network of Civil Society for Disaster Reduction (GNDR)
- International Fund for Agricultural Development (IFAD)
- Pacific Leadership Programme through FSPI
- Plan Australia
- World Health Organisation

We would also like to recognize the contribution and support of our partner communities, for their willingness to work with PCDF:

1. Batiki District, Lomaiviti:  
Villages of Mua, Yavu, Naigani and Manuku
2. Moturiki District, Lomaiviti:  
Villages of Niubasaga, Uluibau, Naicabecabe, Yanuca, Navuti, Daku, Savuna, Nasauvuki, Wawa and Nasesara
3. Cicia District, Lau:  
Villages of Naceva, Natokalau and Lomati

4. Sigatoka District, Nadroga:  
Village of Nayawa and Laselase
5. Serua District, Serua:  
Villages of Culanuku, Yanuca, Serua, Naboutini,  
Vunaniu, Namaqumaqua and Navutulevu.
6. Mataso District, Ra:  
Village of Narikoso and Nakorovou.
7. Navitilevu District, Ra:  
Villages of Nakorovou, Nayavuira, Navuniivi,  
Nasau and Veidrala.
8. Nadrau District, Navosa.  
Villages of Nadrau, Nabawaqa, Naga and  
Qalinasavu.
9. Savatu District, Ba.  
Villages of Nadala, Naiyaca, Lewa, Marou,  
Nagatagata, Buyabuya, Drala and Koro.
10. Naboubuco District, Naitasiri.  
Village of Navai
11. Navakasiga District, Bua.  
Villages of Naiviqiri, Nasau and Naivaka
12. Lekutu District, Bua.  
Villages of Votua, Banikea, Kavula, Namuavoivoi,  
Nasarawaqa, Tavea, Yaqaga and Galoa.



# OVERVIEW OF PROJECT ACTIVITIES:



In 2013, PCDF carried out community based projects in remote and detached rural community across 9 districts in Viti Levu, Vanua Levu, Lomaiviti and Lau Groups. PCDF has delivered a wide range of project activities that directly and indirectly benefited over 10,000 people in these remote and detached communities. These project activities work towards addressing 4 main focus areas of the organisation.

These focus or thematic areas are:

- A. Education and Capacity Enhancement (ECE)
- B. Natural Resources Management (NRM)
- C. Health Improvement (HI) and
- D. Institutional Development (ID)

Project Activities have covered areas of land and marine resources management, income generation, climate change, disaster management, community capacity building, life skills, food and water security, general sanitation and hygiene improvement.

***PCDF has delivered a wide range of project activities that directly and indirectly benefited over 10,000 people in these remote and detached communities.***

## Mataso District - ECE/NRM/HI

Villages	2
Settlements	6
Population	923

## Navitilevu District - ECE/NRM

Villages	4
Settlements	2
Population	718

## Savatu District - ECE

Villages	8
Settlements	3
Population	1130

## Nadrau District - ECE

Villages	4
Settlements	2
Population	554

## Naboubuco District - ECE

Villages	1
Settlements	2
Population	329

## Sigatoka District - NRM

Villages	2
Population	450

## Serua District - NRM

Villages	7
Population	2003

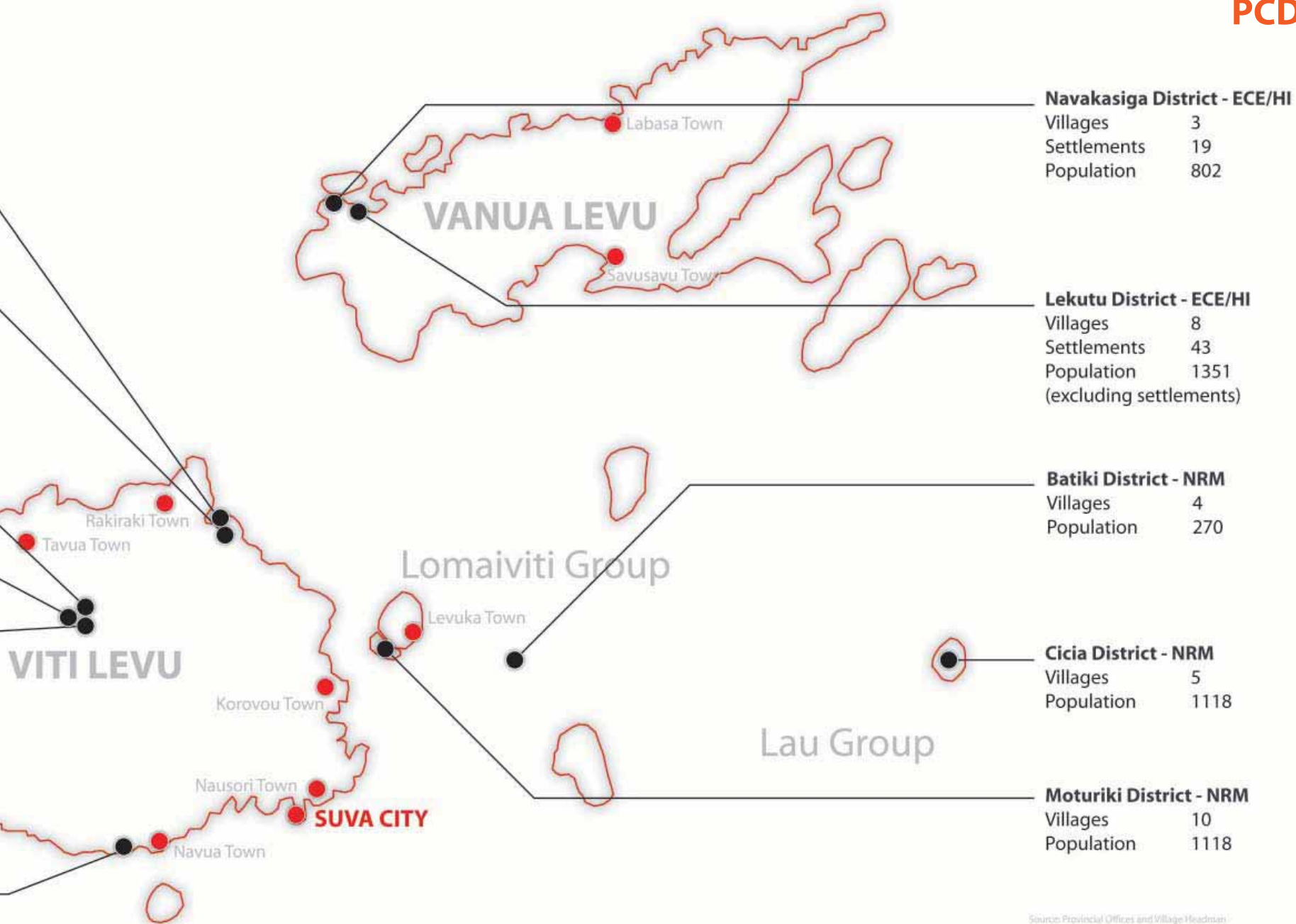
## LAUTOKA CITY

Ba Town

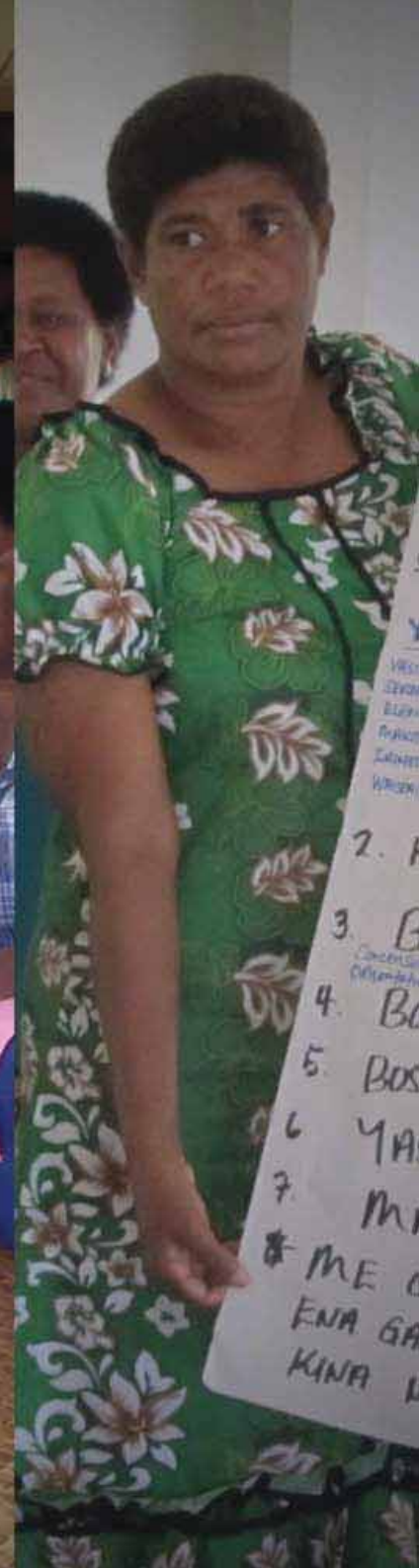
Nadi Town

Sigatoka Town

## PCDF Project Sites



Source: Provincial Offices and Village Headmen



# A. EDUCATION AND CAPACITY ENHANCEMENT PROGRAMME

The programme ECE works to promote sustainable livelihoods and increase self-reliance of remote and detached rural communities in Fiji.

This is possible through partnership with stakeholders by providing assistance for their infrastructure development, conducting educational workshops and supporting new initiative, innovative ideas of individuals, local institutions and communities to enable them to start and manage their own income generation projects.

ECE provides workshops in Good Governance, Business, Project, Finance, Disaster Risk and Response Management, Participatory processes on Community Research & Profiling to develop Community Development Plan (CDP).

In 2013, four (4) projects were being implemented under the ECE Programme:

1. Civicus Participatory Governance, funded by the Pacific Leadership Program through FSPI
2. Partnership in High Value Agriculture, funded by the International Fund for Agriculture Development (IFAD)
3. Pro-Active Rural Development, funded by Australian AID through the Fiji Community Development Program (FCDP)
4. View from the Front Line, funded by Global Network of Civil Society for Disaster Reduction (GNDR) through the Foundation for Peoples of the South Pacific Incorporated (FSPI)

**... to promote sustainable livelihoods and increase self-reliance of remote and detached rural communities in Fiji.**



# A.1. Civicus Participatory Governance Project

**T**he focus of this project is to promote participatory Governance (PG) in the districts of Mataso and Navitilevu, in Ra. This involves helping communities acquire practical skills and tools to effectively promote and use PG in aspects of their lives.

The project is working with 6 villages in the 2 districts with a combined population of more than 1600.

## Project highlights for 2013

- Conducting of a Community Leaders Workshop where leadership characteristics and its interaction with the modern governance system were explored.
- Development of a PG toolkit for the Districts, drawn up during the Workshop
- Training on Capacity building within communities
- Training on Proposal writing and budgeting

## Challenges & lessons learnt

- Lack of staffing capacity to effectively implement PG activities
- Development and maintaining of links with coordinating partners
- Need to overcome fear within the communities





*Participatory Governance Toolkit Workshop at the Pearl Resort, Pacific Harbour.*

## A.2. Partnership In High Value Agriculture (PHVA) Project

**P**HVA seeks to build, improve and adapt sustainable approaches for rural disadvantaged farming communities, lowering poverty and increasing their incomes in the process. These approaches were developed with the MORDI Program and are now being implemented on the districts of Savatu in Ba province, Nadrau in Navosa province and Nabobuco in Naitasiri.

The project objective is for a minimum of 200 participating farmer households will have increased returns by a minimum of 20% from the production of high value agriculture products at the end of the 2 year project. The expectation is that PHVA will be developed further so that it can be scaled up for larger public sector investments in agriculture.

The current phase of PHVA is working with 11 villages and 7 settlements with a combined population of 2013. In the first year of the two year project, activities focused on establishing Farmer groups, under which members are trained on the basics of operating farms as a business instead of as a subsistence activity. These were followed up by training on increasing productivity, quality and reliability of supply of high value crops, along with negotiations with companies to buy the produce.

### Project highlights for 2013

- Conducting of baseline surveys in the 3 districts
- 200 registered farmers, including 50 women identified and surveyed, divided into 7 groups
- 96 farmers gone through 3 sets of 5 days Business Management Training.
- Identification of companies willing to buy produce from farm gates

### Challenges and Lessons learnt

- More awareness needed in the districts to avoid misunderstanding of PHVA
- Hard to wean farmers off the idea of bringing their produce to markets – need to constantly remind farmers of advantages of having farmers buying their produce at farm gates, which include time savings and reduced costs.
- Need for follow-ups with farmers and identify areas for follow-up training





1. Minister of Agriculture, the Honourable Inia Seruiratu launching the PHVA project in Nadarivatu.
2. Farm Boy's Post harvest Handling Presentation
3. Inia Tuinakelo with some of his matured capsicum ready for harvest.
4. Farmers visit to the All Season Nursery in Tavua
5. Water Melon Harvest in Nagatagata
6. Agriculture Husbandary and Management Training held in Koro Village Savatu.
7. Participants of a Farmers Leaders Training held at the Tavua Hotel
8. Participants of a Training held in Koro Village

## A.3. Pro-Active Rural Development Project

The focus of the Pro-Active Rural Development (PARD) project is to build up the management skills of villages in the districts of Navitilevu and Mataso, in Ra province and Navakasiga and Lekutu in Bua Province. These communities are located in some of the least developed areas of Fiji and face obstacles in addressing social and economic problems.

PARD looks to providing these communities with management skills they can use to target their specific needs and the further goal of delivering social and economic benefits to the people of Fiji. In addition, the method of delivery through a community participatory approach is integral to providing sustainable development structures within communities. This approach ensures that the most vulnerable within communities are included, while also ensuring that people have the confidence to engage in development work with the correct skill set to achieve lasting change. This foundation skill set can be utilised to address all needs within the communities.

The project is working with 17 villages in the 2 districts, with a combined population of more than 3,200.

### Project highlights for 2013

- Completion of the first set of training for the districts.
- Of the 17 villages, 8 villages (1 each from Mataso and Navakasiga Districts, 2 from Navitilevu and 4 from Lekutu Districts) have managed to prepare and submit the Community Development Plans to their respective Provincial Councils – a Government requirement
- Another 2 sets of training are aimed at helping the remaining villages to develop their Community Development Plans.

### Challenges & lessons learnt

- Poor road conditions pose significant obstacles to development, markets for produce and access to government services for villages in the Navakasiga and Lekutu districts
- Poor phone reception.





1. *Package one training - Governance and Leadership, Gender and Minority Group Sensitizations, Mediation and Conflict Resolution, Communion and Restoration of Justice Training in Navuniivi Village, Navitilevu District.*
2. *Usa Moli during the Package Training in Navuniivi Village, Navitilevu District.*
3. *Ladies of Naiviqiri Village, Navakasiga District in Bua during the Community Profiling and Baseline Survey*
4. *Long walk from Naiviqiri Village to Nasau Village, Navakasiga District, Bua.*
5. *Second Package Training - Financial Planning and Budgeting, Resource Capacity Building, Market Identification and Access Valuation Training in Tavea Island, Lekutu District, Bua.*
6. *Community Profiling and Baseline Survey in Naivaka Village, Navakasiga District, Bua.*
7. *Second Package Training participants in Tavea Island, Lekutu District, Bua.*

## A.4. View From The Front Line

**V**iew from the Front Line (VFL) 2013 was a 5 month participatory monitoring program. It was designed to strengthen public accountability for Disaster Risk Reduction policy execution by providing an independent review of progress towards the implementation of DRR at the local level. For VFL 2013, PCDF worked with other organisations and NGO's, namely Stay Connected Fiji Limited, Creating EASEY, PCIDRR and Pacific Resource and Livelihood Development.

The project centered on the villages of Toge, Balevuto and Sasa in Ba province and explored the responses to the devastation caused by Cyclone Evan in early 2013 and make recommendations on how responses to future disasters could be improved upon.

### Project highlights for 2013

- Identification of weaknesses in the responses to the villages concerned
- Report and recommendations to the Global Network of Civil Society for Disaster Reduction (GNDR) prepared well before the May 31 deadline

### Challenges & lessons learnt

- Damages to infrastructure facilities such as roads and bridges meant travel to project sites were long and difficult.
- Future responses need to include resources such as seeds and planting materials for crops to help communities in their recovery

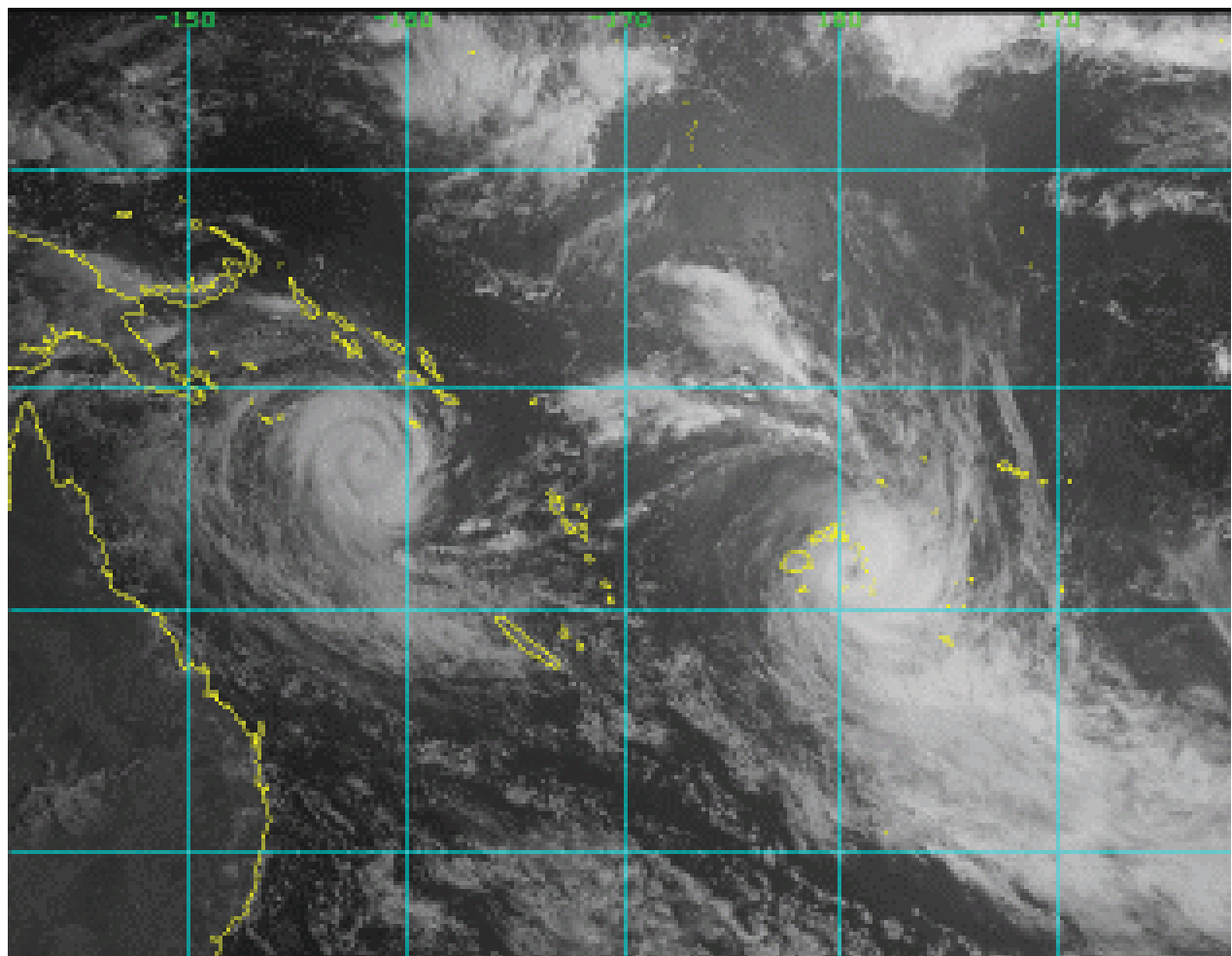


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## B. NATURAL RESOURCE MANAGEMENT PROGRAMME

**T**he NRM programme strives to assist Fiji's rural communities to sustainably manage their resource while trying to maximize income generated from their resources. Our coastal ecosystems play a vital role in providing sustenance and income for most of our communities in Fiji. However the increasing pressures of economic development and over exploitation is degrading these resources quickly. In addition to this, communities are now faced with new emerging issues such as the effects of climate change and waste management hence the deteriorating state of their surrounding ecosystems.

Focusing on a ridge to reef approach to sustainably manage resources has been the management strategy engaged by NRM programme for communities to sustainably use their resources. An integration of good traditional management practices and modern concepts ensure low cost and practical solutions were identified to enable communities to take the leading role in managing their resources.

NRM works closely with Government departments, NGO's and other relevant stakeholders to deliver trainings and other capacity building programs for our projects. Engaging government departments and other stakeholders in project activities ensure a wide network of consultants provide the necessary information for communities to better manage their resources.

In 2013, five (5) projects were being implemented under the NRM programme. These were:

- Community Based Marine Resources Management and Climate Change Impact Preparedness funded by Bread for the World (Bfdw) for duration of 3 years, January 2013 – December 2015
- Child centered climate change (4CA) funded by Australian aid and Plan Australia for a duration of 1 year, July 2013- June, 2014
- Sustainable response to Food Security in remote rural Fiji funded by AusAID through FCDP for a duration of 2 years, July 2013 – June 2015
- Strengthening Community Leadership for inclusive participation in reducing vulnerability to climatic change in Fiji funded by Australian Foundation for the Peoples of Asia and the Pacific Limited (AFAP). The duration of the project is for 9 months (November 2012 - July 2013). However an extension was granted by AFAP to complete project activities and close the project by June, 2013
- Develop Water Safety plans for 2 pilot rural communities, Fiji funded by World Health Organization (WHO) for a duration 5 months from August 2013 – December 2013

***... to assist Fiji's rural communities to sustainably manage their resource while trying to maximize income generated from their resources.***

# B.1. Community Based Marine Resources Management And Climate Change Impact Preparedness Project

The focus of the project is to support the districts of Moturiki, Batiki, Cicia and Serua to cope better with the increasing pressures of climate change on their coastal and marine resources. With the focus on empowering the traditional leadership, through capacity building sessions, the project will emphasize on the need to engage a more inclusive participatory process in the management of their natural resources. PCDF will facilitate discussions and consultative processes where communities identify the solutions they think is more suited to their unique situation and work towards achieving these so that the drive for change becomes a community-led and or a community-driven initiative.

This project is working with 22 villages with a population of around 4000 people. This year being the first year of the project was primarily focused on generating the latest baseline data from the 22 villages to assess their general state and issues they currently face as a result of the effects of climate change.

## Project highlights for 2013:

### • Turtles return to Moturiki Island

The village headman of Daku village of the island of Moturiki, Jone Salele said it has been more than 30 years since turtle nests were sighted on the island. He reported that at the beginning of this year they sighted turtle tracks on beach and came across two nests. As a result, the communities has rallied to adhering to the turtle harvesting ban in Fiji and have been reassured to continue protecting turtles so that Daku could become a more popular and safe turtle nesting ground on Moturiki.

### • Turtle monitoring workshop

The team collaborated with SPREP, the department of Fisheries and WWF South Pacific Program in Moturiki's first turtle monitoring workshop which was funded by NZ Aid through Dept. of Fisheries' Community Turtle Monitoring & Eco- tourism Development project. During this workshop a total of 12 turtle monitors were trained in turtle identification and turtle tagging.

Furthermore during the refresher turtle monitoring workshop, which preceded this first training, 8 more turtle monitors were trained and this workshop was co-funded by Bread for the world and the department of fisheries.

### • Replacement of the temperature loggers

PCDF's project site, Batiki district, was one of the sites in Fiji, selected by the Secretariat of the Pacific Community for the deployment of temperature loggers that would monitor the fluctuation of sea temperature over a period of time, in the Eastern Maritime Zone. In collaboration with SPC and USP's Pacific Centre for Environment and Sustainable Development(PACE-SD), the team managed to replace the SPC funded temperature loggers with PACE-SD temperature loggers to ascertain the effects of the rising sea temperature in the waters of Batiki.

The data from the temperature loggers are collected every year, for a period of 10 years which will then be analysed to show changes in sea temperature overtime. However, it is the beginning of a vital partnership between PCDF and PACE-SD, a leading institution in the field of climate change research and adaptation initiatives in the Pacific.





1. Participants of a Turtle Workshop help in Leleuvia Island
2. The temperature logger
3. Replacing the temperature logger in Batiki Island
4. Saras Sharma of the Fisheries Department explaining the techniques of tagging a turtle
5. Turaga ni Koro of Wawa Village, Moturiki and Nemia Ratulailai of Yanuca Island during the Turtle Workshop in Caqalai Island, Lomaiviti.
6. PCDF's Ilisoni Tuinasavusavu cleaning and measuring the size of the giant clams.

# cont.

- **Base line Profiling and Vulnerability assessment for Serua, Batiki, and Moturiki conducted**

Baseline profiling and vulnerability assessment were the major activities carried out by the NRM team for 15 villages over 2 districts, Serua and Moturiki 2013.

## Trainings

The team throughout the year was part of a number of capacity building trainings and workshops. These were facilitated by our NGO network partners and government departments.

- In collaboration with the Department of Fisheries, 2 of our staff participated in a 3 week training with the SPC's Coastal Fisheries Program at the Lami fisheries office. This training was conducted on Underwater Visual Census of fin fish and biological sampling. SPC is training all SPC member countries to use the new fin fish assessment tools to standardize assessment methods for compatibility which will provide useful information for the management of inshore fish stocks in the SPC member countries.
- Two (2) staff members participated in a 3 week long training at SPC Noumea office on Data Analysis and Interpretation of Fiji's Sea Cucumber Data. They were trained on Data entry in the RFID data base, running queries using the entered Data and producing summaries from the queries and from those summaries, develop graphs and tables to illustrate the results of the survey.

- A staff member attended the week long Sub-Regional Training – USP EU-GCCA Project. This training built capacity on developing climate change adaptation plans for communities and also learnt basics on strengthening communication strategies when discussing Climate change adaptation and Disaster Risk management with communities. We had identified this training as it was going to be useful in our new Bfdw Climate change project. The preparation of climate change adaptation plans is an output of this project and the training will be useful in working with the communities to formulate their plans.

## Challenges & Lessons Learnt

- Intense field work involved in carrying out the base line profiling, spending long periods out in the field show that the base line profiling template needs to be further refined.
- Rest periods in between field work need to be planned properly to allow for recuperation to promote collecting good and accurate data.





3



5



4



6

1. Community Profiling and Baseline Survey being conducted for the women in the village of Savuna in the Island of Moturiki.
2. Community Profiling and Baseline Survey being conducted for the youths in the village of Yanuca in the province of Serua.
3. Community Profiling and Baseline Survey being conducted for the youths in the village Naboutini in the province of Serua.
4. Group discussing during the Turtle Workshop in Held in Moturiki Island.
5. Fisheries Department Officials, the facilitators of the Turtle Workshop
6. Participants of the Turtle Workshop held in Daku Village in the Island of Moturiki.

## B.2. Community Based Marine Resources Management And Climate Change Impact Preparedness Project

This project has an objective to build capacities of communities in Batiki and Cicia districts to proactively address the effects of climate change on their food and water security through an inclusive, participatory and community-led approach to sustainable livelihoods. This project is just 6 months in and will work with the districts of Batiki and Cicia covering 7 villages with a combined population of 1359 people. It will complement the Community Based Marine Management and Climate change impact preparedness project where it will strive to address their food and water security while the Bfdw funded project focuses on identifying adaptation measures for the rehabilitation and sustainable management of their coastal and marine resources.

As a result, the baseline profiling template which was developed with the assistance of PACE-SD includes a vulnerability assessment component, as it was tailored for both projects and for the use of other PCDF projects, to ensure that the basic yet relevant information are being captured during information gathering activities with the communities.

### Project highlights for 2013:

- **Base line profiling and vulnerability assessment for Batiki, conducted.**

Baseline line profiling and vulnerability assessment for 4 villages in Batiki completed and preliminary results presented back to the communities of Batiki.

- **Land capability assessment.**

The land capability assessment was carried out for the project by the Department of Agriculture – Lomaiviti division with the assistance of the project team. Soil samples were collected by Agriculture officers and analysed at their Research laboratories to ascertain the type of crops that will best suit the current soil type in Batiki.

### Challenges & Lessons Learnt

- Intense field work involved in carrying out the base line profiling spending long periods out in the field show that the base line profiling template needs to be further refined
- Rest times in between field work need to be planned properly to allow for rest and recuperation to promote collecting good and accurate data.
- Due to the complexity and length of the Baseline profiling survey and also conducting the survey village by village, the team was not able to carry out the survey in Cicia.





1. Baseline profiling and vulnerability assessment being conducted in Mua Village, Batiki Island.
- 2 - 4. Baseline profiling and vulnerability assessment being conducted in Mua Village, Batiki Island.
5. Communities of Yavu Village during the Baseline profiling and vulnerability assessment.
6. Mata ni Tikina of Batiki accompanying the PCDF team.

## B.3. Strengthening Community Leadership for Inclusive Participation in Reducing Vulnerability to Climatic Change in Fiji Project

This project had three specific objectives:

- Nayawa and Laselase leadership use participatory processes to engage the social groups in their communities in the implementation of adaptation measures or activities.
- Economic empowerment for women and youth is reinforced through sustainable livelihood activities for steady income sources.
- Build a strengthened PCDF social inclusion focus for engagement of disadvantaged groups through the formulation of its child protection policy that is informed by practice

This project worked with two villages, Nayawa and Laselase of the district of Nasigatoka with a population of more than 500.

### Project highlights for 2013:

- The village headmen for Nayawa and Laselase have both seen the importance of engaging the youth and women in village development projects or village initiatives. This was often raised in our meetings with the representatives from the 2 communities and also during awareness sessions. The team also made efforts to specifically visit and have discussions with the youth and women and while this was often a challenge, as their daily family and village commitments often restricted their ability to show up in numbers to the informal discussions, the village headmen and youth and village development bodies have begun to recognise the women and youth contributions to

the overall growth of the village. The village headman of Laselase raised in their village and elders' meeting the request for support from their youth on their piggery project. The youth had taken the initiative and purchased 7 pigs worth \$5000 to start their project.

- PCDF has produced its Child Protection Policy which was developed through a consultative process with the entire staff, thus ensuring that this would be a practice-driven document.

### Challenges & Lessons Learnt:

- A major lesson learnt was in the selection of the target community for such a project with a very short timeline. Our selection of this site was based on the request of the chief of Nayawa and Laselase for an intervention on the degradation of their coastal and marine resources. Discussions with the Provincial office began after receipt of the community's request to verify this. After the initial community engagement and awareness, we realised that the issues faced by Nayawa and Laselase was more than one. There was a combination of factors that resulted in the degradation of their fisheries resources and it would take more than 3 years, even, to at least see some visible change in the improvement or rehabilitation of their fisheries. We realised that the project cannot realistically address this in the short term. But since we had engaged these communities, we could not withdraw from our commitment. Thus the project changed its focus to identify a more achievable set of outputs by the end of its project period.





1 - 2 The Laselase youth piggery which the youth raised money to buy pigs to start their pigger bussiness.

3 - 6 The women of Nayawa with the PCDF funded groceries. This is to help the womens business whose Co-operative has been closed for some time.

## B.4. Develop Water Safety Plans For 2 Pilot Rural Communities

**F**unded by the World Health Organisation, the project focuses on the development of water supply management plans for 2 pilot rural communities to improve health and wash infrastructure by increasing the managerial and technical capacity of their water committees through community participatory water safety planning process. This project covers 5 villages and 1 settlement with a combined population of 1375 of the districts of Navakasiga in Bua Province and Mataso in Ra Province

### Project highlights for 2013:

- Workshop 1 and workshop 2 of the Water Safety planning training completed for district of Mataso and Navakasiga.
- Workshop 1 was to introduce the rural water safety management planning project to the two communities and its relation to sanitation and hygiene. Workshop 2 was the process of compiling the Water Safety Management Plan for the two communities
- Two PCDF staff trained in delivering Water safety planning workshops.
- Building the capacity of PCDF staff to deliver training on this new concept is an advantage that will benefit PCDF in the future

### Challenges & Lessons Learnt:

- Introducing a new concept of Water safety planning to the communities took some time for them to fully understand the importance of building their managerial and technical capacities to better manage their water supply. As this concept has never been trialed anywhere else in Fiji, the onus will be on the communities





1 - 8. Pictures from workshops held in Navakasiga District, Bua and Mataso District in Ra.

## B.5. Child Centred Climate Change Adaptation Project

**T**he Child Centred Climate Change Adaptation (4CA) Project is focused on raising awareness on the impacts of Climate Change among the children and youth in the villages of the districts of Mataso and Navitilevu. It is aimed at educating children and youth on the effects of climate change and exploring ways the associated risks can be managed and reduced.

The Child Centred Climate Change Adaptation (4ca) project goal is Safe and Resilient Communities in which Children and Youth contribute to managing and reducing the risks associated with changes to climate. The project has THREE major outcomes:

- Increased capacity of children, youth and communities to facilitate the 4CA Process.
- Through locally designed climate smart solution, a demonstrable 4CA model is established.
- Good practices and learning from the 4CA model is incorporated into local, district and /or national government processes.

The project is working with the villages and schools (3 primary & 1 secondary) in the two districts which have a combined population of 1639.

### Project highlights for 2013

- Conducting of a Training of Trainers Workshop where 28 participants (including teachers from the 4 schools) and community youth on Climate Change
- Climate Change and Disaster Risk Reduction training conducted in the 3 primary schools in the District
- Planting of vesi seedlings along the Wainisici creek (Mataso district) and mangroves along the coast of Nasau village and Navitilevu Primary School (Navitilevu district)
- Highlighting of the 4CA project on the National level during the National Climate Change Summit

### Challenges and lessons learnt

- Time constraint in schools – Awareness programs carried out in schools needed to be within the given time limit so it did not disrupt the normal school curriculum activities.
- Difficulty faced in translating Climate Change Terminology and concepts into itaukei language so that it can be easily understood in the community
- Getting the community involved to a larger extent – workshops often have to compete with other activities





1. Winners of a poster competition in Bayly Memorial School organised by PCDF
2. A Disaster Management Training in Mataso Primary School facilitated by Increasing Resilience of Pacific Communities to Disasters
3. Planting of mangrove seedling on the coast of Nasau Village in the district of Navitilevu, Ra.
4. Training on Disaster Preparedness in Nasau Village
5. Group presentation for the Disaster Preparedness Workshop in the Navitilevu District, Ra.
6. Training of Trainers in Nadave for the teachers from the 4 schools and community youth on Climate Change



A close-up, vertical photograph of a computer keyboard, showing keys like '4', '5', '6', 'Home', 'PgUp', '7', '8', and '9'. The image is dark and serves as a background for the left side of the page.

# FINANCIAL STATEMENTS

Partners in Community Development Fiji (PCDF)  
Financial Statements  
For the year ended 30 September 2013

<b>37</b>	Directors' report
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	Notes to and forming part of the financial statements

**Partners in Community Development Fiji (PCDF)**  
**Statement by Board of Directors**

We, the Board of Directors of Partners in Community Development Fiji (PCDF), state that in our opinion, the accompanying financial statements of the entity set out on pages 3 to 16 are drawn up so as to present fairly the state of affairs of the entity as at 30 September 2013 and the results, changes in accumulated funds, financial position and cash flows of the entity for the year then ended.

**Events subsequent to balance date**

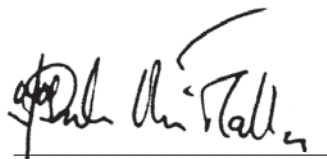
There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors of the entity, to affect significantly the operations of the entity, the results of those operations, or the state of affairs of the entity, in subsequent financial years.

Dated at **Suva** this **5th** day of **March** 2014.

Signed in accordance with a resolution of the Board of Directors.



Chairman



Executive Director

## INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS OF PARTNERS IN COMMUNITY DEVELOPMENT FIJI

We have audited the accompanying financial statements of Partners in Community Development Fiji which comprise the statement of financial position as at 30 September 2013, statement of comprehensive income and accumulated funds and statement of cash flows for the year then ended, and accounting policies and explanatory notes as set out on pages 3 to 16.

### Directors' and Management's Responsibility for the Financial Statements

Directors' and Management are responsible for the preparation and fair presentation of these financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and for such internal control as the directors' and management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Partners in Community Development Fiji as at 30 September 2013 and of its financial performance and its statement of cash flows for the year then ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities.



Fiji KPMG

Suva,

5th March, 2014

Chartered Accountants

**Partners in Community Development Fiji (PCDF)****Statement of comprehensive income and accumulated funds for the year ended 30 September 2013**

	NOTE	2013 \$	2012 \$
<b>Income</b>			
Grant income – all programs	2	492,690	278,592
Rental income		9,615	3,835
Other income	3	139,623	326,812
		641,928	609,239
<b>Expenses</b>			
Program expenses – Fiji and Regional	5	211,440	271,260
Administration and operating expenses	5	515,118	507,897
		726,558	779,157
<b>Deficit for the year</b>		<b>(84,630)</b>	<b>(169,918)</b>
<b>Accumulated funds at the start of the year</b>		<b>515,094</b>	<b>685,012</b>
<b>Accumulated funds at the end of the year</b>		<b>430,464</b>	<b>515,094</b>

The statement of comprehensive income and accumulated funds is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 6 to 16

**Partners in Community Development Fiji (PCDF)**  
**Statement of financial position at 30 September 2013**

	<b>Note</b>	<b>2013 \$</b>	<b>2012 \$</b>
<b>Current assets</b>			
Cash and cash equivalents	6	685,935	65,906
Receivables	7	8,915	17,514
Other assets	8	4,269	4,269
<b>Total current assets</b>		<b>699,119</b>	<b>87,689</b>
<b>Non-current assets</b>			
Property, plant and equipment	9	500,855	483,409
<b>Total non-current assets</b>		<b>500,855</b>	<b>483,409</b>
<b>Total assets</b>		<b>1,199,974</b>	<b>571,098</b>
<b>Current liabilities</b>			
Borrowings	10	41,308	-
Employee entitlements		7,966	9,017
Creditors and accruals	11	720,236	46,987
<b>Total current liabilities</b>		<b>769,510</b>	<b>56,004</b>
<b>Total liabilities</b>		<b>769,510</b>	<b>56,004</b>
<b>Net assets</b>		<b>430,464</b>	<b>515,094</b>
<b>Accumulated funds</b>			
Retained earnings		430,464	515,094
<b>Total accumulated funds</b>		<b>430,464</b>	<b>515,094</b>

For and on behalf of the board of directors:

  
 \_\_\_\_\_  
 Chairman

  
 \_\_\_\_\_  
 Executive Director

The statement of financial position is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 6 to 16

**Partners in Community Development Fiji (PCDF)**  
**Statement of cash flows for the year ended 30 September 2013**

	<b>Note</b>	<b>2013</b> <b>\$</b>	<b>2012</b> <b>\$</b>
<b>Operating activities</b>			
Cash receipts from donors		1,162,233	496,086
Cash receipts from other operating activities		153,035	23,307
Cash paid to suppliers and employees		(669,412)	(719,873)
Interest and other costs of finance paid		(941)	(1,048)
<b>Cash from/(used in) operating activities</b>		<b>644,915</b>	<b>(201,528)</b>
<b>Investing activities</b>			
Acquisition of property, plant and equipment		(66,194)	-
Cash used in investing activities		(66,194)	-
Net increase/(decrease) in cash equivalents		578,721	(201,528)
Cash and cash equivalents at the beginning of the financial year		65,906	267,434
<b>Cash and cash equivalents at the end of the financial year</b>	<b>15</b>	<b>644,627</b>	<b>65,906</b>

The statement of cash flows is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 6 to 16

**Partners in Community Development Fiji (PCDF)**  
**Notes to and forming part of the financial statements**  
**For the year ended 30 September 2013**

**1. Statement of significant accounting policies**

Partners in Community Development Fiji (PCDF) ('the entity') is an entity domiciled in Fiji, under the Fiji Charitable Trust Act (67). The entity's principal place of business is at 8 Denison Road, Suva.

The financial statements were authorised for issue by the Board of Directors on 5th of March, 2014.

A summary of the significant accounting policies which have been adopted by the entity in the preparation of the financial statements are:

**(a) Statement of compliance**

These financial statements have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities.

**(a) Basis of preparation**

The financial statements are presented in Fiji dollars, rounded to the nearest dollar. The financial statements have been prepared on the basis of historical costs and do not take into account changing money values or current valuations of non-current assets. The accounting policies have been consistently applied and except where there is a change in accounting policy, are consistent with those of previous years

**(b) Income recognition**

The entity receives specific grants to fund its various programs and an administrative grant. Grant income is initially recognised as deferred grant income in the statement of financial position and is released to profit or loss as expenditure is incurred on programs. Grant income is recognized on a straight line basis over the grant income period when the funding relates to core/administrative funding for a discrete period and there is no requirement repays unused funds.

Rental income from property is recognised as revenue on a straight line basis over the term of the lease.

Consultancy income is recognised as income in the profit or loss as the services are performed.

**(c) Income tax**

Partners in Community Development Fiji (PCDF), is exempt from income tax under section 17(5) of the Income Tax Act.

**(d) Foreign currency transactions**

Grants received in foreign currencies are translated into Fiji dollars at the foreign exchange rate ruling at the date of receipt. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are translated to the Fiji dollar at the foreign exchange rate ruling at that date. Foreign exchange differences arising on translation are recognised in the profit or loss.

**(e) Property, plant and equipment**

**(i) Owned assets**

Items of property, plant and equipment are recorded at cost less accumulated depreciation and impairment.

## **(f) Property, plant and equipment (cont'd)**

### **(ii) Depreciation**

Depreciation is charged to the profit or loss on a straight line basis over the estimated useful lives of property, plant and equipment. Land is not depreciated.

Principal annual depreciation rates applied are as follows:

- Buildings 2.5%
- Motor vehicles 20%
- Furniture and fittings 10%
- Office equipment 20%

### **iii) Subsequent expenditure**

Expenditure incurred to replace a component of an item of property, plant and equipment that is accounted for separately, is capitalised only when it increases the future economic benefits embodied in the item of property, plant and equipment. All other expenditure is recognised in the profit or loss as an expense as incurred.

## **(f) Employee entitlements**

Employee entitlements are short term benefits that relate to amounts expected to be paid to employees for annual leave. Current wage rates are used in the calculation of the entitlement. Increases or decreases in this obligation are recognised in profit or loss.

## **(g) Receivables**

Receivables are measured at amortised cost using the effective interest method. At the end of each reporting period, the carrying amounts of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are impaired. If so, an impairment loss is recognised in profit or loss.

## **(h) Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand, cash at bank and bank overdraft. Bank overdrafts that are repayable on demand and form an integral part of the entity's cash management are included as a component of cash for the purpose of the statement of cash flows.

## **(i) Creditors and other payables**

Creditors and other payables are obligations on the basis of normal credit terms and do not bear interest. They are measured at amortised cost using the effective interest method.

## **(j) Principal activities**

The principal activities of Partners in Community Development Fiji (PCDF), are to work with the people of Fiji in programs that assist in human and environmental development.

## **(k) Comparative figures**

Where necessary, amounts relating to the previous financial year have been reclassified to facilitate comparison

	2013 \$	2012 \$
<b>2. Grant income</b>		
Education and Capacity Enhancement		
Mainstreaming of Rural Development Innovations (MORDI)	-	65,445
Canada fund schools in MORDI sites	-	3,000
Community Participation for Peace	-	40,821
CIVICUS Participatory Governance Project	11,264	8,089
Partnership in High Value Agriculture	161,684	-
View from the Front Line	7,756	-
Pro Active	48,854	-
Reducing vulnerability to climate change	90,213	-
	<b>319,771</b>	<b>117,355</b>
<b>Natural Resource Development</b>		
Community based protection of coral reefs	13,800	86,026
Community based marine resources management	135,304	-
Effect oriented PME systems development	23,682	62,477
Sustainable response to Food Security	133	-
Yanuca Island Water Project	-	12,734
	<b>172,919</b>	<b>161,237</b>
<b>Total grant income for programs</b>	<b>492,690</b>	<b>278,592</b>
<b>3. Other income</b>		
Rental income	9,615	3,835
The entity leases out office space to a tenant. The lease agreement is reviewed on a 3 monthly basis. Therefore, future minimum lease payments have not been disclosed.		
AUSAID grant for administrative activities	88,459	304,575
Paid placement	27,199	-
Consultancy and other income	23,965	22,237
	<b>139,623</b>	<b>326,812</b>
<b>Total administration and operating income</b>	<b>149,238</b>	<b>330,647</b>

#### 4. Statement of functional income and expenses by program

	2013	2012	2013	2012	2013	2012
	Income	Income	Expenses	Expenses	Excess of income over expenses	Excess of income over expenses
<b>Function Program</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
- Education and Capacity Enhancement	615,894	117,355	(95,524)	(159,974)	520,370	(42,619)
- Natural Resource Development	220,430	161,237	(115,916)	(111,286)	104,514	49,951
- Institutional Development	138,439	330,647	(515,118)	(507,897)	(376,679)	(177,250)
<b>Total Programs, Administration and operating income/expenses</b>	<b>974,759</b>	<b>609,239</b>	<b>726,558</b>	<b>(779,157)</b>	<b>248,205</b>	<b>(169,918)</b>

#### 5. Statement of functional expenses by program

	Programs		Administration		
	Education and Capacity Enhancement	Natural Resource Development	Total Programs	Institutional Development	TOTAL
	\$	\$	\$	\$	2013
					\$
Personnel expenses	6,456	300	12,568	363,007	375,575
Training expenses	73,521	98,216	164,833	1,115	165,948
Travel expenses	15,547	17,399	34,039	23,519	57,558
Property expenses	-	-	-	7,951	7,951
Other expenses	-	-	-	53,339	53,339
Audit fees	-	-	-	16,498	16,498
Interest expense	-	-	-	941	941
Depreciation	-	-	-	48,748	48,748
<b>Totals</b>	<b>95,524</b>	<b>115,916</b>	<b>211,440</b>	<b>515,118</b>	<b>726,558</b>
Personnel expenses	9,074	26,993	36,067	327,931	363,998
Training expenses	132,691	57,804	190,495	7,673	198,168
Travel expenses	18,209	26,489	44,698	23,895	68,593
Property expenses	-	-	-	19,718	19,718
Other expenses	-	-	-	68,360	68,360
Audit fees	-	-	-	14,841	14,841
Interest expense	-	-	-	1,048	1,048
Depreciation	-	-	-	44,431	44,431
<b>Totals</b>	<b>159,974</b>	<b>111,286</b>	<b>271,260</b>	<b>507,897</b>	<b>779,157</b>

	2013 \$	2012 \$
<b>6. Cash</b>		
CBMRM	16,744	-
Petty cash	200	200
PCDF General	37,328	45,282
Administration (Services) account	-	3,871
PCDF HRD programme	13,710	2,930
PHVA programme	314,558	-
NRM programme	250,441	5,057
MORDI Community Support Fund	-	-
Micro Insurance account	213	-
Small Grants	46,384	-
Evangelischer Entwicklungsdienst e.V. (EED)	25	5,644
Youth Champs for Mental Health	6,332	2,922
	<b>685,935</b>	<b>65,906</b>
<b>7. Receivables</b>		
Other receivables	11,212	11,414
Allowance for doubtful debts	(11,212)	(6,446)
Advance to employees	3,530	1,891
Employee business advance	5,385	10,655
	<b>8,915</b>	<b>17,514</b>
<b>8. Other assets</b>		
Refundable deposits	4,269	4,269

## 9. Property, Plant And Equipment

	Land and Buildings \$	Furniture & fittings \$	Motor Vehicles \$	Office equipmen \$	Total \$
<b>Cost</b>					
<b>Balance as at 1 October 2011</b>	<b>462,474</b>	<b>22,406</b>	<b>117,655</b>	<b>56,113</b>	<b>658,648</b>
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
<b>Balance as at 1 October 2012</b>	<b>462,474</b>	<b>22,406</b>	<b>117,655</b>	<b>56,113</b>	<b>658,648</b>
Additions	-	-	49,414	16,780	66,194
Disposals	-	-	-	(1,799)	(1,799)
<b>Balance as at 30 September 2013</b>	<b>462,474</b>	<b>22,406</b>	<b>167,069</b>	<b>71,094</b>	<b>723,043</b>
<b>Accumulated depreciation</b>					
<b>Balance as at 1 October 2011</b>	<b>87,849</b>	<b>14,650</b>	<b>19,788</b>	<b>8,521</b>	<b>130,808</b>
Depreciation charge for the year	7,437	2,241	23,531	11,222	44,431
<b>Balance as at 1 October 2012</b>	<b>95,286</b>	<b>16,891</b>	<b>43,319</b>	<b>19,743</b>	<b>175,239</b>
Depreciation charge for the year	7,437	2,241	26,825	12,245	48,747
Disposals	-	-	-	-	-
	-	-	-	(1,799)	(1,799)
<b>Balance as at 30 September 2013</b>	<b>102,723</b>	<b>19,132</b>	<b>70,144</b>	<b>30,189</b>	<b>222,188</b>
<b>Carrying amount</b>					
<b>At 1 October 2011</b>	<b>374,625</b>	<b>7,756</b>	<b>97,867</b>	<b>47,592</b>	<b>527,840</b>
At 30 September 2012	367,188	5,515	74,336	36,370	483,409
<b>At 30 September 2013</b>	<b>359,750</b>	<b>3,275</b>	<b>96,925</b>	<b>40,905</b>	<b>500,855</b>

	2013 \$	2012 \$
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## 10. Borrowings

Current		
Bank overdraft	41,308	-
	41,308	-

The above overdraft facility, held with the Australia and New Zealand Banking Group (ANZ), is secured by a registered first mortgage over the Lot 6 and Lot 8 Denison Road properties in Certificate of Title No. 7119 and 7147 respectively. The overdraft accrued an interest rate of 9.20% (2012:9.20%) and is subject to an annual review.

## 11. Creditors And Accruals

Trade creditors	28,851	25,145
Deferred grant income	691,385	21,842
	720,236	46,987

## 12. Summary Of Program Grants

### Education and Capacity Enhancement

These grants promote programs that improve community support for rural education, human rights and good governance:

- Mainstreaming of Rural Development Innovations (MORDI)
- Canada fund schools in MORDI sites
- Community Participation for Peace
- CIVICUS Participatory Governance Project
- Partnership in High Value Agriculture
- View From the Front Line
- Pro-Active
- Reducing Vulnerability to Climate Change

### Natural Resource Development

These grants assist programs geared towards the preservation of tropical rainforests and marine ecosystems, better management and utilisation of existing natural resources and small business development:

- Evangelischer Entwicklungsdienst e.V. (EED)
- Yanuca Island Water Project
- Sustainable Response to Food Security

## 13. Commitments and contingent liabilities

As at 30 September 2013, there were no commitments or contingent liabilities (2012: \$Nil).

## 14. Number of employees

There were 19 employees as at 30 September 2013 (2012: 21)

## 15. Notes to the statement of cash flows

### Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and at bank, term deposits, and bank overdraft. Cash as at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

	2013 \$	2012 \$
Cash at bank	685,935	65,906
Bank overdraft	(41,308)	-
	<b>644,627</b>	<b>65,906</b>

## 16. Events subsequent to balance date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors of the entity, to affect significantly the operations of the entity, the results of those operations, or the state of affairs of the entity, in subsequent financial years.

## 17. Related parties

### Identity of related parties

The names of the directors during the financial year and at the date of this report are:

- Mr. Sashi Singh - Chairperson Mrs. Monica Raghwan
- Mr. Tevita Ravumaidama - Executive Director Mr. Rajeshwar Singh

- Mr. Lionel Gibson Iliapi Tuwai (Appointed - 27/08/2013)
- Mr. Ilaitia Tamata
- Howard Politini (Appointed - 27/08/2013)
- Key management personnel

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Director (whether executive or otherwise) of that entity.

During the year the following person's were the executives identified as key management personnel, with the greatest authority and responsibility for the planning, directing and controlling the activities of the entity:

<b>Name</b>	<b>Title</b>
Tevita Ravumaidama	Executive Director
Annie Madden Office	Manager (Resigned - 31/12/2012)
Sereana Rakai Officer	Manager (Appointed - 1/01/2013)

#### 17. Related parties (continued)

The aggregate compensation of key management personnel comprises of short-term benefits and is set out below:

	<b>2013</b>	<b>2012</b>
	<b>\$</b>	<b>\$</b>
<b>Salaries and other short-term benefits</b>	<b>78,327</b>	<b>70,665</b>

Non executive directors did not receive any remuneration during the financial year







# APPENDICES

## 1. PCDF Board of Directors

In our effort to ensure good governance, it is not just preached but practised at PCDF, a group of people from a wider section of our community in Suva, make up the PCDF Members.

The Members select the Board of Directors at its annual meetings where audited financial accounts and programme reports are presented. Therefore, the Board is answerable to the Members who monitor the performance of the Board against PCDF's Constitution.

The Board in turn appoints the Executive Director and monitors the operations of PCDF via the operational handbook and policy guideline of the organisation.

### Patron:

- Mr Petero Mataka (former Archbishop)

### Trustees

- Verona Lucas
- Adi Laufitu Malani
- Susana Tuisawau

### Board of Directors

- Mr Sashi Singh - Chairperson
- M. Tevita Ravumaidama - Executive Director
- Ms Monica Raghwan
- Mr Rajeshwar Singh
- Mr Lionel Gibson
- Mr Iliapi Tuwai
- Mr Ilaitia Tamata
- Mr Howard Politini

### Members

- Ms Monica Raghwan
- Mrs Suliana Siwatibau
- Mrs Alisi Daurewa
- Mr Sashi Singh
- Mr Rajeshwar Singh
- Mr Radike Qereqeretabua
- Mr Lionel Gibson
- Mr Laitia Tamata
- Mr Iliapi Tuwai
- Mr Howard Politini



## 2. PCDF 2013 Staff

### Administration and Finance Team

Tevita Ravumaidama .....	Executive Director
Ferine Bano .....	Personal Assistant to Executive Director
Sereana Rakai .....	Office Manager
Feke Serau .....	Programme Accounts/Admin Assistant
Ilisapeci Whippy .....	Accounts Assistant
Susana Lewanituva .....	Receptionist
Kenneth Gortz .....	IT/Communication
Filipe Waqairagata .....	Graphic Designer
Moala Volau .....	Caretaker
Luke Sivo .....	Security

### Education and Capacity Enhancement

Roger Singleton .....	Project Officer
Talica Anderson .....	Training, Monitoring & Evaluation Officer
Nemani Susu .....	Program Coordinator
Viliame Qiokata .....	Volunteer

### Natural Resource Management

Matilita Kedrayate .....	NRM Coordinator
Ilisoni Tuinasavusavu .....	Project Officer
Watisoni Lalavanua .....	Project Officer
Peni Seru .....	Project Officer

### 3. ACKNOWLEDGEMENT OF PARTNERS

**P**CDF would also like to recognize and applaud the contribution of our partners. The following Institutions, Government Ministries and Departments, Media and Commercial Enterprises were directly involved in helping deliver our work in 2013.

- Bua Provincial Office
- Bligh Water Shipping
- British American Tobacco (BAT)
- Cakaudrove Provincial Office
- Centre for Appropriate Technology and Development (CATD)
- Commissioner Central
- Commissioner Eastern
- Commissioner Northern
- Commissioner Western
- Consort Shipping
- Department for Environment
- Department of Energy
- Department of Youth and Sports
- Fiji Sun
- Fiji TV
- Fiji Broadcasting Corporation
- Foundation Development Corporation of Australia (FDC)
- Foundation of the Peoples of the South Pacific (FSPI)
- Integrated Human Resource Development Program (IHRDP)
- International Union for Conservation of Nature (IUCN)
- Koronivia Research Station
- Lau Provincial Office
- Live & Learn
- Lomaiviti Provincial Office
- Nadroga Provincial Office
- Namosi Provincial Office
- Ministry of Education
- Ministry of Finance and National Planning
- Ministry of Fisheries and Forests
- Ministry of Primary Industries
- Ministry for Social Welfare, Women & Poverty Alleviation
- National Centre for Small Micro Enterprises & Development (NCSMED)
- National Disaster Management Office
- Pacific Islands AIDS Foundation (PIAF)
- Pacific Islands Financial Inclusion Program (PFIP)
- Patterson Shipping Limited
- Ra Provincial Office
- Secretariat of the Pacific Community (SPC)
- Serua Provincial Office
- Shreedhar Motors
- South Pacific Applied GeoScience Commission (SOPAC)
- United Nations Children's Fund (UNICEF)
- Water Authority of Fiji - Rural Water & Sanitation

# 4. PARTNERS IN COMMUNITY DEVELOPMENT IN HISTORY

1979 - F.S.P. FIJI registered  
 1982 - Komiti for the Advancement of Nutrition and Agriculture (KANA) project  
 1983 - Ra Maternity Hospital Project  
 1987 - Village Health Project  
 1989 - Boarding School Meals Project  
 1994 - Sustainable Harvesting of Pine Plantations  
     - Kadavu Rural Health Project  
 1996 - Kadavu Rural Health Project  
     - Regional Forestry Project  
 1997 - Navosa Rural Health Project  
 1998 - Marine Environment Projects  
     - Coral Gardens and Wetlands  
     - School Health and Nutrition (with schools in business)  
 1999 - Capacity Building for Education  
 2000 - Coral Gardens Project  
     - Waibulabula (Living Waters) Project  
 2001 - Voices & Choices: Gardening Good Governance and Democracy in the Pacific  
 2002 - Appoint first local Director  
     - Restructure FSP Fiji – close Lautoka Office  
 2002 - Partners In Community Development Fiji registered  
     - DRAMA  
     - Human Rights Act Project  
 2003 - Community Awareness & Media Project  
     - DISASTER Project  
     - Grassroots Opportunities for Action & Leadership (GOAL)  
     - Youth, Mental Health & Violence  
 2004 - Qelebulabula (Living Soils)  
     - Blue Forests

2005 - PRO POOR  
     - Good Governance  
     - Cakaubulabula  
     - Nairai & Batiki Conservation Initiative  
 2006 - Mainstreaming of Rural Development Innovations (MORDI) Programme  
     - Healthy Reef Project  
     - Corals for Conservation  
     - Community Based Protection of Coral Reefs  
 2008 - Capacity Building for Education  
     - Just Water 1 Project  
     - Maiwai Water Awareness & Management Project  
     - Cuvu Community Environmental Initiative  
 2009 - Just Water 2 Projects  
     - Grassroots Fiji Project  
     - Civic Education (UNDP NICE Project)  
     - 3 H Project March  
 2010 - Core Funding  
     - Mental Health  
     - Keteira Village Good Governance and Rural Water Project  
 2011 - Yanuca Water Project  
 2013 - Partnership in High Value Agriculture Project  
     - Community Based Marine Resources Management and Climate Change Impact Preparedness  
     - Pro-Active Rural Development Project  
     - Child Centred Climate Change Adaptation Project  
     - Sustainable Response to Water and Food Security In Remote Rural Fiji Project  
     - Water Safety and Security Planning Project  
     - Strengthening Community



# PARTNERS IN COMMUNITY DEVELOPMENT FIJI

CELEBRATING 25 YEARS OF PARTNERSHIP WITH COMMUNITIES IN FIJI

WEDNESDAY 27TH OCTOBER 2004 1PM - 7PM LOWER CIVIC CENTRE

AusAID

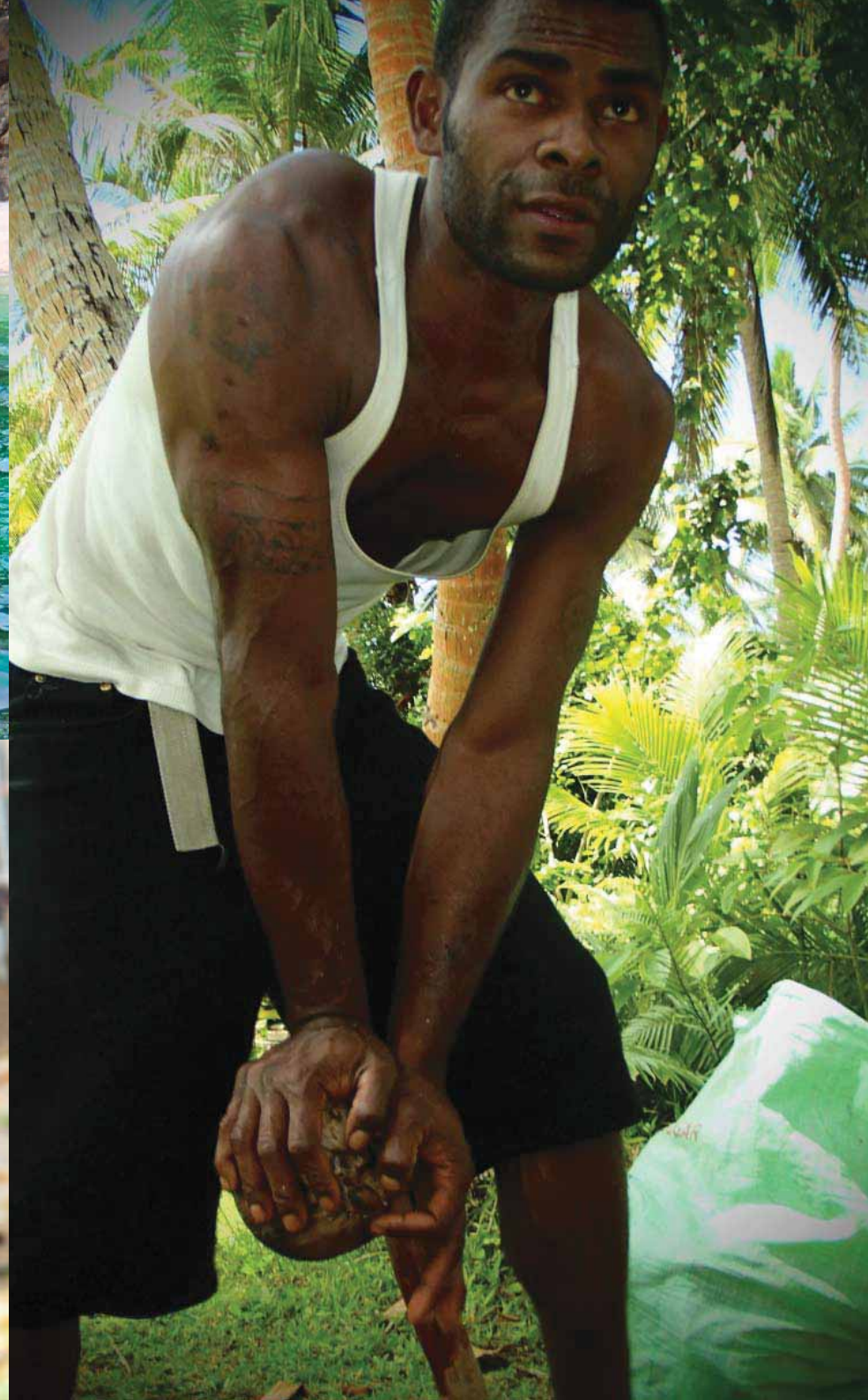
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*ALL WELCOME*









**Partners In Community Development Fiji**

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